

**SECOND PRESBYTERIAN CHURCH  
2019 ANNUAL REPORTS**



812 Edith BLVD NE  
Albuquerque NM 87102-2408

Intentionally  
Blank

## ***TABLE OF CONTENTS***

1 - CHURCH STAFF AND OFFICERS .....	6
PASTORAL STAFF .....	6
THE SESSION.....	6
THE BOARD OF DEACONS .....	6
OUR MUSICIANS.....	6
FINANCIAL STAFF .....	6
MEMBERSHIP .....	6
2 - PASTOR .....	7
3 - BUDGET INCOME AND SPENDING .....	8
4 - DEACONS.....	12
EXCELLENT PAST LEADERSHIP .....	12
THANKS TO PAST DEACONS.....	12
FURTHEST PEW MEAL .....	12
5 - PRESBYTERIAN MEN .....	12
DEVOTION TIME .....	12
BUSINESS MEETING AND PROJECTS .....	12
2019 ACTIVITIES AND ACCOMPLISHMENTS .....	13
BUDGET .....	13
CONCLUSION.....	13
6 - SESSION.....	13
MEMBERS.....	13
STATED MEETINGS .....	13
SPECIAL MEETINGS .....	14
GUIDANCE .....	14
YOUR PARTICIPATION .....	14
7 – EPIC (YOUTH).....	14
8 - CHRISTIAN EDUCATION .....	16
DECEMBER EXCITEMENT .....	16
YOUNG ADULT VOLUNTEER (YAV) .....	16
SAFE CHURCH.....	16
MY COMMITMENT .....	16
MUSIC.....	16
TEACHERS.....	16
CE COMMITTEE .....	16
VACATION BIBLE SCHOOL (VBS) .....	16
ADULT BIBLE STUDY .....	17
9 - EVANGELISM AND MEMBERSHIP .....	17
NEW MEMBERS.....	17
MEMBERSHIP CELEBRATIONS.....	17
THANKS .....	17
10 - HOSPITALITY.....	18
OUR COMMITTEE .....	18
SUPPLIES.....	18
VOLUNTARY CONTRIBUTIONS .....	18
KP HELP IS NEEDED .....	18

BUDGET .....	18
FELLOWSHIP AND HOSPITALITY .....	18
11 - LIVEWIRE .....	18
ANNOUNCEMENTS .....	18
CHURCH MANAGEMENT SYSTEM .....	19
DIRECTORY .....	19
FACEBOOK .....	19
NEWSLETTER .....	19
WEBSITE .....	19
BUDGET .....	19
12 - MISSION .....	19
COMMITTEE MEMBERS .....	19
EMPHASIS .....	19
YOUNG ADULT VOLUNTEER .....	20
PROJECT SHARE .....	20
WINGS FOR LIFE .....	20
FAMILY PROMISE .....	20
CUBA .....	20
NM CONFERENCE OF CHURCHES .....	20
TRANSASYLEE PROJECT .....	20
CHILE FEST .....	21
IMMIGRANT ASSISTANCE .....	21
CRISTO REY CLINIC .....	21
OTHER PROGRAMS .....	21
13 - NOMINATING .....	21
COMMITTEE MEMBERS .....	21
ELDERS .....	21
DEACONS .....	21
BALANCE .....	22
14 - PERSONNEL .....	22
COMMITTEE MEMBERS .....	22
PASTORAL TEAM .....	22
ADMINISTRATION .....	22
YOUTH MINISTRY .....	22
PAYING TREASURER .....	23
BOOKKEEPER .....	23
YOUNG ADULT VOLUNTEER .....	23
15 – SECURITY MINISTRY .....	23
COMMITTEE MEMBERS .....	23
BACKGROUND .....	23
MISSION STATEMENT .....	23
SAFETY CONCERNS .....	24
PROACTIVE ACTIONS TAKEN .....	24
16 - STEWARDSHIP AND FINANCE .....	24
BUDGET CHALLENGES .....	24
TRANSITIONAL CHANGES .....	24
PAYING TREASURER .....	25

COUNTING COORDINATOR.....	25
STEWARDSHIP CAMPAIGN.....	25
SPECIAL OFFERINGS .....	25
COMMITTEE BUDGET.....	25
17 - WORSHIP AND MUSIC.....	25
COMMITTEE MEMBERS .....	26
RESPONSIBILITIES.....	26
WORSHIP HIGHLIGHTS.....	27
ENDING WITH THANKS AND APPRECIATION .....	29
18 – MUSIC MINISTRY .....	29
ADULT CHOIR.....	29
SHARING WORSHIP AND MUSIC WITH OTHER CONGREGATIONS .....	29
YOUTH AND CHILDREN .....	30
INSTRUMENTALISTS.....	30
TO THE CONGREGATION: YOUR THOUGHTS .....	30
THANKS .....	30

# 1 - CHURCH STAFF AND OFFICERS

(as of December 31, 2019)

## PASTORAL STAFF

Rev. Dr. Robert B Woodruff, Pastor

Rev. Dr. Kay Huggins, Parish Associate

Rev. Dr. Jaime Quiñones, Pastor Emeritus

## THE SESSION

Clerk of Session: George Huggins

Class of 2019	Class of 2020	Class of 2021	Class of 2022
Anita Abeyta	Kris Johnson	Steve Montoya	James Bencomo
Don Bixby	Eli Lopez	Sandra Duran	Allen Holmquist
Pat Gilberto	Ella Porragas	George Huggins	Randall Korver-Glenn
Reme Molo	Anna Torres	Abel McBride	Mickey McHugh

## THE BOARD OF DEACONS

Moderator: Lorraine Romero

Class of 2019	Class of 2020	Class of 2021	Class of 2022
Louella Gurule	Orlando Duran	Richard Martinez	Deckie Herrera-Byrum
Sarah Keegan	Phyllis Nunns	VACANT	Carla Drake
Solema Newton	Lorraine Romero		Beverly Molo
Clarabelle Padilla	Clarabelle Padilla		Solema Newton

## OUR MUSICIANS

Karmen Van Dyke – Music Director

Beverly Chavez – Organist

Debi Eisenhouer – Children's Choir

PRESBYTERIAN WOMEN	PRESBYTERIAN MEN
Moderator: Solema Newton	Moderator: Eli Lopez
Vice-Moderator: Mary Montoya	Vice Moderator: VACANT
Secretary/Historian: Olga Joyce	Secretary/Historian: David Lopez
Treasurer: Martha Powers	Treasurer: George Huggins

## FINANCIAL STAFF

Paying Treasurer: Lynn Gatewood

Counting Supervisors: Kris Johnson and Ruth Montoya

Bookkeeper: John Van Dyke / Chad Poole

## MEMBERSHIP

Beginning 2019: 241

Gains: 13

Losses: 5

Ending 2019: 249

## 2 - PASTOR

2019 marks the completion of my sixteenth year as Pastor of Second Presbyterian Church. Among other things, 2019 will be remembered as a year during which we addressed several items that will bode well for the long-term. For example, we began the year recognizing that for a few consecutive years, we came up a little short with our annual budgets. Our programming outgrew giving. Our generous congregation answered the call and we met our annual budget in 2019—the largest our church has ever had! Other examples include developing more support within our programming like expanding Deb Eisenhower's role with our youth and children's music programming, and creating a volunteer wedding and funeral coordinator, graciously filled by Bev Molo. We also have more new leadership stepping up than ever before including perhaps the largest incoming group of first-time folks serving as Deacons and Elders. Also, we began a security ministry committee that is addressing ways to make our congregation safer. All these items are above and beyond all the other wonderful ministry programs with which our congregation is blessed.

This year we, of course, experienced some significant “spiritual transitions.” We welcomed into membership Harriet Brandstetter, Bo & Alex Garcia, Deckie Herrera-Byrum, Allan Holmquist, and Gabino Rendon Jr. I was privileged to baptize Isaac Mario Torres, Julianna Elena Torres, and Emma Sky Korver-Glenn. We said goodbye to Maria Barela, Eligio Rubel Cruz III, Mary Ann Maestas, Parveen Gill, Larry Lucero, Isaiah Michael Martinez, Avenago Padilla, and David Romero.

Please take time to read the following reports to gain a more comprehensive picture of the church's ministry. Our church is blessed with deep investment from a committed staff with extensive experience. We are also blessed by you, a committed loving, serving congregation. Thank you for all you do! And remember that many of the deepest acts of faith are not recorded in annual reports but remain in our hearts. God uses our church to share the Good News in ways that go far beyond that which is logged in these reports.

