

**SECOND PRESBYTERIAN CHURCH  
2020 ANNUAL REPORTS**



812 Edith BLVD NE  
Albuquerque NM 87102-2408

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## ***TABLE OF CONTENTS***

1 - CHURCH STAFF AND OFFICERS .....	6
PASTORAL STAFF .....	6
THE SESSION.....	6
THE BOARD OF DEACONS .....	6
OUR MUSICIANS.....	6
FINANCIAL STAFF .....	6
MEMBERSHIP .....	6
2 – PASTOR.....	7
3 - BUDGET INCOME AND SPENDING .....	8
4 - DEACONS.....	12
A CHALLENGING YEAR.....	12
COMMUNION AND FURTHEST PEW .....	12
MINISTRY OF MAILING.....	12
OPERATION MEAL DELIVERY.....	12
MEMBER NOTIFICATION .....	12
5 - PRESBYTERIAN MEN .....	13
COMMITTEE OFFICERS.....	13
GROUP MEMBERSHIP .....	13
ACTIVITIES AND ACCOMPLISHMENTS .....	13
BUDGET .....	13
CONCLUSION.....	14
6 - PRESBYTERIAN WOMEN .....	14
MEETINGS AND ACTIVITIES.....	14
OFFICERS .....	14
BUDGET FOR 2020 .....	14
7 – SESSION .....	15
MEMBERS.....	15
STATED MEETINGS .....	15
SPECIAL MEETINGS .....	15
GUIDANCE .....	15
YOUR PARTICIPATION .....	15
8 – EPIC (YOUTH).....	15
JANUARY AND FEBRUARY ACTIVITIES.....	15
SIDEWALK ART MINISTRY .....	16
DRIVE-BY GRADUATIONS .....	16
GATHERINGS .....	16
MAINTAINING CONTACT.....	16
9 – BUILDING AND GROUNDS.....	16
MEMBERSHIP .....	16
OVERVIEW .....	16
ACCOMPLISHMENTS .....	16
NEEDS.....	17
BUDGET .....	17
10 - CHRISTIAN EDUCATION .....	17
ADULT EDUCATION .....	17

CHILDREN'S EDUCATION.....	17
VACATION BIBLE SCHOOL.....	17
MUSIC.....	18
11 - EVANGELISM AND MEMBERSHIP .....	18
MEMBERS.....	18
NEW MEMBER CLASS.....	18
EXPENDITURES.....	18
12 - HOSPITALITY.....	18
FELLOWSHIP AND HOSPITALITY.....	18
OUR COMMITTEE.....	19
SUPPLIES.....	19
VOLUNTARY CONTRIBUTIONS .....	19
KP HELP IS NEEDED .....	19
BUDGET .....	19
13 - LIVEWIRE.....	19
ANNOUNCEMENTS .....	19
CHURCH MANAGEMENT SYSTEM.....	19
DIRECTORY .....	19
FACEBOOK.....	20
¡BENDITOS SALUDOS!.....	20
BUDGET .....	20
14 - MISSION .....	20
COMMITTEE MEMBERS .....	20
MISSION EMPHASIS .....	20
WINGS FOR LIFE .....	20
FAMILY PROMISE .....	21
MANTANZAS CENTRAL.....	21
TRANSLATIN@COALITION.....	21
NM VOICES FOR CHILDREN.....	21
ROADRUNNER FOOD BANK .....	21
NATIVE AMERICAN RELIEF .....	21
15 - NOMINATING.....	21
MEETING .....	21
ELDERS .....	22
DEACONS.....	22
GRADUATING CLASS .....	22
16 - PERSONNEL .....	22
LOVE EACH OTHER .....	22
TRULY BLESSED .....	22
PASTOR.....	22
PARISH ASSOCIATE.....	23
MUSIC TEAM.....	23
EPIC LEADERS .....	23
SUPPORT STAFF.....	23
WE ARE THANKFUL .....	23
COMMITTEE MEMBERS .....	23
17 – SECURITY MINISTRY .....	24

TEAM MEMBERS .....	24
MISSION STATEMENT .....	24
BACKGROUND .....	24
SAFETY CONCERNS.....	24
PROACTIVE ACTIONS TAKEN .....	24
CONCLUSION.....	24
18 - STEWARDSHIP AND FINANCE .....	25
MEMBERSHIP .....	25
STEWARDSHIP .....	25
ACCOMPLISHMENTS .....	25
OPTIONS FOR GIVING .....	25
PREVENTIVE MEASURES .....	25
19 - WORSHIP AND MUSIC.....	26
MEETINGS .....	26
THE PANDEMIC BEGINS .....	26
PSF STREAMING WORSHIP .....	26
VIDEO EQUIPMENT .....	26
HART PARK WORSHIP .....	27
LATER MEETINGS .....	27
A SPECIAL THANK YOU TO THE FOLLOWING .....	27
20 – MUSIC MINISTRY .....	27
A DIFFERENT APPROACH .....	28
HART PARK WORSHIP .....	28
CHILDREN’S CHOIR.....	28
ADULT CHOIR .....	28
INSTRUMENTALISTS AND SONG LEADERS.....	28
EXTRAS .....	28
WHAT’S NEXT? .....	28

# 1 - CHURCH STAFF AND OFFICERS

(as of December 31, 2020)

## PASTORAL STAFF

Rev. Dr. Robert B Woodruff, Pastor

Rev. Dr. Kay Huggins, Parish Associate

Rev. Dr. Jaime Quiñones, Pastor Emeritus

## THE SESSION

Clerk of Session: George Huggins

Class of 2020	Class of 2021	Class of 2022	Class of 2023
Kris Johnson	Steve Montoya	James Bencomo	Reina Bencomo*
Eli Lopez	Sandra Duran	Allen Holmquist	Al Sanchez
Ella Porragas	George Huggins	Randall Korver-Glenn	Anita Romero Torres
Anna Torres	Abel McBride	Mickey McHugh	Ernestina Velasco

\*One-year youth elder that could be extended

## THE BOARD OF DEACONS

Moderator: Lorraine Romero

Class of 2020	Class of 2021	Class of 2022	Class of 2023
Orlando Duran		Deckie Herrera-Byrum	Pat Gilberto
Phyllis Nunns		Carla Drake	Nancy Montoya
Lorraine Romero		Beverly Molo	Phyllis Nunns
Clarabelle Padilla		Solema Newton	Isaac Ploof

## OUR MUSICIANS

Karmen Van Dyke – Music Director

Beverly Chavez – Organist

Debi Eisenhouer – Children's Choir

PRESBYTERIAN WOMEN	PRESBYTERIAN MEN
Moderator: Beverly Chavez	Moderator: Eli Lopez
Vice-Moderators: Esther Lopez & Tessie Lopez	Vice Moderator: Abel McBride
Secretary/Historian: Olga Joyce	Secretary/Historian: Reme Molo
Treasurer: Martha Powers	Treasurer: Elefio Montoya
Search Committee Moderator: Dora Martinez	Search Committee Moderator: VACANT
Coordinating Team: Mary Montoya, Solema Newton, Bev Molo	

FINANCIAL STAFF	MEMBERSHIP
Paying Treasurer: Lynn Gatewood	Beginning 2020: 249
Counting Supervisors: Kris Johnson and Ruth Montoya	Gains: 5
Bookkeeper: John Van Dyke / Chad Poole	Loses: 11
	Ending 2020: 243

2020 marks the completion of my seventeenth year as Pastor of Second. We began 2020 with the Stewardship theme “2020 vision.” But the reality is, we had no foresight of what was to come. After Sunday March 8, when we had our last Sunday worship before the pandemic, nothing has been the same since. And it is nothing we could have predicted. I guess that’s why they say, “hindsight is 20/20.” What has transpired since, in the life of our congregation, has been nothing short of amazing. We have learned this year that even when we cannot gather as we normally do, God can work in and through us more than ever. For me, this has been the most challenging year I have had as your pastor. But maybe, it has been the most spiritually rewarding. I feel like this has in many ways been a year of extremes. There have been moments of feeling helpless and moments of incredible beauty. Seeing the spiritual meaning of this year is not meant to sugarcoat. There is no way getting around acknowledging that the year has been hard for us all and the world around us.

I want to thank every person in our congregation! Each of you has done something to help us all stay connected! Who would have thought just how much we would miss human contact and the communal aspects of our faith? Not without suffering, our congregation has remained active and faithful. We worship, study, fellowship, and engage in mission. Our church building is being cared for and committees remain active. And we support each other and the church. And we have not stopped reaching out into the community in mission, supporting ministry partners far and near. God is using us during this pandemic, and I trust deeply that God will have us do something newer and greater when we can again come together. Let us continue to pray for one another, and please pray for our church leadership in 2021.

This year we of course experienced some significant “spiritual transitions.” I had the honor of marrying Andrea Adela Holguin and Cory Clever in May, and Serina Nicole Griego and Elba Claudia Holguin in October. An exceptionally meaningful moment was baptizing Reed Aaron Bowers in June in Truchas, New Mexico, immediately after officiating the internment of his grandfather David Lopez. Besides David, this year we said goodbye to Jessie McCoy, Gil Miranda, Eva Ortega, Frank Salazar, and Elifas Santillanes. We welcomed into membership Don and Jayne Clement, Debi Eisenhower, and Andy and Yoli Sandoval.

Please take time to read the following reports to gain a more comprehensive picture of the church’s ministry in this year like no other. Our church is blessed with deep investment from a committed staff with so much experience. We are also blessed by you, a committed, loving, and serving congregation. Thank you for all you do! And remember that many of the deepest acts of faith are not recorded in annual reports but remain in our hearts. God uses our church to share the Good News in ways that go far beyond that which is captured in writing.

Respectfully submitted,

**Rev. Dr. Robert B. Woodruff**

### 3 - BUDGET INCOME AND SPENDING



## Second Presbyterian Church

### BUDGET VS. ACTUALS: SECOND PRESBYTERIAN 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Bank Interest Earned	2.91	3.00	-0.09	97.00 %
Building use	350.00	2,200.00	-1,850.00	15.91 %
Candelaria Wing Rent	11,250.00	15,000.00	-3,750.00	75.00 %
General Fund	236,650.78	240,000.00	-3,349.22	98.60 %
Gifts & Bequeststs, Etcetera		3,750.00	-3,750.00	
Interest - Endowments	210.83		210.83	
Loose Offering	1,130.58	7,000.00	-5,869.42	16.15 %
Net Dinners		2,000.00	-2,000.00	
Per Capita Income	1,429.00	4,000.00	-2,571.00	35.73 %
Sunday School Offering		99.00	-99.00	
<b>Total Income</b>	<b>\$251,024.10</b>	<b>\$274,052.00</b>	<b>\$ -23,027.90</b>	<b>91.60 %</b>
<b>GROSS PROFIT</b>	<b>\$251,024.10</b>	<b>\$274,052.00</b>	<b>\$ -23,027.90</b>	<b>91.60 %</b>
Expenses				
Board of Deacons	625.00	500.00	125.00	125.00 %
Building & Property				
Custodial Supplies	467.45	1,000.00	-532.55	46.75 %
JIC Maintenance	904.89	2,500.00	-1,595.11	36.20 %
Maintenance	369.31		369.31	
Repairs & Maintenance	6,910.88	7,000.00	-89.12	98.73 %
To Capital Reserves (Quarterly)		1,000.00	-1,000.00	
Utilities				
Electricity	3,076.66	4,000.00	-923.34	76.92 %
Natural Gas	2,034.66	2,500.00	-465.34	81.39 %
Security System Monitoring Fee	848.26	900.00	-51.74	94.25 %
Trash Collection	1,644.24	1,710.00	-65.76	96.15 %
Water & Sewer	2,937.55	3,500.00	-562.45	83.93 %
<b>Total Utilities</b>	<b>10,541.37</b>	<b>12,610.00</b>	<b>-2,068.63</b>	<b>83.60 %</b>
<b>Total Building &amp; Property</b>	<b>19,193.90</b>	<b>24,110.00</b>	<b>-4,916.10</b>	<b>79.61 %</b>
Committees				
Christian Education	218.33		218.33	
Adult Education	558.47	500.00	58.47	111.69 %
Church School		200.00	-200.00	
General/Miscellaneous		250.00	-250.00	
Upper Room	708.75	950.00	-241.25	74.61 %
Vacation Bible School		250.00	-250.00	
Young Adult Programing		250.00	-250.00	
Youth Program and Events	220.42	1,000.00	-779.58	22.04 %
<b>Total Christian Education</b>	<b>1,705.97</b>	<b>3,400.00</b>	<b>-1,694.03</b>	<b>50.18 %</b>
Live Wire				
Church Management Info System	600.00	600.00	0.00	100.00 %
Newsletter Paper/Supplies/Duplication	215.90	144.00	71.90	149.93 %

Tuesday, January 12, 2021

1/4





## Second Presbyterian Church

### BUDGET VS. ACTUALS: SECOND PRESBYTERIAN 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Newsletter Postage	395.00	289.00	106.00	136.68 %
Other	256.50	265.00	-8.50	96.79 %
QuickBooks Software	793.69	700.00	93.69	113.38 %
Website		231.00	-231.00	
<b>Total Live Wire</b>	<b>2,261.09</b>	<b>2,229.00</b>	<b>32.09</b>	<b>101.44 %</b>
Mission				
ABQ Young Adult Volunteers	700.00		700.00	
Albuquerque Interfaith	500.00	500.00	0.00	100.00 %
Camino de Vida (SW Ministry)	1,000.00	1,000.00	0.00	100.00 %
Cuba Partnership	1,511.88	300.00	1,211.88	503.96 %
Family Promise	250.00	250.00	0.00	100.00 %
Guatemala Education Partnership	500.00	500.00	0.00	100.00 %
Halloween		200.00	-200.00	
Menaul Historical Library	500.00	500.00	0.00	100.00 %
Menaul School	950.00	500.00	450.00	190.00 %
NM Voices for Children	575.00	1,000.00	-425.00	57.50 %
PCUSA General Assembly	1,300.00	1,300.00	0.00	100.00 %
Presbytery of Santa Fe	8,200.00	8,200.00	0.00	100.00 %
Project Share	1,325.39	1,400.00	-74.61	94.67 %
Synod of the Southwest	5,500.00	500.00	5,000.00	1,100.00 %
Theological Education	200.00	200.00	0.00	100.00 %
Winds of Change (was misc.)		1,000.00	-1,000.00	
Young Adult Volunteer		700.00	-700.00	
<b>Total Mission</b>	<b>23,012.27</b>	<b>18,050.00</b>	<b>4,962.27</b>	<b>127.49 %</b>
Other Committees				
Evangelism/Membership		700.00	-700.00	
Hospitality Committee	829.20	2,000.00	-1,170.80	41.46 %
Personnel Committee		300.00	-300.00	
Security Ministry	-2,000.00	1,000.00	-3,000.00	-200.00 %
Stewardship and Finance	711.40	1,500.00	-788.60	47.43 %
<b>Total Other Committees</b>	<b>-459.40</b>	<b>5,500.00</b>	<b>-5,959.40</b>	<b>-8.35 %</b>
Worship & Music				
Children and Youth Music		250.00	-250.00	
Choir Robe Maintenance		500.00	-500.00	
Communion Supplies	24.85	100.00	-75.15	24.85 %
Compensation				
Instrumental Music	1,350.00	2,000.00	-650.00	67.50 %
Pulpit Supply (Stipend)	125.00	1,250.00	-1,125.00	10.00 %
<b>Total Compensation</b>	<b>1,475.00</b>	<b>3,250.00</b>	<b>-1,775.00</b>	<b>45.38 %</b>
Flowers/Seder/Other	280.20	350.00	-69.80	80.06 %
Liturgical Supplies / Artistic Enhancement	1,120.82	1,200.00	-79.18	93.40 %
Music Equipment Maintenance/Tuning	5,520.77	400.00	5,120.77	1,380.19 %