Respectfully submitted,  
**Rev. Dr. Robert B. Woodruff**

### 3 - BUDGET INCOME AND SPENDING



## Second Presbyterian Church

### 2019 BUDGET VS. ACTUALS

January - December 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Bank Interest Earned	3.53	3.00	0.53	117.67 %
Building use	1,845.00	2,200.00	-355.00	83.86 %
Candelaria Wing Rent	13,400.00	13,500.00	-100.00	99.26 %
General Fund	226,162.59	211,300.00	14,862.59	107.03 %
Gifts & Bequeststs, Etcetera	1,591.00	3,750.00	-2,159.00	42.43 %
Initial offering		150.00	-150.00	
Interest - Endowments	226.17		226.17	
Loose Offering	5,519.83	7,000.00	-1,480.17	78.85 %
Net Dinners		2,000.00	-2,000.00	
Per Capita Income	2,971.36	4,000.00	-1,028.64	74.28 %
Special Donation & Miscellaneous	100.00		100.00	
Sunday School Offering	104.55	99.00	5.55	105.61 %
<b>Total Income</b>	<b>\$251,924.03</b>	<b>\$244,002.00</b>	<b>\$7,922.03</b>	<b>103.25 %</b>
<b>GROSS PROFIT</b>	<b>\$251,924.03</b>	<b>\$244,002.00</b>	<b>\$7,922.03</b>	<b>103.25 %</b>
<b>Expenses</b>				
Ask My Accountant	0.00		0.00	
Board of Deacons	92.98	500.00	-407.02	18.60 %
<b>Building &amp; Property</b>				
Custodial Supplies	903.43	1,000.00	-96.57	90.34 %
JIC Maintenance	3,123.76	2,500.00	623.76	124.95 %
Liability/Property Insurance	5,923.75	7,000.00	-1,076.25	84.63 %
Maintenance	168.52		168.52	
Repairs & Maintenance	7,107.72	7,000.00	107.72	101.54 %
To Capital Reserves (Quarterly)		1,000.00	-1,000.00	
<b>Utilities</b>				
Electricity	4,446.82	4,000.00	446.82	111.17 %
Natural Gas	2,286.32	2,500.00	-213.68	91.45 %
Security System Monitoring Fee	688.42	900.00	-211.58	76.49 %
Trash Collection	1,646.66	1,710.00	-63.34	96.30 %
Water & Sewer	2,807.95	3,500.00	-692.05	80.23 %
<b>Total Utilities</b>	<b>11,876.17</b>	<b>12,610.00</b>	<b>-733.83</b>	<b>94.18 %</b>
<b>Total Building &amp; Property</b>	<b>29,103.35</b>	<b>31,110.00</b>	<b>-2,006.65</b>	<b>93.55 %</b>
<b>Committees</b>				
Christian Education	316.19		316.19	
Adult Education	735.13	500.00	235.13	147.03 %
Church School		200.00	-200.00	
General/Miscellaneous	6.48	250.00	-243.52	2.59 %
Upper Room	850.50	950.00	-99.50	89.53 %
Vacation Bible School	14.40	250.00	-235.60	5.76 %
Young Adult Programing		250.00	-250.00	
Youth Program and Events	2,316.64	1,000.00	1,316.64	231.66 %

Monday, January 6, 2020

1/4



	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Christian Education	4,239.34	3,400.00	839.34	124.69 %
Live Wire				
Church Management Info System	600.00	600.00	0.00	100.00 %
Newsletter Paper/Supplies/Duplication	167.90	144.00	23.90	116.60 %
Newsletter Postage	575.48	289.00	286.48	199.13 %
Other	122.92	405.00	-282.08	30.35 %
Website	199.00	231.00	-32.00	86.15 %
Total Live Wire	1,665.30	1,669.00	-3.70	99.78 %
Mission				
Albuquerque Interfaith	25.00	500.00	-475.00	5.00 %
Camino de Vida (SW Ministry)		1,000.00	-1,000.00	
Cuba	300.00	300.00	0.00	100.00 %
Family Promise		250.00	-250.00	
Guatemala Education Partnership		500.00	-500.00	
Halloween	133.76	200.00	-66.24	66.88 %
Menaul Historical Library	500.00	500.00	0.00	100.00 %
Menaul School	500.00	500.00	0.00	100.00 %
PCUSA General Assembly	1,300.00	1,300.00	0.00	100.00 %
Presbytery of Santa Fe	8,200.00	8,200.00	0.00	100.00 %
Project Share	350.00	1,400.00	-1,050.00	25.00 %
Synod of the Southwest	500.00	500.00	0.00	100.00 %
Theological Education	200.00	200.00	0.00	100.00 %
Winds of Change (was misc.)	701.80	1,000.00	-298.20	70.18 %
Young Adult Volunteer	6,363.63	6,000.00	363.63	106.06 %
Total Mission	19,074.19	22,350.00	-3,275.81	85.34 %
Other Committees				
Evangelism/Membership	297.70	700.00	-402.30	42.53 %
Hospitality Committee	1,061.43	1,000.00	61.43	106.14 %
Memorial Committee		100.00	-100.00	
Personnel Committee		300.00	-300.00	
Stewardship and Finance	1,292.44	1,500.00	-207.56	86.16 %
Total Other Committees	2,651.57	3,600.00	-948.43	73.65 %
Total Committees	27,630.40	31,019.00	-3,388.60	89.08 %
Good Samaritan (deleted)	538.93		538.93	
Office				
Advertising	440.75	300.00	140.75	146.92 %
Bank Charges & Fees	24.00	200.00	-176.00	12.00 %
Cell Phone	553.34	900.00	-346.66	61.48 %
Internet	934.99	1,187.76	-252.77	78.72 %
Office Equipment	45.27	750.00	-704.73	6.04 %
Office Equipment Repair	80.91		80.91	
Office Supplies	2,898.82	1,200.00	1,698.82	241.57 %
Phone	1,324.42	1,500.00	-175.58	88.29 %
Postage	226.00	200.00	26.00	113.00 %
Software	689.87		689.87	
Total Office	7,218.37	6,237.76	980.61	115.72 %
Payroll Expenses				
Employer Taxes & Fees				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
FICA - Employer	3,793.27	3,656.45	136.82	103.74 %
Medicare - Employer	887.13	855.16	31.97	103.74 %
Workman Compensation Insurance	1,367.00	1,000.00	367.00	136.70 %
<b>Total Employer Taxes &amp; Fees</b>	<b>6,047.40</b>	<b>5,511.61</b>	<b>535.79</b>	<b>109.72 %</b>
Guest Minister Compensation				
Honorarium	0.00		0.00	
Salary - Parish Associate	2,000.00	2,000.00	0.00	100.00 %
<b>Total Guest Minister Compensation</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100.00 %</b>
Music & Choir				
Salary - Music Director	13,609.44	13,609.47	-0.03	100.00 %
Salary - Organist	5,489.66	5,489.12	0.54	100.01 %
<b>Total Music &amp; Choir</b>	<b>19,099.10</b>	<b>19,098.59</b>	<b>0.51</b>	<b>100.00 %</b>
Staff Salaries				
Salary - Administration Assistant	7,641.96	7,698.96	-57.00	99.26 %
Salary - Children Choir	4,006.48		4,006.48	
Salary - Custodian	16,133.89	11,200.00	4,933.89	144.05 %
Salary - JIC Custodian	3,687.52	3,121.20	566.32	118.14 %
Salary - Youth Coordinator	8,926.68	8,926.63	0.05	100.00 %
Salary Bookkeeper	750.00		750.00	
<b>Total Staff Salaries</b>	<b>41,146.53</b>	<b>30,946.79</b>	<b>10,199.74</b>	<b>132.96 %</b>
Terms of Call				
Expenses				
1/2 SECA	4,572.48	4,728.36	-155.88	96.70 %
Auto	1,051.31	1,100.00	-48.69	95.57 %
BOP Death and Disability	708.12	708.09	0.03	100.00 %
BOP Medical	17,702.16	17,702.15	0.01	100.00 %
BOP Pension	7,788.96	7,788.95	0.01	100.00 %
Continuing Education	904.28	2,000.00	-1,095.72	45.21 %
Medical Reimbursable	2,349.61	2,000.00	349.61	117.48 %
Pastor Discretionary	443.55		443.55	
Professional	738.03	1,500.00	-761.97	49.20 %
<b>Total Expenses</b>	<b>36,258.50</b>	<b>37,527.55</b>	<b>-1,269.05</b>	<b>96.62 %</b>
Minister Effective Salary				
403 (b)	6,000.00	6,000.00	0.00	100.00 %
Child Care Reimbursable	2,882.23	3,000.00	-117.77	96.07 %
Housing	32,583.41	34,000.00	-1,416.59	95.83 %
Salary - Minister	26,524.87	27,808.60	-1,283.73	95.38 %
<b>Total Minister Effective Salary</b>	<b>67,990.51</b>	<b>70,808.60</b>	<b>-2,818.09</b>	<b>96.02 %</b>
<b>Total Terms of Call</b>	<b>104,249.01</b>	<b>108,336.15</b>	<b>-4,087.14</b>	<b>96.23 %</b>
<b>Total Payroll Expenses</b>	<b>172,542.04</b>	<b>165,893.14</b>	<b>6,648.90</b>	<b>104.01 %</b>
Per Capita Paid	8,540.00	8,505.00	35.00	100.41 %
Professional	159.10		159.10	
Session Expense	1,040.00	750.00	290.00	138.67 %
Taxes & Licenses	25.00		25.00	
VOID (deleted)	0.00		0.00	
Worship				
Children and Youth Music		250.00	-250.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Choir Robe Maintenance	248.49	500.00	-251.51	49.70 %
Communion Supplies		100.00	-100.00	
Compensation				
Instrumental Music	2,883.24	2,000.00	883.24	144.16 %
Pulpit Supply (Stipend)	1,175.00	1,250.00	-75.00	94.00 %
Total Compensation	4,058.24	3,250.00	808.24	124.87 %
Flowers/Seder/Other	281.69	350.00	-68.31	80.48 %
Instrumental Ensemble 3 blocks@300		300.00	-300.00	
Liturgical Supplies / Artistic Enhancement	1,321.92	1,200.00	121.92	110.16 %
Music Equipment Maintenance/Tuning	1,346.50	400.00	946.50	336.63 %
Music Materials	746.32	999.97	-253.65	74.63 %
Music Workshop Scholarship (Cum.)		100.00	-100.00	
Total Worship	8,003.16	7,449.97	553.19	107.43 %
Total Expenses	\$254,893.33	\$251,464.87	\$3,428.46	101.36 %
NET OPERATING INCOME	\$ -2,969.30	\$ -7,462.87	\$4,493.57	39.79 %
Other Income				
Bank Adjustment	81.52		81.52	
Designated Funds	38,767.66		38,767.66	
Inkind Donation	1,274.56		1,274.56	
Total Other Income	\$40,123.74	\$0.00	\$40,123.74	0.00%
Other Expenses				
Bank Correction	1,430.28		1,430.28	
Deacon Expense	31.55		31.55	
Rounding Error	0.05		0.05	
Transfer - Desinated Funds	38,767.66		38,767.66	
Total Other Expenses	\$40,229.54	\$0.00	\$40,229.54	0.00%
NET OTHER INCOME	\$ -105.80	\$0.00	\$ -105.80	0.00%
NET INCOME	\$ -3,075.10	\$ -7,462.87	\$4,387.77	41.21 %