Tuesday, January 12, 2021

2/4



## Second Presbyterian Church

### BUDGET VS. ACTUALS: SECOND PRESBYTERIAN 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Music Materials	299.97	1,000.00	-700.03	30.00 %
Music Workshop Scholarship (Cum.)		100.00	-100.00	
<b>Total Worship &amp; Music</b>	<b>8,721.61</b>	<b>7,150.00</b>	<b>1,571.61</b>	<b>121.98 %</b>
<b>Total Committees</b>	<b>35,241.54</b>	<b>36,329.00</b>	<b>-1,087.46</b>	<b>97.01 %</b>
Insurance				
Liability/Property Insurance	7,331.75	7,000.00	331.75	104.74 %
<b>Total Insurance</b>	<b>7,331.75</b>	<b>7,000.00</b>	<b>331.75</b>	<b>104.74 %</b>
Office				
Advertising		300.00	-300.00	
Bank Charges & Fees	325.71	200.00	125.71	162.86 %
Cell Phone	1,113.44	900.00	213.44	123.72 %
Internet	1,237.72	1,187.76	49.96	104.21 %
Office Equipment	164.11	750.00	-585.89	21.88 %
Office Equipment Repair	239.91		239.91	
Office Supplies	1,809.35	2,500.00	-690.65	72.37 %
Phone	1,651.19	1,500.00	151.19	110.08 %
Postage		200.00	-200.00	
<b>Total Office</b>	<b>6,541.43</b>	<b>7,537.76</b>	<b>-996.33</b>	<b>86.78 %</b>
Payroll Expenses				
Associate Minister Compensation				
Salary - Parish Associate	3,000.00	3,000.00	0.00	100.00 %
<b>Total Associate Minister Compensation</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>100.00 %</b>
Employer Taxes & Fees				
FICA - Employer	4,096.36	4,020.00	76.36	101.90 %
Medicare - Employer	957.94	1,020.00	-62.06	93.92 %
Workman Compensation Insurance	1,749.15	1,400.00	349.15	124.94 %
<b>Total Employer Taxes &amp; Fees</b>	<b>6,803.45</b>	<b>6,440.00</b>	<b>363.45</b>	<b>105.64 %</b>
Music & Choir				
Salary - Music Director	13,881.72	13,881.66	0.06	100.00 %
Salary - Organist	5,598.96	5,598.93	0.03	100.00 %
<b>Total Music &amp; Choir</b>	<b>19,480.68</b>	<b>19,480.59</b>	<b>0.09</b>	<b>100.00 %</b>
Staff Salaries				
Salary - Administration Assistant	7,796.76	7,796.76	0.00	100.00 %
Salary - Children Choir	5,160.00	5,160.00	0.00	100.00 %
Salary - Custodian	14,545.83	16,500.00	-1,954.17	88.16 %
Salary - JIC Custodian	3,612.00	3,800.00	-188.00	95.05 %
Salary - Youth Coordinator	9,105.12	9,105.16	-0.04	100.00 %
Salary Bookkeeper	3,000.00	3,000.00	0.00	100.00 %
<b>Total Staff Salaries</b>	<b>43,219.71</b>	<b>45,361.92</b>	<b>-2,142.21</b>	<b>95.28 %</b>
Terms of Call Expenses				

Tuesday, January 12, 2021

3/4



## Second Presbyterian Church

### BUDGET VS. ACTUALS: SECOND PRESBYTERIAN 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1/2 SECA	4,648.80	4,728.36	-79.56	98.32 %
Auto	750.94	1,100.00	-349.06	68.27 %
BOP Death and Disability	541.71	708.00	-166.29	76.51 %
BOP Medical	13,542.12	17,702.15	-4,160.03	76.50 %
BOP Pension	5,958.54	7,788.95	-1,830.41	76.50 %
Continuing Education	582.16	2,000.00	-1,417.84	29.11 %
Medical Reimbursable	1,015.40	2,000.00	-984.60	50.77 %
Pastor Discretionary	88.81		88.81	
Professional	326.31	1,500.00	-1,173.69	21.75 %
<b>Total Expenses</b>	<b>27,454.79</b>	<b>37,527.46</b>	<b>-10,072.67</b>	<b>73.16 %</b>
Minister Effective Salary				
403 (b)	7,000.00	7,000.00	0.00	100.00 %
Child Care Reimbursable	0.00	3,000.00	-3,000.00	0.00 %
Housing	34,000.08	34,000.00	0.08	100.00 %
Salary - Minister	28,224.72	28,224.60	0.12	100.00 %
<b>Total Minister Effective Salary</b>	<b>69,224.80</b>	<b>72,224.60</b>	<b>-2,999.80</b>	<b>95.85 %</b>
<b>Total Terms of Call</b>	<b>96,679.59</b>	<b>109,752.06</b>	<b>-13,072.47</b>	<b>88.09 %</b>
<b>Total Payroll Expenses</b>	<b>169,183.43</b>	<b>184,034.57</b>	<b>-14,851.14</b>	<b>91.93 %</b>
Per Capita Paid	8,400.00	8,715.00	-315.00	96.39 %
Session Expense	1,562.22	750.00	812.22	208.30 %
<b>Total Expenses</b>	<b>\$248,079.27</b>	<b>\$268,976.33</b>	<b>\$ -20,897.06</b>	<b>92.23 %</b>
<b>NET OPERATING INCOME</b>	<b>\$2,944.83</b>	<b>\$5,075.67</b>	<b>\$ -2,130.84</b>	<b>58.02 %</b>
Other Income				
Bank Adjustment	76.02		76.02	
Designated Funds	58,177.64		58,177.64	
Inkind Donation	872.00		872.00	
<b>Total Other Income</b>	<b>\$59,125.66</b>	<b>\$0.00</b>	<b>\$59,125.66</b>	<b>0.00%</b>
Other Expenses				
Bank Correction	67.55		67.55	
Transfer - Designated Funds	58,177.64		58,177.64	
<b>Total Other Expenses</b>	<b>\$58,245.19</b>	<b>\$0.00</b>	<b>\$58,245.19</b>	<b>0.00%</b>
<b>NET OTHER INCOME</b>	<b>\$880.47</b>	<b>\$0.00</b>	<b>\$880.47</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$3,825.30</b>	<b>\$5,075.67</b>	<b>\$ -1,250.37</b>	<b>75.37 %</b>

Tuesday, January 12, 2021

4/4

## 4 - DEACONS

### A CHALLENGING YEAR

The year 2020 started with not much knowledge of what was to happen with the COVID pandemic. The Deacons met for the first two months in the church social hall. When social distancing became necessary, we met regularly in an outdoor patio. Deacons were equipped with a notebook that held all the information they would need to carry out their duties. This included:

- a page from The Book of Order regarding responsibilities of the Board of Deacons,
- how to prepare the bread and juice for communion,
- phone numbers of active Deacons,
- names of members that can be called to serve communion,
- and much more information.

### COMMUNION AND FURTHEST PEW

The Deacons made a list of names of members that are not able to be in church to receive Holy Communion or are homebound. This list became the basis of the Furthest Pew which allows homebound congregants to be served Holy Communion in their homes, a practice that was started many years ago. Because of the Corona virus social distancing, we stopped going into the homes. Holy Communion has not been done in the usual manner after this. Communion has been offered through the Presbytery of Santa Fe's online worship service. On January 5, 2020, 119 were served communion at Second. On February 2, 2020, 140 were served communion at Second.

### MINISTRY OF MAILING

When our in-person worship services ceased due to the Coronavirus pandemic, Deacon Beverly Molo began a mission of mailing out Rev. Woodruff's weekly email announcements and the Presbytery's weekly online worship bulletin to 27 congregants who do not have email. Also, the *UPPER ROOM* devotional magazine is either hand-delivered or mailed out to these individuals, which includes the Furthest Pew congregants, every two months.

### OPERATION MEAL DELIVERY

Yvonne Gallegos and Bev Molo came up with a plan called "Operation Meal Delivery". This mission was created to bring meals to those congregants who might be recovering from an illness, hospitalization, or those working needing a break from cooking after a hard day at work, etc. This Summer, with TEAM TIFFANY, sandwich bags were decorated and filled with "Lunches of Love" and Susie Chang's homemade cookies, and were delivered to many of our seniors. Many have been reaching out to other members of our congregation by calling each other and sending lots of loving cards.

### MEMBER NOTIFICATION

Many members do not have internet so a very necessary duty is to call all the congregants when there was a change in plans for church services or when a member has passed on to our Heavenly Father.

In my opinion, this year was success thanks to all the active and previous Deacons that continued to check on our senior population. As was told to me from a wise person, "Once a Deacon always a Deacon."

Submitted by **Lorraine Romero**, Deacon Moderator

## **5 - PRESBYTERIAN MEN**

### **COMMITTEE OFFICERS**

Eli Lopez, Moderator; Abel McBride, Co-Moderator; Elefio Montoya, Treasurer; and Reme Molo, Secretary.