## 4 - DEACONS

### EXCELLENT PAST LEADERSHIP

As a new Chairperson of Second Presbyterian Church Deacons in 2019, I knew it wouldn't be easy to fill this role since there have been so many excellent leaders in years past. I have used them as role models and consultants. In 2019 the Deacons had a challenging start when two positions were not filled.

### THANKS TO PAST DEACONS

The Deacons who served this year are: Phyllis Nunns, Louella Gurule, Richard Martinez, Orlando Duran, Solema Newton, Sarah Keegan, Clarabelle Padilla, and Lorraine Romero. Clarabelle Padilla filled in for one year to take the place of one person who was not able to take on all the required duties. Veronica Griego was very willing to help supply some of the elements needed for communion. Richard Martinez was a new member willing to serve as a Deacon, but found himself ill the second part of the year. I thank all the Deacons who were able to fill in where needed and were a great big help in carrying out all the calling, visits and preparation for communion. Other duties are making sure we have supplies, keeping records of how many congregants were served, and attending some of the Session and Worship Meetings. A big part of our Deacon tradition is to take communion to some of our members who are not able to attend church services. Another responsibility is dividing the membership list to make calls to inform the church members of funerals.

### FURTHEST PEW MEAL

The highlight for the year has been the Furthest Pew Meal that has become a tradition. Our special guests were Barbara Trujillo, Eva Ortega, and Margaret Perea. Many other persons joined us to have a very joyful occasion. Another responsibility taken on this year was sending Christmas greetings to our congregation, and organizing and leading Christmas Caroling. Nine homes were visited by the Christmas Carolers, and all the recipients were pleased. Wonderful cookies, made by Susie Chang, Imelda Atencio, and Carla Drake were taken to the homes. Many of the folks we visited have been on the Furthest Pew List for several years. Maria Barela was one of our Furthest Pew members who passed away this year. Belonging to a church family such as Second is a blessing for all who get involved. Thanks to those who have helped end this year on a good note.

Submitted by **Lorraine Romero**, Deacon Moderator, 2019

## 5 - PRESBYTERIAN MEN

### DEVOTION TIME

2019 has been another exciting and productive year for the Presbyterian men's group. Our attendance has held steady with our regular group members. We have been unsuccessful in recruiting new members and some of our faithful members have had some serious health issues and have not been able to attend regularly, if at all. Meetings continue to be held on the last Saturday of the month at 9:30am in Fellowship Hall. Devotion hour continues to be the highlight of our meeting. Devotions are led by a different group member each month. This allows each member to participate and choose their own favorite scripture or topic to present and discuss in group. The sharing of personal experiences and life stories related to devotional topics are interesting and powerful as they have played out in our Christian lives.

### BUSINESS MEETING AND PROJECTS

The formal business meeting is led by the moderator. An agenda is distributed with encouragement for full participation from all group members. This past year the group voted to formally approve membership dues of \$25.00 per year, per person, to continue to provide financial support for our group's projects. We have twelve

paid members for 2019. Our major accomplishment was getting the Veterans' memorial designed, constructed and approved by Session. Abel McBride arranged for the granite to be donated and arranged for the construction of the frame. Mr. Alfredo (Marty) Martinez donated the funding. The memorial was placed in the North parking lot and entrance to Fellowship Hall. A special thank you for the help of placing this heavy granite memorial goes to Trancito's son James, Abel McBride's sons, Abel Jr. and Xavier, and Eli's son Roberto and grandson Eli Marcos.

## **2019 ACTIVITIES AND ACCOMPLISHMENTS**

- Frito Pie fund raiser
- Second annual camp style breakfast/brunch for members and spouses
- Planned, designed, and erected a Veteran's memorial and placed it in the North parking lot.
- Our 2019 budget was committed and donations were distributed to several church and community organizations as part of our group mission, including:
  - Matanzas Central PC, Cuba
  - Habitat for Humanity NM
  - Joy Junction
  - Menaul School general Scholarship
  - NM Coalition to End Homelessness
  - NM Faith Coalition for Immigrant Justice
  - NM Voices for Children
  - Rio Grande Food Project
  - Halloween Party for Martineztown and Second

## **BUDGET**

Budget for this group is generated by dues from group members, annual Frito Pie luncheon fundraiser, donations, and aluminum and metal recycling. This year's budget totaled \$1,750 in discretionary funds, and \$310 for Veterans' fund. \$1,450 were disbursed to the above organizations and activities.

## **CONCLUSION**

We continue to have a core of faithful group members who participate and enjoy meeting to discuss scripture and share stories of their Christian lives. We have been unable to attract new membership, although members continue to talk up our group activities and ask men to join us. We will continue to make mission contributions within our limits, share our stories and activities, and hope for the best. We have become a very cohesive group which has benefitted our church community through fellowship and comradery.

Submitted by **Eli Lopez**, Moderator

<b>6 - SESSION</b>
--------------------

## **MEMBERS**

Current and elected Ruling Elders serving on Session are listed in the Directory page of this report. Your Session includes your Pastor.

## **STATED MEETINGS**

Session meets regularly in monthly Stated meetings, normally on the Tuesday following the third Sunday. We begin each Stated meeting with a potluck at 5:15pm. Our Youth leaders and rotating Deacon representative have standing privilege of the floor, and normally attend to provide reports and to consult with and to us. Around 5:45pm the Elder of the month presents a devotional, which have ranged from thought-provoking to

inspirational to moving. Around 6:00pm our business meeting begins. We usually have prayed a few times from the beginning of our potluck to the beginning of our business meeting. We have customized agendas for each meeting to attempt to promote and guide an orderly flow of business.

## **SPECIAL MEETINGS**

Special meetings are normally called by the Pastor to conduct imminent and ad hoc business and approvals. Most Special meetings are to examine and approve communicants, new members, or new officers and leaders of the church.

## **GUIDANCE**

Our Pastor is moderator of Session, and is skilled at moving the tempo of the meetings, sensing the direction of Session, and ensuring all have a chance to speak. We have written guidance from the PCUSA Book of Order, and in the Bylaws, and Policies and Procedures of Second. I observe that the 2019 Session has not only moved along orderly, but has managed to laugh a lot, moved by the Spirit of God that we see in each other.

## **YOUR PARTICIPATION**

Session solicits input from all members of Second, whether for an emerging consideration, or to bring a new subject to our attention. You can always find our contact information, and our Committees, on the Session page of the church's website, as well as on each bulletin board. We are always wary to identify and correct our sins of omission or commission. But, we are sometimes blind to them. Bring them to our attention! And, please, pray for your Session.

Submitted by **George T. Huggins**, Clerk of Session

## **7 – EPIC (YOUTH)**

Francis and I continue to be blown away by the youth that make up EPIC! It has been an adventure for us to see these kids explore, find and pursue interests that are starting to define who they are. Passions for music, sports, academics and socializing have taken flight. We are proud of each and every one of them!

We profusely thank the members of Second Church for their dedication and generosity. Without the total support of the congregation, we would not have been able to send six young people to Indiana to participate and experience Triennium in the summer of 2019. This will be an event that will continue to shape their entire lives.