### **GROUP MEMBERSHIP**

Two new officers were installed: Reme Molo as secretary and Elefio Montoya as treasurer. We are grateful to George Huggins for his long-time service as our treasurer. Membership is open to all men at Second. However, our membership has remained constant to the faithful twelve members that are active participants. Efforts to involve participation of new members have been unsuccessful. Our membership for the most part is older gentlemen who currently are having significant health issues and are unable to attend meetings regularly. Also, as a group we are not technology savvy for all members to join Zoom virtual meetings. In addition, we lost two of our faithful members: David Lopez, one of our younger members; and our eldest member, Gilbert Miranda, to their final home triumphant.

### **ACTIVITIES AND ACCOMPLISHMENTS**

Prior to the COVID pandemic our group was moving right along participating in fellowship and devotional discussions, sharing our life experiences as Christian men. We were conducting our business meetings. Members had paid their dues, which enabled us to fund our activities.

1. One of our major accomplishments was the construction and installation of the VETERAN'S RECOGNITION MEMORIAL for veterans from Second. With the approval of Session, we placed this memorial at the entrance to Fellowship Hall on the South edge of the North parking lot. This project was funded from PM's veterans fund. A formal dedication of this memorial was scheduled for the week of Memorial Day. Due to COVID the dedication program is pending.
2. The A/C units that had been donated by two of our members were cleaned, sanded, painted, and prepared for installation. We used a local contractor to install these units on the roof over Fellowship Hall. While the owner of the contracting company was conducting his estimate for us, we had a fortunate blessing. He noticed our veterans' memorial and mentioned he was also a proud veteran. He then related that because of our recognition of veterans and the fact that this is a church, he offered to install our units at no cost. We would only have to pay for materials.
3. Our members initiated a donation drive for a David Lopez memorial, after consulting with David's mother (Tessie). She informed us that rather than accepting the money for burial expenses, she would prefer to give it to the church in memory of David. As mentioned earlier David was our youngest member and the only one capable of getting on the roof and working on the A/C units. Thus, our group decided to donate this money to the Church general fund to defer the cost of materials incurred by installing the A/C units.
4. We have not met in person since February 2020. We missed our annual camp breakfast which has become an ongoing tradition. We had a couple of videoconference meetings, but not all members have access to online service and have a difficult time navigating electronic technology. At our last videoconference meeting the group voted to suspend the bylaws and wait to elect new officers when we can meet in person again.

### **BUDGET**

The pandemic also effected the budget for PM, resulting in no activities and fundraisers that normally occur throughout the year took place. Our group dues are \$25 per member. Seven members paid their dues, with a couple of members contributing above the dues for a total of \$190.00 in total dues. We started a fundraiser for a David Lopez memorial which totaled \$460. Those funds were contributed to Second's general fund, with a request they be used to help defray the cost for the installation of the A/C units to the Fellowship Hall. We have three accounts: a primary savings account of \$239; a checking account of \$45; and a veterans' account of \$438. Our budget for 2020 was \$722.

## CONCLUSION

We continue to stay in touch with each other by phone, HOPING ALL STAY WELL AND HEALTHY, while we await the resolution of COVID.

Submitted by **Eli Lopez**, Moderator

## 6 - PRESBYTERIAN WOMEN

### MEETINGS AND ACTIVITIES

The Presbyterian Women of Second usually meet the second Monday of the month for Bible Study, a business meeting, and a potluck lunch. There are several afternoon and night time special programs throughout the year. Unfortunately, this year, because of the Corona Virus, we have not been able to meet. We hope to continue with our meetings and activities soon.

### OFFICERS

The officers and their Class were:

Moderator:	Beverly Chavez	2021
Vice Moderators:	Tessie Lopez	2021
	Esther Lopez	2021
Secretary-Historian:	Olga Joyce	2020
Treasurer:	Martha Powers	2021
Moderator of Search Committee:	Dora Martinez	2020
Coordinating Team:	Beverly Molo	2020
	Mary Montoya	2020
	Solema Newton	2021

### BUDGET FOR 2020

Presbyterian (Presbytery \$400, Synod \$165, GA \$735).....	\$1,300
Program and Resources.....	50
Delegate Fund (Churchwide, Synod wide gatherings, etc.).....	400
Honorary Membership.....	200
Mission Giving:	
Second Presbyterian Church.....	2,000
Sunday School Program.....	50
Children's Music Program.....	200
Menaul Historical Library.....	300
Menaul School.....	250
Church Women United.....	75
Camino de Vida.....	200
Family Promise.....	200
Miscellaneous.....	200
	<b><u>Total</u></b>
	\$5,425

Submitted by **Beverly Chavez**, Moderator

## 7 – SESSION

### MEMBERS

Current and elected Ruling Elders serving on Session are listed in the Directory page of this report. Your Session includes your Pastor.

### STATED MEETINGS

Session meets regularly in monthly Stated meetings, normally on the Tuesday following the third Sunday. We begin each Stated meeting with a potluck at 5:15pm. When the pandemic began in March, we suspended our in-person meetings, and have met each month via videoconference. Our Youth leaders and rotating Deacon representative have standing privilege of the floor, and normally attend to provide reports and to consult with and to us. When we met in-person, around 5:45pm the Elder of the month presented a devotional, which ranged from thought-provoking to inspirational to moving. Around 6:00pm our business meeting begins. We usually have prayed a few times from the beginning of our potluck to the beginning of our business meeting. We have customized agendas for each meeting to attempt to promote and guide an orderly flow of business. In November, Session voted to move meetings to the third Tuesday of each month, to simplify planning, and remembering when we meet!

### SPECIAL MEETINGS

The Pastor normally calls special meetings to conduct imminent and ad hoc business and approvals. Most Special meetings are to examine and approve communicants, new members, or new officers and leaders of the church. This year we held eight Special meetings, as we worked out as much details as we could about the life of the congregation during the pandemic.

### GUIDANCE

Our Pastor is moderator of Session, and is skilled at moving the tempo of the meetings, sensing the direction of Session, and ensuring all have a chance to speak. We have written guidance from the PCUSA Book of Order, and in the Bylaws, and Policies and Procedures of Second. The 2020 Session has not only moved along orderly, but has managed to laugh a lot and be moved by the Spirit of God that we see in each other.

### YOUR PARTICIPATION

Session solicits input from all members of Second, whether for an emerging consideration, or to bring a new subject to our attention. You can always find our contact information, and our Committees, on the Session page of the church's website. We are always wary to identify and correct our sins of omission or commission. But, we are sometimes blind to them. Bring them to our attention! And, please, pray for your Session.

Submitted by **George T. Huggins**, Clerk of Session

## 8 – EPIC (YOUTH)

### JANUARY AND FEBRUARY ACTIVITIES

EPIC was fortunate for we had a very active first 2 months of 2020. In January we served Sloppy Joes to the congregation during Fellowship Hour. We staged a “mob” musical routine at the end of a worship service, where youth composed new lyrics to the song “We Will Rock You,” to promote our annual Souper Bowl canned soup drive. In February, we decorated and filled mugs with candy to give to congregants for Valentine's Day. But the most fun we had was a Lock-In, held just a couple of weeks before we were shut down to quarantine due to the spreading Corona Virus.

## **SIDEWALK ART MINISTRY**

Acting upon a wonderful suggestion offered by Jeannie Hogan, we delivered sidewalk chalk to each EPIC family. This developed into a “mini-ministry” where youth gathered, masked and observing the social distancing rule, to decorate driveways and sidewalks. First at the home of Tessie Lopez and later Cristina Ortega. Some joy and comfort was brought to those households who were mourning the loss of a loved one.

## **DRIVE-BY GRADUATIONS**

There were three “drive-by” graduation parades - one for Amanda Castellano, one for Gary Lucero and the third for Isaac Ploof. We cannot tell you how much the support that was shown for these young people touched their lives and we thank you.

## **GATHERINGS**

In August, there was a small gathering for Isaac as he was going to Colorado to try his hand at college life. We also tried to have a “welcome to EPIC” gathering for the new mid-high kids. Attendance for these gatherings have not been robust and we certainly understand the reluctance of parents to unnecessarily expose their children to this ugly virus.

## **MAINTAINING CONTACT**

Keeping in touch with youth has meant writing letters that have included balloons and games to help them keep active within their own households. We sent pictures of themselves having fun at one of our events just to remind them what being a part of EPIC feels like. We had two Zoom gatherings but, in all honesty, they seemed awkward and stilted. So instead, the Chang’s have delivered a variety of packages to EPIC members, including cookies and egg rolls, just trying to find a way to somehow keep us glued together.

We look forward to a time when COVID is just a bad memory. Meanwhile, we are busy making wonderful new ones.