The following is a list of the EPIC events that occurred in 2019:

### **January**

- An excursion to see the UNM Lady Lobos play at the Pit.
- We sponsored the Souper Bowl Sunday Soup Drive collecting over 1,200 servings of soup that was donated to the Storehouse.

### **February**

- We joined forces with youth from various Presbyterian Churches to volunteer one Saturday at Silver Horizons. Silver Horizons is an organization dedicated to distributing non-perishable food items to senior citizens. We bagged pet food (important in that seniors, given the option of buying food for themselves or their pets would choose their pets every time). We also organized canned foods, and eliminated out of date supplies. All the participants were invited back to Second Church for pizza and fellowship.

### **May**

- The Birthday Party. This was a really fun event! We shared a meal together. Kids decorated birthday cakes for one another, we played games and, generally, had a great time!

#### June

- Ice Skating - We had some requests from the kids to try their hand (feet?) at ice skating. A new adventure! Some took to it like pros while others struggled to keep vertical! It was definitely fun to watch! Cruz took a nasty spill at the end of our session and we were grateful, that Dad, James Bencomo, was one of our chaperones!
- Roadrunner Food Bank - We spent time at this facility sorting through boxes and boxes of donated fruits and vegetables. Kids worked hard and were totally amazed at the amount of food processed here and the number of fresh items that were spoiled and had to be thrown away. After our stint was over, we headed to McDonalds for some much needed nourishment. I love it when we eat at an establishment where we can stand up and sing our grace. The kids have gotten used to it and seem proud as their voices rise together.

#### July

- Triennium - a week in Indiana for six of our High School Youth.
- The Triennium attendees created a special video slide-show to show during the fellowship hour. It was wonderful that folks that were so generous with the Triennium sponsorships could actually see and feel what this adventure was all about!

#### August

- Jack and Anna Torres invited us back to their home in Bernalillo for a swim party. This is always a fun and relaxing event for the kids.
- Peñasco and the Spanish Dinner at Emmanuel Presbyterian Church. After 5 years running, this event continues to be the most coveted for EPIC. The youth worked hard at putting up, tearing down, preparing and serving the bountiful dinner and so enjoy the time spent and the comradery that results. We spent the night in Emmanuel's Sanctuary and then, this year, pretty much led the entire Sunday morning worship service. A great event!

#### September

- Sandia Mountain Breakfast. There is nothing like breakfast in the mountains! We cooked, ate, and just hung out together.
- Youth Sunday. EPIC led the entire worship service as we shared what took place in Peñasco and Triennium.

#### October

- Halloween Party at the Bencomo's. Food, games and fellowship!

#### December

- Hosts for the All Church Christmas Party. EPIC decorated, served a sloppy Joe sandwich lunch, baked cookies for folks to decorate during the party, and led Christmas Carols. They even performed their own rendition of Rudolph the Red Nosed Reindeer.

So, there you have it! A year of service, fellowship and fun.

Thank you to Lynn Gatewood, David Lopez, James and Eugenia Bencomo, Iris Sandoval, Camilla Hoover, Karmen Van Dyke, Deb Eisenhower, Lorraine Romero, Orlando and Sandra Duran, Diego Chavez, Rob and Karla Woodruff, Jerry Martinez, Jack and Anna Torres for acting as hosts or chaperones to our program events. Your presence is invaluable!!

Submitted by **Francis and Susie Chang**, Youth Coordinators



### **DECEMBER EXCITEMENT**

Christian Ed was very busy with preparations for observing and celebrating the birth of Christ. It seems that in December, Sunday School typically has two SS classes for the month. December is such an important month discussing the coming of Christ and what it means to us. This year we decided to have Sunday School on communion Sunday, as well as the other Sundays, and it seemed to work better. The mid/high and high Sunday School Class decorated new Chrismons for our tree.

### **YOUNG ADULT VOLUNTEER (YAV)**

Lauren LaMonica was one of our YAV's in Albuquerque, and she was assigned to Second! She has decided to stay in Albuquerque and finish her schooling at UNM. Lauren is also one of the rotating teachers, teaching the elementary age class. The kids love her!

### **SAFE CHURCH**

I really didn't hear that there was a Safe Church presentation in the Presbytery this past year. I do think it is very important for our Sunday School to adhere to the Safe Church program. We make every effort to have two teachers per class. My wish for the coming year is that the Safe Church presentation be updated. The current film that is now shown is about 30 years old.

### **MY COMMITMENT**

Stewardship again has printed out "My Commitment" pledge cards for Sunday School. I feel the children and youth are connecting more with the idea of giving to the church by serving. This past year the commitment cards were given to Stewardship and they have made it possible for the children and youth to participate in their preferred programs. I love that the kids are present in our services.

### **MUSIC**

Music is one of the most popular ways our children and youth give back. There are students from our Sunday School in our children's choir, adult choir, and playing instruments. Behind the scene, we have of course the music teachers, Ms. Deb and Ms. Karmen. The practices are after Sunday School and they last 45 minutes to 1 hour. Thank you to parents for their support to make this happen.

### **TEACHERS**

Spending the last year with our teachers makes me appreciate them more. Our teachers are always prepared, have great attitudes, are dependable, and they enjoy teaching the kids. With that combination, our Sunday School program is thriving! The curriculum that we use is Sermons4Kids, online. I suggest that you pull it up and look at it. In the past we have been able to print any information we need. Just a few months ago it changed and there are monthly fees to print parts of the information. In the future, we will have to make accommodations for that payment.

### **CE COMMITTEE**

I continue to attend meetings with the Worship Committee, when possible. The meetings play a big part in staying tuned with church organizing, planning, and helping to incorporate the children in worship. Thanks to Don Bixby, he holds a very productive meeting.

### **VACATION BIBLE SCHOOL (VBS)**

We have changed the format of our summer VBS. We do not use as many volunteers, instead breaking the camp into three portions and hiring people to run each portion. It is very enjoyable, just not enough participants.



## **ADULT BIBLE STUDY**

Rev. Dr. Kay Huggins teaches the Wednesday class. Sunday mornings, everyone in the class rotates the teaching.

Submitted by **Anita Abeyta**, Chair

## **9 - EVANGELISM AND MEMBERSHIP**

Our committee has been busy during 2019 with the activities listed below.

### **NEW MEMBERS**

Pastor Rob led a New Member's class in April, our committee provided lunch. We welcomed the following new members:

Dr. Alan Holmquist  
Deckie Herrera-Byrum  
Bo Garcia  
Alexis Portillo  
Harriet Brandstetter  
Lauren La Monica (Affiliate Member)

### **MEMBERSHIP CELEBRATIONS**

- In March we provided baptismal roses for the children of Mario and Rebecca Torres, Isaac and Julianna. We also provided a baptismal rose for Emma the daughter of Randall and Elizabeth Korver-Glenn in May.
- On February 24th we provided a cake in celebration of Karmen Van Dyke's birthday.
- We celebrated members who have been members of Second for more than 50 continuous years. Those members were given a silver cross, a cake in celebration at the fellowship hour, and recognized in the sanctuary during the regular church service:
  - 50 years - Marie Kenny 7/27/1969
  - 51 years - Joyce Leavitt 2/18/1968
  - 52 years - Cristina Ortega 5/28/1967
  - 54 years - Conrad Rocha 5/31/1964 Conrad is not a member of Second, but has been a faithful supporter since his initial membership, as well as continuing to be an important and vibrant part of the Presbytery, Synod, and GA.
- In July, we celebrated, with a cake, the year that Lauren LaMonica gave as a Young Adult Volunteer. Her mother and sisters surprised her with a visit and were here for the celebration. Lauren spoke during the morning worship and gave a moving description of her spiritual journey.
- In September, we celebrated Elifas Santillanes' 100th birthday during the fellowship hour.

### **THANKS**

Throughout 2019 I have appreciated the support and assistance of the committee members: Pastor Rob, Beverly Chavez, Phyllis Nunns, Susan Romero.

Submitted by **Pat Gilberto**, Chair

## 10 - HOSPITALITY

### OUR COMMITTEE

Our hospitality committee was Co-Chaired by Ella Porragas and Sandra Duran for 2019. We alternate monthly being in charge of hospitality and this has worked nicely. It is a demanding task to take on single-handed, continuously. We appreciate the dedication of the weekly participation of Jerry Martinez and Peggy Esquibel. Jerry prepares the coffee every Sunday and Peggy keeps the kitchen organized and faithfully sets up the food for distribution.

### SUPPLIES

As Co-Chairs we are responsible for ensuring that supplies are available to carry out our mission. Planning menus and purchasing food and supplies for weekly snacks, we try to shop where we can get more for our money and be conscious of our budget.

### VOLUNTARY CONTRIBUTIONS

There are other volunteers who bring prepared food and goodies on a regular basis. We are appreciative of the faithful contribution of members Alma and Abel McBride who bring meal items every third Sunday of each month. Mr. Gilbert Miranda's generosity provides the paper goods, which is a significant financial contribution that aids our budget.