Submitted by **Francis and Susie Chang**, Youth Coordinators

# **9 – BUILDING AND GROUNDS**

## **MEMBERSHIP**

Committee membership includes: Pastor Rob; custodian Frank Cavalier; Lynn Gatewood, Co-Chair; and Abel McBride, Chair.

## **OVERVIEW**

In essence, the membership of Second are members of the committee. Members at large are the eyes that oversee the needs for care and maintenance of the church property. Members identify what needs to be repaired. They are in turn requested to step in to assist with the required work and needed repairs when appropriate. The committee is responsible for the upkeep and maintenance of all church property and equipment. Based on the same principle as taking care of our own home and yards, our church home needs the same attention. It is work intensive and most repairs are costly. We are fortunate to have a maintenance/custodian employee in Frank Cavalier, who is quite the handyman, and takes pride in maintaining our property. He is instrumental in keeping the facilities clean and tidy and servicing our aging heating and air conditioning units. He repairs plumbing problems, replaces broken windows, paints, and performs other maintenance repairs, as well as additional duties, as assigned.

## **ACCOMPLISHMENTS**

1. Installation of AC units in fellowship hall



2. Repairs and maintenance in apartment over JIC Wing (AC, Hood vent in Kitchen, flooring) etc.
3. Repairs to water leaks
4. In conjunction with the Security ministry -- new lighting, cameras, securing fencing and north gate, etc.
5. Currently working on roof repair
6. Coordinating and getting bids for repairs from contractors
7. Coordinating with insurance, etc.

## **NEEDS**

1. Roof repair is of immediate concern, and will be costly
2. Stained glass window damage prevention and repair is also of immediate concern and costly
3. Entrance doors and Rev. Quinones Peace Garden need refinishing
4. Aging furnace and AC to Sanctuary will eventually need replacement
5. Candelaria Wing needs are of a continuing nature
6. Apartment needs are of a continuing nature

## **BUDGET**

We are very close to maximizing our repairs and maintenance allocation. We have expended 99% of our 2020 budget. We will request the same amount for 2021 and if possible would require a small increase.

Submitted by **Abel McBride**, Chair

<b>10 - CHRISTIAN EDUCATION</b>
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2020 was a year of great change for our congregation. The COVID-19 pandemic rocked our lives in countless ways including separating us for meeting in person on Sunday mornings. However, COVID-19 did not prevent us from gathering and learning together this year.

## **ADULT EDUCATION**

Parish Associate, Rev. Dr. Kay Huggins, light on her feet, quickly transitioned to supporting our spiritual education virtually. She continues to engage our community (and the online world too). Kay began recording and sharing with us some wonderful, engaging, and thoughtful video Daily Devotions. She continues engaging the community via web based (Zoom) bible studies.

## **CHILDREN'S EDUCATION**

We are blessed to have families and teachers who stepped up during this unusual year, leading children's education lessons. This spring, Anita Abeyta spearheaded the creation of and sharing of brief bible story lessons. These lovely videos allowed kids to see each other and to connect with their church body. Thank you to all the families who recorded and shared videos with us this spring. Our transition from spring to summer was marked by a return of Rev. Kay Huggins and her "What's in the box?" lessons. Kids and their families connected virtually using Zoom. Together at last, for many these Zoom lessons restored their sense of normalcy. The children and families were finally able to see and talk to each other once again.

## **VACATION BIBLE SCHOOL**

We continued with our long enduring local Presbyterian church team to offer Vacation Bible School for our children and youth. A team of dedicated and hardworking volunteers from our congregation and others assembled crafts and activity packets for all participants, who were able to engage the lessons on their own schedule.

## MUSIC

Christian education at Second is deeply enriched by our music programs, touching the lives of adults, youth, and children. Nothing could stop Karmen Van Dyke and Debi Eisenhour, as they continued to engage and enrich our community through music. Throughout the dynamic and challenging year, they offered beauty and a sense of peace through music. Leveraging virtual tools to engage the community they shared their gifts and experience, keeping us engaged and growing.

Thank you!

Submitted by **Kris Johnson**, Chair

## 11 - EVANGELISM AND MEMBERSHIP

### MEMBERS

Our Evangelism and Membership Committee had a few changes in composition this past year. We are thankful to Pat Gilberto for her past years of service as the Committee Chair. In 2020, we had the following new committee members:

- Stephen Montoya (Committee Chair)
- Alicia Montoya (Committee Member)
- Tina Griego (Committee Member)
- Nancy Montoya (Committee Member)

### NEW MEMBER CLASS

We were fortunate to be able to provide a *Remote New Member Class* in November 2020, and were blessed to have the following new members participate and complete the class:

- Debi Eisenhour
- Don and Jayne Clement
- Andy and Yoli Sandoval

A special gratitude goes to Rob, Alicia, and George for their assistance with providing this virtual new member class.

### EXPENDITURES

Our Committee had no expenditures during 2020, which was intended to assist with cost savings for the Second during the COVID pandemic.

Submitted by **Stephen Montoya**, Chair

## 12 - HOSPITALITY

### FELLOWSHIP AND HOSPITALITY

Fellowship and Hospitality are both virtues of our Christian community at Second. They clearly describe nature. We believe our fellowship and hospitality after worship is unique and second to none. We have heard comments describing our food offerings as: "no other church we have been part of ever offered more than coffee and cookies"; "we are spoiled here"; "you often offer full meals"; "your variety of foods is exceptional"; etc. We rarely hear a discouraging word, but when we do, we take note and try to correct it, immediately, if not sooner!

## **OUR COMMITTEE**

Committee Co-Chairs for 2020 was Ella Porragas and Mickey McHugh. We alternated monthly being in charge and this has worked nicely. It is a demanding task to take on single-handedly, continuously. We appreciate the dedication of the weekly participation of Jerry Martinez and Peggy Esquibel. Jerry prepares the coffee every Sunday, and Peggy keeps the kitchen organized and faithfully sets up the food for distribution. Unfortunately, due to COVID, we have not been able to meet at church since March. Therefore, our monthly duties have come to a halt. We look forward to the day the pandemic is over and we can again serve our church families.

## **SUPPLIES**

As Co-Chairs we are responsible for ensuring that supplies are available to carry out our mission. Planning menus and purchasing food and supplies for weekly snacks, we try to shop where we can get more for our money and be conscious of our budget.

## **VOLUNTARY CONTRIBUTIONS**

There are other volunteers who bring prepared food and goodies on a regular basis. We are appreciative of members Alma and Abel McBride who faithfully contribute meal items every third Sunday each month.

## **KP HELP IS NEEDED**

The major ongoing need is helping with clean up after fellowship. Often, after all is done, the Chair is left alone in the kitchen to clean up and wash dishes. It would also be beneficial to know what food will be brought to us, to enable us to plan and supplement the offerings. We have made several efforts to improve this by posting sign-up sheets on the bulletin board, publishing a hospitality notice in the church newsletter and by making a plea for volunteers in our minute for mission from the pulpit. All of this has produced minimal results and continues to be an issue.

## **BUDGET**

The hospitality budget for 2020 was \$2,000. As we do not know what 2021 will bring, we will not request an increase.

Submitted by **Ella Porragas and Mickey McHugh**, Co-chairs

<b>13 - LIVEWIRE</b>
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Members of LiveWire (LW): George Huggins (Chair), Alicia Montoya, and Lauren LaMonica

## **ANNOUNCEMENTS**

In 2020, 135 email announcements were sent to 185 members of the Announcements email group. Most of the announcements were sent by the Pastor!

## **CHURCH MANAGEMENT SYSTEM**

Breeze, a CHurch Management System (CHMS), that was installed in November, 2017, continues to be used by the collection counters, the Pastor, and some of the Deacons. The Clerk of Session uses Breeze to automate (not replace) the written/printed church registries, and to produce reports when requested by higher councils, e.g. end of year statistical reports required by GA. The Clerk continues to be extremely satisfied with Breeze and believes the CHMS is well worth the price of \$50/month.

## **DIRECTORY**

We have a few copies of the bound pictorial directory produced in 2018. Our practice is to produce a hard-

bound pictorial directory every four years, scheduled again for 2022. We continued support and updates to Instant Church Directory (ICD), which includes an app for hand-held devices, which 65 members and friends have installed. This data in the ICD application is updated whenever contact information changes. Anyone can install the application, but your email address must be -in- the ICD data for authorization to download pictures and contact information for members and friends of Second.

## **FACEBOOK**

We made 36 posts in 2020. We have 155 followers.