### KP HELP IS NEEDED

The major ongoing need is helping with clean up after fellowship. Often, after all is done, the Chair is left alone in the kitchen to clean up and wash dishes. It would also be beneficial to have prior knowledge as to what food members will be bringing for us to plan and supplement the offerings. We have made several efforts to improve this by posting sign-up sheets on the bulletin board, publishing a hospitality notice in the church newsletter and by making a plea for volunteers in our minute for mission from the pulpit. All of this has produced minimal results and continues to be an issue.

### BUDGET

The hospitality budget for 2019 was \$1,000. We have requested an increase for the 2020 budget to a new total of \$2,000.

### FELLOWSHIP AND HOSPITALITY

Fellowship and Hospitality are both virtues of our Christian community at Second. They clearly describe the nature of our church community. We believe our fellowship and hospitality after worship is unique and second to none. We have heard comments describing our food offerings as: "no other church we have been part of ever offered more than coffee and cookies"; "we are spoiled here"; "you often offer full meals"; "your variety of foods is exceptional"; etc. We rarely hear a discouraging word, but when we do, we take note and try to correct it, immediately, if not sooner!

Submitted by **Ella Porragas and Sandra Duran**, Co-chairs

## 11 - LIVEWIRE

Members of LiveWire (LW): George Huggins (Chair), Alicia Montoya, and Lauren LaMonica

### ANNOUNCEMENTS

In 2019, 52 email announcements were sent to 170 members of the Announcements email group.

## **CHURCH MANAGEMENT SYSTEM**

Breeze, a CHurch Management System (CHMS), was installed in November, 2017, and populated with known demographic and church register information for all members and friends. 2019 is the second year that Breeze is being used by our offering counters for contributions, and they report it's a breeze to use! Contributions are exported from Breeze to QuickBooks for financial accounting and the production of reports. The Clerk of Session uses Breeze to automate (not replace) the written/printed church registries, and to produce reports when requested by higher councils, e.g. end of year statistical reports required by GA.

## **DIRECTORY**

We have a few copies of the bound pictorial directory produced in 2018. Our practice is to produce a hard-bound pictorial directory every four years, scheduled again for 2022. We continued support and updates to Instant Church Directory (ICD), which includes an app for hand-held devices, which 59 members and friends have installed. This data in the ICD application is updated whenever contact information changes. Anyone can install the application, but your email address must be -in- the ICD data for authorization to download pictures and contact information for members and friends of Second.

## **FACEBOOK**

51 posts in 2019, some by the Pastor! We have 136 followers.

## **NEWSLETTER**

We have been blessed and fortunate with eager contributors of content, and to have stellar crews that assisted with assembling, folding, and taping the printed version. Distribution is to 192 addresses via USPS bulk mail, and to 80 email addresses via a PDF file. We solicit suggestions for improvement and encourage all with email addresses to switch to the PDF version (it's in color!).

## **WEBSITE**

We regularly update the home page. We post videos of regular worship services, and occasionally post videos of the Wednesday Bible Study, depending on subject matter.

## **BUDGET**

\$1,645 of the \$1,669 budget was expended: 12%-website; 33%-newsletter postage; 10%-newsletter paper/copying; 9%-miscellaneous; 36% for the Breeze CHMS.

Submitted by **George T. Huggins**, Chair

# **12 - MISSION**

## **COMMITTEE MEMBERS**

Maria Martinez, Desirae Montoya, Gloria Mirabal, Martha Powers, Lauren LaMonica, and Anna Torres, Chair

## **EMPHASIS**

Second has a strong mission emphasis. We are committed to local, national, and international mission endeavors. The Committee continues to share mission and ministry with Camino de Vida Presbyterian Church, First Presbyterian Church, and Shepherd of the Valley Presbyterian church. Further, the Committee provides financial assistance to Menaul High School and the Menaul School Historical Library, Camino de Vida, and Young Adult Volunteers.

## **YOUNG ADULT VOLUNTEER**

This past year, we were fortunate to have been awarded a Young Adult Volunteer (YAV) through the Presbyterian Church (USA). Lauren LaMonica participated in all committees and various other activities. Lauren was housed at Menaul School and volunteered at Second until July 2019. Lauren joined the church as an Affiliate Member this past year and continues to assist with Sunday School.

## **PROJECT SHARE**

The committee, on behalf of the church, works with and supports Project Share (feeding the homeless at St. Martin's with casseroles). Volunteers continue to support Project Share every other month by preparing casseroles for the homeless and low income. These are delivered to St. Martin's Hospitality Center.

## **WINGS FOR LIFE**

The WINGS ministry program supports families of prisoners. WINGS is housed at our church two Monday evenings per month. Second continues to support the Program by allowing the group to use our facility twice a month in the evenings. Families are provided with a meal and inspirational activities. Elders from our church volunteer to open and close the building from 4:30pm to 8:00pm on the second and last Monday evenings of each month.

## **FAMILY PROMISE**

This program continues to be housed in the Candelaria Wing, providing services to homeless families. A concert by Karmen Van Dyke, Donna McRae, and Debi Eisenhower was held to raise funds to support Family Promise. Over \$2,500 was raised.

## **CUBA**

The Presbytery of Santa Fe planned a mission trip to Cuba in October. Second sent donations with Susan Smith to our partner church, Iglesia Presbyteriana de Matanzas Central in Matanzas, Cuba. The mission committee sent \$300 and the Men's group sent \$200.

## **NM CONFERENCE OF CHURCHES**

The Committee supported the New Mexico Conferences of Churches CIRCO fundraising event by purchasing a table for eight for \$250. The event benefits:

- New Mexico Conference of Churches
- Detention Ministry
- Archdiocese of Santa Fe Family Services
- New Mexico Pilgrimage for Unity
- Refugee and Asylee Program
- Lutheran Family Services

## **TRANSASYLEE PROJECT**

Second has partnered with the New Mexico Faith Coalition for Immigrant Justice and the TransLatin@ Coalition to provide temporary housing to transgender asylees in the upstairs apartment of the Candelaria Wing. The apartment manager has been hosting asylees by providing meals and maintaining the apartment. During the past year, we have provided housing to over 70 asylees. Members of the Mission Committee and other church members have reached out to provide assistance to meet the needs of this project, such as food, clothing, cleaning products, furniture, towels and bedding.

## **CHILE FEST**

Second participated in the annual Chile Fest hosted by Shepherd of the Valley Presbyterian Church. The Committee hosted a table with the “Alternative Gift” project to seek donations to our Transgender Asylee project. People were curious and interested about this project and donated generously. Mission Committee members also assisted at the Book Sale.

## **IMMIGRANT ASSISTANCE**

During the spring and summer months, with Kay Huggins’ leadership, we provided meals to immigrant refugees in Albuquerque, most of them arriving via buses from El Paso.

## **CRISTO REY CLINIC**

The Committee agreed to support the Cristo Rey Medical and Dental Clinic in Juarez. This clinic has treated more than 3,500 medical patients and 2,800 dental patients living in makeshift shelters surrounding the city. The clinic continues to treat patients who have been deported from the United States and have no means with which to cover their medical expenses. The committee sent \$350 to Cristo Rey Lutheran Church in El Paso, Texas, to provide services to this clinic.

## **OTHER PROGRAMS**

The Committee sent \$100 to the NM Faith Coalition for Immigrant Justice as a donation for their fund-raising luncheon. We donated \$175 to Dori Hjalmarson, a PCUSA missionary in Honduras. Along with Camino de Vida and First Presbyterian, we collected sleeping bags, jackets and blankets for asylum seekers in Ciudad Juarez through November 3, and delivered the items on November 15. We support NM Voices for Children. Pastor Rob is on their board. Over 1,440 pounds of food were delivered to the Storehouse and Roadrunner Food Bank during this past year. This food is collected on the first Sunday of each month during church service.

Submitted by **Anna Torres**, Chair

# **13 - NOMINATING**

## **COMMITTEE MEMBERS**

Reme Molo and Pat Gilberto, Co-Chairs; Members: Ruth Montoya, Toby Montoya, Orlando Duran, Bob Romero, and Martha Powers.

## **ELDERS**

This year, the committee had the task to get nominations for fire elders and five deacons. The five elder positions were due to the following whose terms ended in 2019: Don Bixby (Worship and Music), Anita Abeyta (Christian Education), Pat Gilberto (Evangelism & Membership, Nominating), and Reme Molo (Nominating). The committee is truly grateful for their service, effort, and unwavering dedication. The committee is also grateful for the following new elders for volunteering their time and efforts:

Class of 2021: Steve Montoya

Class of 2022: James Bencomo, Allan Holmquist, Randall Korver-Glenn, Mickey McHugh

## **DEACONS**

For the deacons, the committee is very grateful for their service and dedication to the following: Sarah Keegan, Louella Gurulé, Solema Newton, and Clarabelle Padilla. The five deacon openings were vacated due to these four deacons ending their terms as well as an existing vacant position in 2019. We are thankful for the new deacons listed below who stepped up to volunteer their time and efforts:

Class of 2020: Clarabelle Padilla (re-signing for 2020, thank you)

Class of 2022: Carla Drake, Deckie Herrera-Byrum, Beverly Molo, and Solema Newton (re-signing for 2022, thank you).