## **¡BENDITOS SALUDOS!**

That's the name of our monthly newsletter! Before the pandemic, we were blessed and fortunate with eager contributors of content, and to have stellar crews that assisted with assembling, folding, and taping the printed version. Since March, contributions to the newsletter have decreased, simply because of less activities. George and Kay Huggins have accomplished printing and assembly, to minimize exposure to the virus. Distribution via USPS mail has steadily declined from 192 at the beginning of the year, to 155 at the end. Distribution via email has steadily increased from 80 at the beginning of the year to 124. We solicit suggestions for improvement and encourage all with email addresses to switch to the PDF version (it's in color!). Make your requests and suggestions to [livewire@secondpresabq.org](mailto:livewire@secondpresabq.org)

## **BUDGET**

Livewire requested a supplement to the 2020 budget of \$250 to cover purchase of a Zoom license. \$2,301 of the \$2,484 budget was expended: 19%-newsletter postage; 9%-newsletter paper/copying; 11%-miscellaneous (includes Zoom license); 26% for the Breeze CHMS; and 34% for QuickBooks. We "pre-paid" \$200 of newsletter postage into the USPS bulk mailing account, which will carry over into 2021. We usually "pre-pay" \$320 into the account for the coming year, but decreased the amount in hopes of going more towards email distribution of the newsletter. We were able to return \$183 to the General Fund.

Submitted by **George T. Huggins**, Chair

# **14 - MISSION**

## **COMMITTEE MEMBERS**

Maria Martinez, Desirae Montoya, Gloria Mirabal, Martha Powers and Anna Torres, Committee Chair

## **MISSION EMPHASIS**

As a **Matthew 25 Church**, Second has a strong mission emphasis. We are committed to local, national, and international mission endeavors. Unfortunately, due to COVID-19 restrictions, our efforts were limited in 2020. We continue to share mission and ministry with Camino de Vida Presbyterian Church, First Presbyterian Church, and Shepherd of the Valley Presbyterian church. And, we provide financial assistance to Menaul High School, Menaul School Historical Library, Camino de Vida and Young Adult Volunteers. The committee, on behalf of the church, continues to work with and support **Project Share**, a project of feeding the homeless at St. Martin's (Hope Works). Volunteers continue to support Project Share every other month by preparing casseroles for the homeless and families with low income. The casseroles are delivered to St. Martin's Hospitality Center. 175 to 200 people are fed at these meals.

## **WINGS FOR LIFE**

This ministry program supports families of prisoners. We support the Wings for Life Program by allowing the group to use our facility twice a month in the evenings. Families are provided with a meal and inspirational activities. Elders from our church volunteer to open and close the building from 4:30pm to 8:00pm on the

second and last Monday evenings of each month. Due to COVID-19, our facility was not available past the month of March.

### **FAMILY PROMISE**

Family Promise (FP) was housed in the Candelaria Wing and provided services to homeless families. This agency moved out of our facility at the end 2020. They are acquiring their own facility and are grateful for the support Second has provided for the past few years.

### **MANTANZAS CENTRAL**

Second continues to support our partner church, Iglesia Presbyteriana de Matanzas Central, in Matanzas, Cuba. The two pastors of this church, Ary and Beidy, visited with us here last March, but had to cut their trip short due to COVID-19 traveling restrictions.

### **TRANSLATIN@COALITION**

We have completed our second year of this partnership, providing temporary housing to transgender asylees in the upstairs apartment over the Candelaria Wing.

### **NM VOICES FOR CHILDREN**

Two members of Second's mission committee attended their annual Kids Count conference (virtual) in August. Pastor Rob serves on their board.

### **ROADRUNNER FOOD BANK**

Over 591 pounds of food was delivered to the food bank in 2020.

### **NATIVE AMERICAN RELIEF**

In July, Session approved \$5,000 for the Native American Relief (including Navajo Nation) for Churches and Families Project. This project was designated to assist relief due to COVID-19 pandemic as follows:

“The Project will provide support to the 29 Native American Churches and Chapels located within the bounds of the Synod of the Southwest over the 6-month period beginning July 1, 2020 by:

1. Providing needed support for those pastors and commissioned pastors to be paid, as they serve their communities (of which there are two part-time pastors and seven part-time commissioned pastors assigned to Native American Churches and Chapels);
2. Providing needed support for the basic infrastructure of the churches and chapels as centers of community life (utility costs); and
3. Providing funding for the purchase of food and supplies for distribution to Native American communities throughout the Synod of the Southwest.”

Submitted by **Anna Torres**, Chair

## **15 - NOMINATING**

### **MEETING**

Nominating Committee members met in the Peace Garden on October 24, 2020, to brainstorm new Elders and Deacons. Members were Pastor Rob, Yvonne Gallegos, Pat Gilberto, Bob Romero, Ella Porragas, Phyliss Nunns, and Mickey McHugh. We had several names added to the Elder and Deacon candidate lists and made our calls. We were fortunate that our calls were met with enthusiasm and support.

## ELDERS

New Elders for the Class of 2023 are: Al Sanchez, Anita Romero Torres, Ernestina Velasco, and Reina Bencomo (One-year youth elder that could be extended).

## DEACONS

New Deacons for the Class of 2023 are: Pat Gilberto, Nancy Montoya, Phyliss Nunns (who graciously volunteered to serve another term) and Isaac Ploof.

## GRADUATING CLASS

We express sincere thanks to our graduating Elders and Deacons who have served well and faithfully: Elders: Kris Johnson, Eli Lopez, Ella Porragas and Anna Torres; and Deacons: Orlando Duran, Lorraine Romero, and Clarabelle Padilla. May God continue to bless them and protect them.

Thank you to all who served on the Nominating Committee and with God's grace we nominated our new class. Thank you to the Class of 2023 and everyone serving their continued terms.

Submitted by **Mickey McHugh**, Co-Chair

## 16 - PERSONNEL

### *The 2020 Powerfully Passionate Personnel People*

## LOVE EACH OTHER

This past year I have been reminded of **I Peter 4** on various occasions. It states "*The time is near when all things will end. So think clearly and control yourselves so you will be able to pray.*" <sup>8</sup> *Most importantly, love each other deeply, because love will cause people to forgive each other for many sins.* <sup>9</sup> *Open your homes to each other, without complaining.* <sup>10</sup> *Each of you has received a gift to use to serve others. Be good servants of God's various gifts of grace.* <sup>11</sup> *Anyone who speaks should speak words from God. Anyone who serves should serve with the strength God gives so that in everything God will be praised through Jesus Christ."*

## TRULY BLESSED

Second is truly blessed to have a magnificent group of people who are dedicated to loving and serving the community and members of our church. Not only were they flexible in 2020, but they were also tireless in their commitment to ensuring that our church was able to be supported, nurtured, and ministered to throughout these unprecedented circumstances. While the lockdowns, quarantines, social distancing, and closures of schools and places of business have all affected us individually in different ways, our church staff has put forth an amazing effort to keep us feeling connected and loved. For that we are truly blessed.

## PASTOR

The most conspicuous of these figures is the Rev. Dr. Rob Woodruff. Serving in his role as lead pastor for the 18th year at our congregation, he has taken on an essential and rather unusual role as collaborator, administrator, orator, encourager, moderator, and occasionally the person who takes toilet paper to people who need it. He has been diligently working with the Presbytery of Santa Fe to make certain that the online streaming services include Second's talented members, has given extensive time to work with our church technology team in helping to get our own streaming services working in the coming year, and has also been instrumental in keeping communications consistent among our other church leaders. He has also continued to do the "usual" work of officiating weddings, funerals, baptisms, and preparing sermons to be broadcast to our churches across the state. We are blessed to have such a flexible, passionate, and committed pastor and pastor's family who support the church in such a magnanimous fashion.

## **PARISH ASSOCIATE**

Speaking of supporting the church, we are also blessed with an amazing parish associate. The Rev. Dr. Kay Huggins has had an even more wild year than most of the congregation in that she successfully recovered from surgery, continues to help watch her grandchildren during the schooling absence brought on by COVID-19, teaches a wonderful Sunday school class on Zoom, leads a morning prayer/devotion time that is streamed on YouTube that can be found weekdays on our website, and has taught various bible studies that are informative, inspiring, and encouraging. She also continues to put up with our session clerk, the honorable George Huggins, which according to George, is no small task. She continues to be a vital minister for our church who connects our members to the good news each week and we are grateful for her health and her service.