## **BALANCE**

We have attempted to recruit candidates for ruling elders and deacons that express the rich diversity of our congregation's membership, to ensure participation and inclusiveness. However, providential circumstance has limited the diversity of the 2020 Session in regards to gender. If you are led by the Spirit to serve as Elder or Deacon, please talk to Pastor Rob or a member of Session.

Submitted by **Reme Molo**, Co-Chair

<h2><b>14 - PERSONNEL</b></h2>
--------------------------------

## **COMMITTEE MEMBERS**

Ella Porragas, Reme Molo, Sandra Duran Poole, Kris Johnson, and Rob Woodruff.

The past year was a great year for Second Presbyterian Church. We are blessed to have superb staff. Each member of our paid staff consistently goes above and beyond their call of duty.

## **PASTORAL TEAM**

Pastor: We are blessed to celebrate Rev. Dr. Robert Woodruff's seventeenth year with our Church. Refreshed and re-invigorated after his sabbatical, Rob has led with us through another great year.

Parish Associate: Our congregation is equally blessed by the long-time service of our Parish Associate, Rev. Dr. Kay Huggins. Kay regularly shares with us her experience and wisdom through weekly bible studies. Through the year we have been blessed by her thought-provoking sermons and her Lenten children's moment series.

Music Director: Karmen Van Dyke continues to share with us her passion for the Lord through music. Few Churches are blessed to have a talented musician like Karmen. Every week she works with the Worship Committee to cultivate deep intentional and thought-provoking worship. Alone that is fantastic. Karmen also delightfully engages our youth through the youth and children's choirs as well as the Joyful Noise ensemble. Anyone with a flicker of interest or musical talent is "encouraged" to participate in worship through music.

Children's Choir: Debi Eisenhour shares with us and our children her talents in music and children's music instruction to lead our Children's Choir. Her patience and skill shines through the many Children's Choir performances throughout the year.

## **ADMINISTRATION**

Secretary: Beverly Chavez works tirelessly every week as our Church Secretary. She is best described as a 'jane of all trades'. She helps lead Music Ministry, creates our weekly worship bulletins, coordinates with the Presbytery of Santa Fe and Synod of the Southwest, and much, much, more.

Custodian: Frank Cavalier works behind the scenes. For years he has faithfully helped steward our wonderful facility. He is responsible for the day to day cleaning and facility upkeep. He consistently works with the Building and Grounds committee chair, communicating facility problems or concerns as they arise. Frank's attention to detail and faithful care of our facility will help us to enjoy our facility for many years to come.

## **YOUTH MINISTRY**

Susie and Francis Chang are our devout youth ministry directors. Our youth continue to grow and mature in the Lord with the prayerful guidance and support of Francis and Susie. They have personally led multiple great

activities to challenge and engage our youth. Together with several dedicated volunteers they have enabled our youth to serve others. Their boundless energy enabled them to guide a group of our youth to the 2019 Triennium.

### **PAYING TREASURER**

Lynn Gatewood serves our Church as our Paying Treasurer. The Paying Treasurer ensures our employees, bills, taxes, etc., are paid promptly and correctly. Her attention to detail and positive attitude bring a positive energy into all that she does for the church.

### **BOOKKEEPER**

This year we experienced a changing of the guard with John Van Dike stepping down as Church Bookkeeper. John dutifully served as our Bookkeeper for many years. His attention to detail ensured we have been good stewards of our finances. John worked dutifully to support the transition to our new Bookkeeper, Chad Poole. Chad volunteered his expertise and time to transition John's records into QuickBooks. Now with the torch passed, Chad will keep us on track with our finances.

### **YOUNG ADULT VOLUNTEER**

Lauren LaMonica, our very own Young Adult Volunteer (YAV), completed her service with us in July 2019. Lauren shared her love of life, sense of humor and energy with Second. She joined us in several ministries and for that we are thankful.

We are blessed to have such dedicated and talented staff. They help us move forward, they challenge us to grow, encourage us when we are down and help us celebrate those joyous times in our lives. They accentuate, support, and enrich our diverse healthy Church.

Submitted by **Kris Johnson**, Chair

<b>15 – SECURITY MINISTRY</b>
-------------------------------

### **COMMITTEE MEMBERS**

Toby Montoya, Christine Garcia, Beverly Chavez, Camila Hoover, Pastor Rob, Reme Molo, Eli Lopez and Michael Rubio, Chair.

### **BACKGROUND**

Due to our present times and realities of active shooters in public places including churches and places of worship, members of our congregation expressed concern about their safety while attending worship. This concern was expressed on numerous occasions and the question was raised “what is Session doing to address this concern”? Thus, an initial meeting on safety was convened on August of this year. We reached out to other churches to research what steps they had taken to address safety. First Presbyterian shared valuable information and resource materials with us including their safety manual.

### **MISSION STATEMENT**

To maintain an open, welcoming worship experience while enhancing our awareness of church safety and security to enrich our community of observant Christians. Our goal is to be proactive rather than reactive, with a better be safe than sorry philosophy. We have attempted to instill an increased awareness of our surroundings and being active participants in our church safety.

## **SAFETY CONCERNS**

There have been several vandalism incidents of concern that have occurred on our property during the past several months. Including:

- Three of our beautiful stained-glass windows have been broken
- Persons have climbed over the fence and have been camping on church property
- Some have attempted to start fires
- Increase in persons hanging outside church after hours and leaving trash on grounds

## **PROACTIVE ACTIONS TAKEN**

- Locking the door to Fellowship Hall during worship and Choir practice sessions
- Sign on Fellowship Hall door directing late comers to join us in worship through front door of sanctuary
- Initiated an observant usher role at worship (more volunteers need)
- Walk through exterior perimeter and identified better lighting and camera needs
- Two members have attended active shooter training sponsored by First Presbyterian
- Security meeting held with interested congregation members to discuss recent vandalism and focus on preventive solutions
- 2020 budget has included funding for security committee to provide for security needs

## **CONCLUSION**

Being safe and feeling safe is a status we all value and for the most part, take for granted. However, with the reality of current trends and events in society today, we are alerted to be more aware of our surroundings in our environment every day. Your Security Ministry committee, along with all members of the congregation, are committed to ensuring a safe environment for worship. Keeping in mind that to do so is everyone's responsibility.

Submitted by **Eli Lopez**, Co-Chair

# **16 - STEWARDSHIP AND FINANCE**

The membership of the Stewardship and Finance Committee consists of Lynn Gatewood, Ruth Montoya, Toby Montoya, Pastor Rob and Eli Lopez, Chair.

## **BUDGET CHALLENGES**

At the Session retreat in Ghost Ranch, the session reviewed the budget and determined we were projected to have a significant short fall. We scrutinized the budget by line item and made cuts where we could without impacting what we believed to be important missions of our church. We agreed that we should approach our congregation and be transparent about our budget deficit, asking for a re-pledge from those who were able. At our February congregation meeting I informed the congregation of our deficit and assured them we would continue to be transparent with them as we moved forward in addressing this issue. I met with the women's and men's groups and asked for their input and suggestions in resolving the deficit. Throughout the year we have given updates as to our progress and status to the congregation. Our congregation responded amazingly. We had 32 increases in pledges which made a significant impact on reducing our deficit. I am pleased to announce that through YOUR efforts we were able to close that gap and finished the year in the black. THANK YOU ALL.

## **TRANSITIONAL CHANGES**

At the Session retreat I was selected to Chair this committee for 2019. This committee has undergone some major transition changes in 2019. Ruth Montoya and John Van Dyke have both fulfilled their responsibilities as Session Elders after serving two plus terms. They have left huge roles to fill and vacancies in both the Chair



and Co-Chair of the committee. John Van Dyke after over 12 years diligently and professionally serving as our bookkeeper had decided to step down from this role. However, Ruth has stayed as an active and valued member of this committee and has been instrumental in providing continuity with the transition. Mr. Chadwick Poole, a longtime friend of Second church, with the assistance and cooperation of John Van Dyke, has graciously agreed to help us transition our bookkeeping to an electronic system called Quick Books. This system is compatible with the contributions module of our Church Management System, Breeze. Mr. Poole has done all this work without compensation. He has agreed to continue to assist us in this role. Session has agreed to compensate him at a rate \$250.00 per month effective October 2019. We are pleased to announce that this transition has been completed and all bookkeeping records are in electronic systems of Quick Books and Breeze.

### **PAYING TREASURER**

This responsibility is being managed very effectively by Lynn Gatewood. She has taken on this role very seriously and professionally. On several occasions she has come to Session meetings to discuss areas of concerns she has uncovered in our billings. She has been instrumental in assisting Mr. Poole with the transition, getting bank statements and other documentation. She sorts out all vouchers and pays our bills in a timely manner.

### **COUNTING COORDINATOR**

Ruth Montoya coordinates these duties quite effectively. She recruits, trains, and schedules weekly counters, and makes the bank deposits. Currently we have five dedicated counters on a rotation basis.

### **STEWARDSHIP CAMPAIGN**

Our campaign theme for this year is “20/20 Vision”, as we enter a new decade. The campaign has been well received and Pastor Rob has done an excellent job promoting this theme from the pulpit and through our children’s sermons. The testimonials presented in Minute for Mission were outstanding. Pastor Rob, in consultation with the committee, developed the congregational letter that was mailed out, along with pledge cards, to our membership prior to dedication Sunday. The entire campaign has been well received as evidenced by the 44 pledge cards brought forward on dedication Sunday, with more continuing to trickle in on Sunday offering.

### **SPECIAL OFFERINGS**

We have participated in all four special offerings throughout the year; One Great Hour of Sharing, Pentecost, Peace and Global Witness, and Christmas Joy were all received during their designated season.

### **COMMITTEE BUDGET**

We stayed within our committee budget of \$1,500. The funds were spent on mail outs to the congregation, printing of pledge cards, brochures, offering envelopes and special offering materials, for postage for three congregational mailouts, and for recognition celebration costs.

Submitted by **Eli Lopez**, Chair

## **17 - WORSHIP AND MUSIC**

As I complete my term as Ruling Elder and Chair of the Worship and Music Committee, I am grateful for the honor of serving the fellowship of Second. My term in office has been a grand learning experience about the Presbyterian Church, Second, and many members of our congregation. I have been deeply moved by the consistent and inspired quality of worship that has been maintained and enhanced during 2019. The committee

is blessed with wisdom, experience and creativity in developing worship experiences. In addition to an excellent committee, many volunteers have played important supporting roles, and you will see many of their names scattered through this report. It has been a blessing to serve this faith community so grounded in joy and inclusiveness.

## **COMMITTEE MEMBERS**

This year the committee was made up of the following individuals: Anita Abeyta (Christian Education Liaison), Nancy Montoya, Mickey McHugh, Loraine Romero (Board of Deacons Liaison), Beverly Chavez, Karmen Van Dyke, Pastor Rob Woodruff, Chair Don Bixby, with notable support from Susie Chang, Ruth Montoya and Marie Kenny. The experience and expertise of our Parish Associate, Rev. Dr. Kay Huggins provided creativity and wisdom as we developed liturgical themes.

## **RESPONSIBILITIES**

- Monthly planning meetings: Each Sunday's worship service is the result of planning by committee members and others with creative ideas and support. The special celebrations of the church year such as Lent and Advent, require additional time, attention to detail and energy provided by committee members and others of the fellowship.
- Sound system: Thanks to John Van Dyke for faithfully staffing the sound system for many years. That task has now been assumed by Trancito Romero, Reme Molo, Imelda Atencio and Tom Mirabal. The sanctuary audio system has also been upgraded under the direction of Karmen Van Dyke, with advance capabilities and a new pulpit microphone.
- Ushers: These folks are the first Sunday morning contact to visitors, friends and members of Second. Thanks to all of you who usher us into worship. Louella Gurulé has continued to solicit the assistance of ushers for our weekly services. In addition to her direct requests, volunteers are encouraged to use the sign-up sheet. The committee also amended and updated the Usher Policy to give more consistency to this important welcoming aspect of worship.
- Sanctuary Preparation: While the ritual of words and music are central to worship, the other senses also play a part. The liturgical colors of banners and paraments signify the changing season of the church year. Candles, folk art, flowers, an array of musical instruments, and Christian symbols enrich our worship experience. Many of these objects are part of Second's collection, while others are graciously loaned by members of the congregation. Ruth Montoya, Anita Torres, and the Deacons help to bring order to the Sanctuary after each service, while Bob Romero keeps the candles supplied with oil. Nancy Montoya fills the baptismal font each week and Toby Montoya empties the font at the end of each service. Bev Molo has recently come on board to help coordinate weddings and funerals.
- Lay Leaders: Karmen Van Dyke identifies lay leaders for each Sunday. We are grateful for the many voices heard from the pulpit who participate in bringing the Word to congregation.
- Children's Moment Providers: Becky Johnson organizes the team that brings a message to our children and youth, each Sunday. We appreciate your gifts as teachers: Marie Kenny, Becky Johnson, Abel McBride, Lynn Gatewood, Randall Korver-Glenn, and Pastor Rob. If you're willing to help with the Children's message, we would welcome you.
- Youth/Children's Participation: This committee has established a priority to include our youth and children in our worship services. We welcome and encourage the gifts they bring as they serve as lay leaders, processing communion elements, singing, playing musical instruments, ushering, offering minutes for mission and more. Several youths made pledges of these services to the church during our stewardship campaign this year. The emphasis on our young people is shared by our youth leaders, Sunday school teachers, Christian Education Committee, music program leaders and teachers, and Pastor Rob. We are grateful to all these mentors on behalf of the children and youth of this church.
- Communion Schedule & Committee Budget: These two important items are developed and submitted annually by this committee to Session.

- Holy Communion: The Deacons direct the monthly first Sunday and special communion services. In addition, the Deacons bring communion and fellowship to our home-bound members.
- Pulpit Supply: Pastor Rob along with the committee identify appropriate individuals to fill the pulpit in his absence. We are especially grateful to have the leadership of Rev. Kay for many of these times when Pastor Rob is away.
- Weekly recording of Sermon & Services: Thank you Livewire Committee for carrying out this task and uploading these recordings to our website.
- Music & Choirs: Karmen Van Dyke, Debi Eisenhower and Beverly Chavez provide us with inspiring music each Sunday. Our own adult and youth choirs as well as guest vocalists and musicians are included in the planning and selection of music for worship (You'll see more about this in Karmen's report.).
- Floral Gifts: The sign-up sheet is posted in Fellowship Hall. Our worship services have been enhanced by your willingness to provide flowers for nearly every Sunday of 2019. Please continue to sign up and celebrate days and people who are special in your life.
- Voices from the Pew: On the last Sunday of each summer month in 2018, we were inspired by messages from members of our congregation. We continued this type of service on the fifth Sundays throughout 2019. These speakers included life stories from Jack Torres, Lena De Herrera, Elizabeth Korver-Glenn, Lauren LaMonica, Abel McBride, Ruth Montoya, and Kay Huggins. We received the gifts of these stories with gratitude. These more casual worship services were held in Fellowship Hall and had the flavor of a hymn sing, with both selected and requested hymns.

## **WORSHIP HIGHLIGHTS**

- Ash Wednesday (evening service): Our journey into Lent began with combined choirs of First and Second Churches. The ashes used for imposition by Revs. Rob Woodruff, Matt Miller, Stephanie Kremmel and Nancy Benson-Nicol, were prepared from the palms of the previous year's Palm Sunday celebration. The service concluded with a firepit outside the church. Thanks to the many participants who made this service meaningful.
- Maundy Thursday: The service was co-officiated by Pastor Rob and Rev. Kelly Gregory. We celebrated with a Passover setting made more intimate by our new round tables. A simple soup supper with authentic Middle Eastern flat breads, was enhanced with the use of Ruth Montoya's blue goblets, white table cloths and blue and white candles. The foot and hand washing ritual was led by of our Deacons and Elders.
- Palm Sunday: Palm Sunday worship featured a drama depicting Christ's entry into Jerusalem. Thanks to Marie Kenny for coordinating this moving presentation, and to all those who took roles in the drama. Yvonne Gallegos, once again, donated the palms in memory of her husband, Marty.
- Good Friday Tenebrae Service: As we gathered in silence, the cross was processed by Bob and Trancito Romero. The service and story unfolded through moving music and narration presented by the combined choirs of Risen Savior Roman Catholic Church and Second. When the Sanctuary had been stripped, the last candle had been extinguished and the entrance to the tomb had been closed, we exited in silence. This is a particularly moving service.
- Easter Sunday: Sunrise service was led by Pastor Rob in the Peace Garden decorated with butterflies, a symbol of resurrection, and it was followed by a tasty pot-luck brunch. At the regular worship we were greeted outside the church by the rousing Mariachi band and a cross in which worshipers inserted hundreds of U.S. grown blossoms. Dozens of Easter lilies decorated the Sanctuary. Wreaths of flowers and butterflies hung from the ceiling and other areas of the Sanctuary. New banners designed and donated by Sharon Oler were received and displayed with gratitude.
- Pentecost Sunday: The Spirit of Pentecost was symbolized in the Sanctuary with red banners, red floral arrangements and an array of red candles on the Communion table. By invitation, many worshipers also arrived dressed in red.
- World Communion Sunday: While this service proclaimed and celebrated the global aspect of Christian Fellowship, our focus this year was on Central America. This was especially appropriate because of the

connection our church has with Guatemala, because of the continuing political challenges in Central America, and because our church and community have been working with issues of asylum seekers and refugees in our own community. Rev. Dori Hjalmarson, Missionary to Honduras gave the message. Textiles from Guatemala, El Salvador, Honduras and Mexico energized the sanctuary loaned by Martha Powers, Karla Woodruff, Alma McBride, and the gift of Dori Hjalmarson. Holy Communion table featured corn tortillas.