## **MUSIC TEAM**

Our church is also grateful for the service of our music team during this past year. While meeting to have adult and children choir practices or special music practices has been difficult this year, we have been blessed to have a great music team that has been working tirelessly to produce wonderful music for us to enjoy during the weekly live stream broadcasts. Both Karmen Van Dyke and Debi Eisenhower have worked with our talented group of musically inclined artists to produce special music, have enjoyable but socially distanced singing, and worked with our youth leaders to deliver a most entertaining virtual children's Christmas pageant. While music has not been as consistent nor as prominent as it often has been at our talented church, we are blessed to have both Karmen and Debi as crucial personnel who have been diligent and faithful during this trying year.

## **EPIC LEADERS**

We are further blessed to have a faithful and diligent couple to lead our youth ministry this year. The Chang's (Francis & Susie) have continued to facilitate unique encounters with the good news for our youth. They have had group Zoom meetings, masked socially distanced meet-ups to encourage one another, and created space for people to support graduation drive-by celebrations for our amazing youth. While it has been difficult to keep our young people engaged with the required distancing and restrictions on gatherings, they have proven to be creative, resourceful, and above all, caring in a time when that has meant the world to many of our youth. Did I mention they were instrumental in the virtual children's Christmas pageant? They are a gift to our youth and a source of joy for our congregation.

## **SUPPORT STAFF**

Finally, our church is blessed with some of the most amazing church support staff that I have encountered over my thirty-something years. We have a volunteer paying treasurer, Lynn Gatewood, that was instrumental in helping us navigate through the trying financial times that occurred soon after the pandemic hit. We have a church secretary, Beverly Chavez, that has been diligently going to the church to check the mail, answer messages, and ensure that the church is not dropping the ball in essential correspondence with a myriad of church connections. We have an excellent bookkeeper, Chad Poole, who has simplified and sped up our financial reporting process, and we have a groundskeeper/custodian/repair-extraordinaire, Frank Cavalier, who has made sure our building is still beautiful, clean, and operational even if we are not able to fully utilize it.

## **WE ARE THANKFUL**

Our hope is that we will be able to fully use our church facilities during the upcoming year, but we are reminded, as the Psalmist was, that *"it is good to give thanks to the Lord, to sing praises to the Most High, to declare the Lord's steadfast love in the morning, and the Lord's faithfulness by night (Psalms 92)."* While we cannot yet see each other and appreciate all the work done by our amazing personnel, we are nevertheless able to be thankful for God's steadfast love and faithfulness that is consistently exhibited by them.

## **COMMITTEE MEMBERS**

Special thanks to the committee: Sandra Duran, Rob Woodruff, Randall Korver-Glenn, and Reme Molo.

## 17 – SECURITY MINISTRY

### TEAM MEMBERS

Pastor Rob, James Bencomo, Amanda Candelaria, Francis Chang, Anita and Ruben Chavez, Beverly Chavez, Christine Garcia, Antonio Gurule, Camila Lopez, Eli Lopez, Abel McBride, Reme Molo, Toby Montoya, Jim Lechtenberger, and Michael Rubio.

### MISSION STATEMENT

To maintain an open, welcoming worship experience by enhancing our awareness of church safety and security to enrich our community of observant Christians.

### BACKGROUND

2020 has been an interesting year. It started as a continuation of researching on what to do in case of an active shooter were to happen. Then the COVID-19 quarantine happened. We put all our energy into securing the church that is now unoccupied for long periods of time, and to protect it from vandalism and break-ins. We were also able to aid in the outside church services at Menaul High School.

### SAFETY CONCERNS

There have been several vandalism incidents of concern that have occurred on our property during the early parts of 2020:

- Stained glass windows that were broken
- Person(s) have climbed over and under the north parking lot gate
- Fires being started in the north parking lot
- Person trying to break in on the east side gate

### PROACTIVE ACTIONS TAKEN

- Thanks to the help of Jim Lechtenberger, we have one stained glass window protected by Lexan, a strong non-discoloring polycarbonate, and still working to cover the rest of the stained glass windows.
- Jim also put up additional lights on the North, West, and South area of the Church building, and aided in installing two modems for extra WiFi for the eight Ring cameras put around the outside of the church.
- Buildings and Grounds helped in locking the East gate leading up to the stairwell leading to the apartment.
- Buildings and Grounds, along with our custodian, Frank Cavalier, secured the North parking lot gate with extra fence and wire.
- The Safety Team requested money to be used from the 2020 budget.

### CONCLUSION

Overall the security of the congregation and our building is our number one priority. The year was one we will never forget but will overcome. We will be back to church soon and it is rewarding to know that we will go to a church that has taken steps to be more secure and safe. Your Security Ministry Team, along with our congregation, are committed to ensuring a safe environment for worship. Overall, our congregation is one giant safety team, responsible for the safety and security of our church.

Submitted by **James Bencomo**, Co-Chair



## **18 - STEWARDSHIP AND FINANCE**

### **MEMBERSHIP**

Committee members are: Lynn Gatewood - paying treasurer; Ruth Montoya - counting coordinator; Toby Montoya; Pastor Robert Woodruff; Chad Poole - Church Bookkeeper; and Elder Eli Lopez, Chair.

### **STEWARDSHIP**

The 2020 campaign theme was "2020 VISION." Little did we know that the COVID pandemic was going to curtail our vision, and have such an effect on all our lives, including not being able to worship in person or have physical contact with each other. However, not even COVID diminished our enthusiasm for worship, continuing our Christian mission and supporting our Church financially. YOU, our faithful members, continued to honor your pledges.

### **ACCOMPLISHMENTS**

We began the year enthusiastically with some major accomplishments. We shrunk a significant deficit to a much smaller, manageable deficit that was covered by reserve funds. The 2020 budget grew significantly from the previous year. Our committee had pledged to be transparent and keep the membership informed of our financial status. We feel we have done so by including budget status information in the newsletter and the pastoral regular communication letter. End of year statements were mailed out to members early in the year. The Stewardship campaign produced 60 pledges with a majority being increases to previous pledges. We had a financial review of our records done by Randell Korver-Glenn, a member and licensed CPA. A financial audit or review had not been done on our records for several years. This review produced several recommendations which we proceeded to implement to improve our financial well-being. One recommendation was to review our investment accounts and explore reinvesting for higher interest yields. This was done and we are seeing good returns. The unrestricted memorial accounts were rolled over to the general fund. We consolidated liability and equity accounts and coordinated them into our QuickBook accounting system and Breeze counting systems. The authorized account signers at the bank were updated.

### **OPTIONS FOR GIVING**

Due to the COVID pandemic we looked into different options to continue giving since we were not having in-person worship. We Implemented on-line giving through the Presbyterian Foundation and added a post office box address (PO Box 25561) to facilitate giving for our members. Other adjustments needed to be implemented, such as getting a drop-off box for deposits, which facilitated counters duties. The counters need to be recognized, as in our opinion they are going beyond their call of duty to coordinate among themselves, coming in and counting every week and making the deposits. They are doing this during a time when we were on lockdown and concerned about getting together and maintaining social distance. All through this time the paying treasurer diligently paid all the bills and staff got paid. We successfully applied for and got approved for the Federal Payroll Protection Plan (PPP). KUDOS to all these dedicated people.

### **PREVENTIVE MEASURES**

The following preventive measures have been taken:

- Being proactive rather than reactive during the pandemic.
- We applied for PPP funds and received \$19,000. The paying treasurer is in the process of applying to turn this loan into a grant.
- Board of Pensions granted us a 3-month waiver on the pastor's insurance and benefits package.
- We participated in all four special offerings throughout the year.
- We made plans for the 2021 stewardship campaign with the theme "New Beginnings", adopted from scripture in Isaiah 43:19.

- Included testimonies from two families in support of stewardship: Bev and Reme Molo, and Elefio and Gloria Montoya.
- Designed new pledge cards that were available in hard copies and online.
- Mailed out a stewardship package, including pastoral letter, brochure, and pledge cards. Pledge cards are slowly but surely being turned in. Your pledges will give us the foundation for establishing a church budget for 2021.

We pray we can return to some semblance of normalcy this coming year, where we can again worship in person in our cherished sanctuary.

It has been a rewarding challenge to have served Second in this capacity during these trying times. I believe we have made some significant accomplishments regarding our financial processes. We promised to be transparent with you and we feel we have kept our word.

God Bless our Church and God Bless each and every one of you.