- **Reformation Sunday:** Historically appropriate music, a procession by the youth of the Communion elements and Bible, and the Solas representing *Scripture, Faith, and Grace* recalled the precepts and traditions of the early Reformation.
- **All Saints Celebration:** Friends and members were invited to bring images of departed loved ones. These were displayed in the Sanctuary on tables brightened with candles and small floral arrangements. A video of members who had passed during the year was projected on the wall of the Sanctuary. Thanks to George Huggins and Kris Johnson for their technical expertise.
- **Advent Season:** The Advent Wreath and candles, purple banners and paraments, evergreens and purple ribbons set the tone for the season of waiting. The Advent theme was messages from the prophet Isaiah. Rev. Kay Huggins developed the liturgy for each Sunday and used props for the scriptures in each of the weekly Children's Moments.
  - On the first Sunday of Advent, the purple candle of Hope was lighted by the Atencio-Wilson family and the Children's Moment was a sculpture depicting the transformation of sword into plowshare.
  - On the second Sunday a purple candle of Peace was lighted by the Korver-Glenn family. The Children's Moment focused on the shoot from Jesse's stump.
  - On the third Sunday the pink candle of Joy was added, and lighted by the Bixby's and Caroline Zeek. The Children's Moment featured a Christmas cactus as a symbol of the desert blooming, in addition to 30 dazzling poinsettias in the sanctuary.
  - The fourth Sunday the purple candle of Love was added and lighted by the Austin family. The Children's Moment included a banner proclaiming *Emmanuel – God with Us*.
  - The Christ Candle joined all the others candles on Christmas Eve lighted by the extended family of Susie and Francis Chang. The service included Holy Communion, and ended in the darkened sanctuary by passing the light from the Christ candle to all members of the congregation while singing *Silent Night*. The traditional firepit was foregone because of rain.

After services on December 15, teams of carolers had a soup lunch and visited our home bound members along with maps and routes organized by Deacon Chair Loraine Romero. This meaningful tradition is always welcomed by those who receive the visits as well as those who make the visits.

December 29 was a fifth Sunday when our worship service was held in Fellowship Hall. Rev. Jamie Martinez acted with warmth as coordinator as we sang preselected and requested hymns and carols. Voices from the Pew recalled Christmas memories from Southern Colorado by Ruth Montoya, and Northern New Mexico by Able McBride.

Additional Celebrations to Note: These are some of the other special celebrations that came into our Sunday worship services and will likely be mentioned in other Committee reports.

- This year we incorporated a healing ritual into services in April and November. Individuals received blessings/prayers as aromatic oils were used to anoint the participants. This has been a deeply meaningful ritual by the congregation and visitors.
- Recognized our Nonagenarians.
- The Gifts of Women is a service planned and lead entirely by the women of our church
- Celebrating our graduates
- Commissioned our Sunday School teachers

- Celebrated our members of 50+ years

**Reclaimed Space:** The reclamation of the basement is now functional for storage of seasonal worship properties and costumes. As good stewards the redistribution of a great deal of surplus materials to other churches, groups and agencies continues and has been inspiring. This this new storage space has reduced the pile-up in the sound room and provided better access and function to that space. As a result, the sound room has also been cleaned, painted and organized. Both projects were made possible by volunteer labor and generous monetary gifts from Anita Chavez and Marty Martinez.

## **ENDING WITH THANKS AND APPRECIATION**

Members of the Worship and Music Committee repeat our gratefulness to all the fellowship of Second, members, friends, and visitors, for allowing us the joy and fulfillment of service. If I have neglected to acknowledge the contribution of any of the many who have supported the efforts of the committee, I hereby apologize for that oversight.

Submitted by **Don Bixby**, Chair

# **18 – MUSIC MINISTRY**

## **ADULT CHOIR**

The 2019 Adult Choir has once again struggled with health and family complications which have impacted on numbers—but, generally, not diminished the quality of their leadership. While we long for more men, our college age men, Cisco Chavez, Diego Chavez, Gabriel Van Dyke and Javier McBride, have responded when they are available.

Our biggest time and talent commitment this year, was the November 17, Christ the King Concert with Risen Savior Roman Catholic Community and Rio Rancho Presbyterian Church. The concert was created in response to ecumenical relationships these choir directors share, and to give the three choirs opportunity to sing “bigger” and more demanding choral music, as well as “favorites” from each choir. The concert allowed each of the directors, Nancy Leffler, Richard Macklin, and Karmen Van Dyke, to conduct, and a small orchestra accompanied two of the classical compositions. Risen Savior also provided a “jazz” ensemble for two of the anthems.

Summer choral leadership was handled by soloists and ensembles, including Ruth Silva, and Bianca and Mariano Morales, Bev Chavez, Debi Eisenhour, Marie Kenny, Ruth Montoya, Gloria Mirabal, Nancy Montoya, George Huggins and EPIC Ensemble.

## **SHARING WORSHIP AND MUSIC WITH OTHER CONGREGATIONS**

In January, Second once again led the service of Prayer for Christian Unity. Taizé chants, accompanied by Kay Huggins, flute, Isaac Ploof, clarinet, George Huggins, guitar, and Karmen Van Dyke, keyboard, began at Second, while a cross-led procession traveled from San Ignacio to Second. A choral ensemble, Bev Chavez, George Huggins, Ruth Montoya, and Annika Reid, led congregational music, accompanied by Bob Deuble on congas, and Camila Hoover cantored the Psalm.

Ash Wednesday was our fourth opportunity to sing and pray this service with First Presbyterian. The combined choirs led responses and provided an anthem, and cantors included Rob Woodruff and Camila Hoover. Instrumentalists accompanying the Taizé chants were Kay Huggins, flute, Grace Meindl, oboe, Roland DeRose, clarinet, Ryan Chavez, cello, and Karmen Van Dyke keyboard.

Good Friday was the sixth year to present St. John's Passion with Risen Savior Roman Catholic Community. Second's soloists this year were Allan Holmquist and Annika Reid. Attendance was the largest we have hosted, with many from other than Risen Savior or Second.

In May, our choir (with invitations extended to others) provided an anthem and leadership for Menaul Schools' Baccalaureate, hosted by Immanuel Presbyterian.

August found our youth leading the entire Sunday morning worship service at Emmanuel Presbyterian, Peñasco. Much music was included, especially songs learned at Triennium. Both Karmen and Debi were on site to assist in what proved to be a significant worship service. The youth were then asked to present the same worship setting for Second.

## **YOUTH AND CHILDREN**

Debi Eisenhouer's leadership has grown the Children's Choir in numbers and skills. The children have experienced use of instruments to accompany two-part anthems, singing with the adult choir, and several solo opportunities as part of anthems. Under Debi's direction is a new effort to prepare worship music with high schoolers, currently called EPIC ENSEMBLE. We're hoping to see more of them in 2020.

## **INSTRUMENTALISTS**

Instrumental musicians continue to enhance and energize many of our worship settings. This year musicians included: Susan Brake, bassoon; Joy Bohning, flute; Amanda Candelaria, rain stick; Ryan Chavez, cello; Steve Chavez, marimba; Tilda Chavez, percussion; Kristin Cochrane, oboe; Hovey Corbin, marimba; Bob Deuble, guitar; Roland de Rose, clarinet and percussion; George Huggins, guitar; Kay Huggins, flute; Michael Lee, congas; Grace Meindl, oboe; Isaac Ploof, clarinet; Corine Ragsdale, French horn; Jori Smith, clarinet; and Annika Reid, percussion. Mariachi Sonido Nuevo again led our Easter 10:30am fiesta.

## **TO THE CONGREGATION: YOUR THOUGHTS**

This year's worship planning included more silence and more chanting. Chanting was the preparation for each Sunday worship in Lent and Advent, and in several other special services. Responses from you indicate appreciation for these experiences. You are encouraged to provide feedback on those things that enhance your worship.

More music is being printed in the bulletin to encourage congregational participation. While the chancel choir is willing and able to sing all responses, in our slice of Protestantism, the congregation is the "real" choir, and we hope you will find it possible (and pleasurable) to participate in these responses.

## **THANKS**

Thanks to John Van Dyke who continues to produce rehearsal CD's, and to George Huggins who puts rehearsal anthems onto the ADULT CHOIR and CHILDREN'S CHOIR pages of our website. Thank you to Anita Chavez and Marty Martinez for financing the now completed sound room refurbishing and for basement repair and storage for costumes. Thanks to Rob Woodruff, Kay Huggins, Bev Chavez, Don Bixby, and Debi Eisenhour—and the congregation, for fueling intentional worship planning and implementation. You all are the best!

Soli Deo Gloria (For the glory of God alone)

Submitted by **Karmen Van Dyke**, Music Director

**# END OF 2019 ANNUAL REPORTS #**