Submitted by **Eli Lopez**, Chair

## 19 - WORSHIP AND MUSIC

### MEETINGS

The Committee meets once monthly in Fellowship Hall. We share ideas and discuss what the next month Worship Services will look like, including Pastor Rob's input on Sermons, Liturgy, etc.; Karmen Van Dyke's input on music and other areas of Worship that need to be addressed. We met in January and February, and then in March a Worldwide Pandemic (COVID-19) began and impacted each one of us through the rest of 2020 and into 2021.

### THE PANDEMIC BEGINS

In March, our Governor, Michelle Lujan-Grisham, to keep New Mexicans safe, set out guidelines which impacted all of us. She directed that there were to be no large gatherings, which included Church Services in Our Sanctuary, schools closed, only essential businesses open with limited capacity, wear masks, socially distanced (6 ft. apart), sanitize and wash hands frequently, etc. This went from basically a shutdown to gradually allowing small groups (5 or less) to meet wearing masks and being socially distanced. So, five members of our committee met in Fellowship Hall in late March to discuss where we were headed and how we could reach out spiritually to our flock. As the virus was spreading and we were hearing that it was impacting senior citizens, we took the position to adhere to the Governor's guidelines, take a conservative approach, stay safe, and continue to seek ways to fill each person's spiritual needs.

### PSF STREAMING WORSHIP

Fortunately, Pastor Seth Finch was Moderator of the Presbytery of Santa Fe and Pastor of Covenant in Albuquerque where they had done some streaming of services. He met with other Albuquerque Presbyterian Pastors and they came together to record different parts of a Worship Service. Pastor Seth edited the material, and 10:00am Worship Services were born via YouTube. Throughout the year, other Churches in the Presbytery of Santa Fe have joined in this Mission.

### VIDEO EQUIPMENT

Presbyterian Disaster Assistance (PDA) offered grants for Churches to meet their needs during this pandemic. Second, along with Camino de Vida applied for a grant to purchase streaming equipment. The grant was approved in the amount of \$5,000 to each church. We have purchased a quality computer, camera, and sound equipment for Second, and are working at learning how to operate and use the equipment in our Sanctuary. On

January 31, 2021, the Presbytery Worship Service will be streamed from Second. We will be fine tuning the streaming process so that we can stream Worship Services from Second at various times during 2021.

### **HART PARK WORSHIP**

The Presbytery Services have been amazing, but we, as the Worship and Music Committee, also wanted to put together a total Service presented by Second. So, we planned and provided three outdoor Worship Services at Hart Park on the Menaul School Campus. By Governor's orders, we could have a maximum of 100 attendees who wore masks, and were socially distanced. We also had three other Services planned, but had to cancel because of a spike in the virus and per Governor orders. For each outdoor Service at Hart Park, we donated \$150 to Menaul for use of their facilities.

### **LATER MEETINGS**

Following our Governor's orders, the Committee was able to meet four times in person between March and December. Masked and distanced, we meet twice in Fellowship Hall and twice in the Quiñones Peace Garden. During these meetings we planned for:

- 1) Our past, present, and future;
- 2) Use of the streaming grant;
- 3) Hart Park Services; and
- 4) Our proposed Committee budget for 2021.

The Committee budget for 2020 was \$7,150. We only used \$2,000, as the balance applied directly to Worship and Music needs in the Sanctuary, and therefore was not needed for 2020. In our proposed budget for 2021, we have requested \$7,000 with \$2,800 going to two new items: \$1,800 toward Hart Park Services and \$1,000 toward streaming.

### **A SPECIAL THANK YOU TO THE FOLLOWING**

- 1) Pastor Rob, whose flexibility has allowed him to redefine his Pastoral Role during a pandemic and reach out in so many ways to each of us;
- 2) Pastor Kay for providing Bible Study online that has been fulfilling for many who attended via Zoom;
- 3) All from Second who have tuned into the Sunday Worship Services via the Presbytery of Santa Fe, and those from Second who took part in some of those Services ~ namely, Pastor Rob and family, Karmen, the Korver-Glenn's, Susie Chang, Ruth Montoya, Becky Johnson, and others that I might have missed;
- 4) Alicia and Steve Montoya who have provided a Fellowship time via Zoom after the Presbytery Worship Service;
- 5) Deb Eisenhower, for keeping our children's choir active via Zoom;
- 6) Deacons- who continue to reach out to each member of Second, and to Bev Molo who is providing Presbytery Worship Service Bulletins to those who do not have internet accessibility; and
- 7) George Huggins for his Zoom tutorials, etc., (it's a good thing that George has lots of patience).

Your Worship and Music Committee looks forward to the day when we again can all Worship together safely in our Sanctuary.

**BLESSINGS TO EACH OF YOU!**

Submitted by **Allan Holmquist**, Chair

<b>20 – MUSIC MINISTRY</b>
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## **A DIFFERENT APPROACH**

In 2020 instead of vocalizing and rehearsing, we have Zoomed and Skyped and texted. Instead of researching repertoire, we have researched new equipment. We have often valued technical skills more than musical and liturgical skills, and everyone directly involved has had to learn and use some of these skills. Familiarizing ourselves with a new thing has allowed us to do recordings from home or an empty building with masked individuals and small distanced groups. These efforts, of course, then had to be sent to an engineer who “glued” them to the gifts of others to make a nativity, candle lighting, scripture reading and prayer, anthems and keyboard, part of spiritual moments for Second and the Presbytery of Santa Fe worship. And to the surprise of many, these contributions have often been special, at times extraordinary, offerings to God and the people gathered (separately).

## **HART PARK WORSHIP**

Second successfully provided out of doors worship in Hart Park, Menaul School, three times. These worship occasions motivated us to purchase the sound system we had once envisioned for Fellowship Hall; it will now also be used for worship at Hart Park or, perhaps, in one of our parking lots. Thank you, Marty Martinez and Veronica Griego, for financing this effort through family memorial funds.

## **CHILDREN’S CHOIR**

Children’s Choir, under Debi Eisenhour, has prepared music primarily in Zoom rehearsals. The effort has not been easy, engaging only a small number of regulars; however, their rehearsals have resulted in anthems for World Communion Sunday and for Advent IV candle lighting.

## **ADULT CHOIR**

Most of our adult singers have had a long, painful vacation. Our efforts to be responsible to the guidelines provided - and the potential of contributing to the problem - have made it impossible to do anything that looked like a choral program. We continue to seek ways to do ensemble music that provides personal satisfaction, as well as a worship contribution.

## **INSTRUMENTALISTS AND SONG LEADERS**

Instrumentalists involved this year included Steve Chavez and Hovey Corbin on marimbas; Isaac Ploof, clarinet; Joy Bohning, flute; and Karmen Van Dyke on keyboard. Karmen also provided piano for several presbytery worship services. Song leaders included Debi Eisenhour and Annika Reid, with support from Allen Holmquist. Presbytery worship included the voices of Ruth Montoya and Rob Woodruff.

## **EXTRAS**

Early in our “shut down”, Yvonne Gallegos pressed Karmen to record a collection of hymns. With John Van Dyke’s and George Huggins’ assistance, the collection, named *Old Hymns for a New Virus*, is available on our website, under CHURCH LIFE. In addition, each week Karmen sends an electronic contact (usually a Jacquie Lawson creation) to members of the choir and worship committee, and a few “others.” These each include music and a personal group note (not everyone knows that, I’m told). Karmen appreciates the effort many of you have made to use these as an opportunity to stay in contact - and to keep your musical interest and desires known.

## **WHAT’S NEXT?**

- Children’s Choir program, with Debi Eisenhour’s tenacity, will continue to offer Zoom music for our children most Tuesday afternoons at 4:00. Our hope is that the group will increase in number - and will include some new faces which were introduced to us in the Virtual Christmas Day Pageant. In addition, Marty Martinez has “enhanced” our budget for this program, encouraging us to direct our energy to the largest number of children possible.

- An ensemble of adult choir members (women only, so far) are in the wings, hoping to try some “distanced” rehearsals and recordings. We are hoping for a warm afternoon to explore the pluses and minuses of singing out of doors.
- Our efforts thus far have had to be incredibly flexible. The hosting of Presbytery worship from our sanctuary (our first on January 31, 2021) will give us additional opportunities to see where we need to spend time and money - and how best to use our musical leadership. Stay tuned!

Blessings on the wonderful, faithful folks of this congregation.  
Soli Deo Gloria,

Submitted by **Karmen Van Dyke**, Music Director

**# *END OF 2020 ANNUAL REPORTS* #**