

**SECOND PRESBYTERIAN CHURCH
2018 ANNUAL REPORTS**



812 Edith BLVD NE
Albuquerque NM 87102-2408

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1 - CHURCH DIRECTORY FOR 2018

(as of December 31, 2018)

PASTORAL STAFF

Rev. Dr. Robert B Woodruff, Pastor

Rev. Dr. Kay Huggins, Parish Associate

Rev. Dr. Jaime Quiñones, Pastor Emeritus

THE SESSION

Clerk of Session: George Huggins

Class of 2018	Class of 2019	Class of 2020	Class of 2021
George Huggins	Anita Abeyta	Kris Johnson	Willie Chavez
Abel McBride	Don Bixby	Eli Lopez	Sandra Duran
Ruth Montoya	Pat Gilberto	Ella Porragas	George Huggins
John Van Dyke	Reme Molo	Anna Torres	Abel McBride

THE BOARD OF DEACONS

Moderator: Mickey McHugh

Class of 2018	Class of 2019	Class of 2020	Class of 2021
Mickey McHugh	Louella Gurule	Orlando Duran	VACANT
Bev Molo	Sarah Keegan	Phyllis Nunns	Richard Martinez
Kelly Van Andel	Solema Newton	Lorraine Romero	VACANT

OUR MUSICIANS

Karmen Van Dyke – Music Director

Beverly Chavez - Organist

PRESBYTERIAN WOMEN	PRESBYTERIAN MEN
Moderator: Solema Newton	Moderator: Eli Lopez
Vice-Moderator: Mary Montoya	Vice Moderator: VACANT
Secretary/Historian: Olga Joyce	Secretary/Historian: David Lopez
Treasurer: Martha Powers	Treasurer: George Huggins

FINANCIAL STAFF

Paying Treasurer: Lynn Gatewood

Counting Supervisors: Kris Johnson and Ruth Montoya

Bookkeeper: John Van Dyke

MEMBERSHIP

Beginning 2018: 243

Gains: 11

Loses: 8

Ending 2018: 246

2 - PASTOR'S REPORT for 2018

The completion of 2018 means I have had the privilege of being Pastor of Second Presbyterian Church for 15 years! I am thankful for this and for you and remain as committed and engaged as ever. 2018 started with a rough patch as we lost several long-term members of our church in late December of 2017 and very early in January: Ruth Santillanes, Carlos Candelaria, Lydia Romero, and George Vigil. Their services were held in January. It was a reminder of the cycles that we experience as a faithful community. And though we will miss them their legacy firmly remains with us as we live into new realities.

Besides those I just mentioned, in 2018 we said goodbye and thanked God for the life of Eddie Banks, Bernardo Garcia, and Tomas Gonzalez Jr. We rest in the reassurance of faith that they are now in God's eternal presence. We also happily welcomed into membership Barbara Anderson, Richard Arndt, Desirae and Jude Austin, Elizabeth and Randall Korver-Glenn, Kendra and Michael Rubio, Les Sandoval, and Mario and Rebecca Torres. With regards to our beloved community, in 2018, I had the honor of baptizing Lucero Linda Sanchez.

Please take time to read the following reports to gain a more comprehensive picture of the church's ministry. We were blessed mightily in 2018 and pray for that to continue! And remember that many of the deepest acts of faith are not recorded in annual reports but remain in our hearts, and known by God.

Respectfully submitted,

Rev. Dr. Robert B. Woodruff

3 - BUDGET INCOME AND SPENDING 2018

Income January 1st-December 31, 2018

	2018 INCOME 92% of year	Budget	Total YDT		Gen. Fund YDT	December
Pledges (Plate & Mail)			208,744.15		208,744.15	\$21,959.13
By Direct Deposit			1,110.00		1,110.00	
4499999 Returned Checks, ETC.			\$0.00		\$0.00	
4401000	99.32%	211,300	\$209,854.15	<< added here		
4402000 Loose Offering	71.91%	7,000	\$5,033.82		\$5,033.82	\$763.47
4404500 Per Capita	65.88%	4,000	\$2,635.00		\$2,635.00	\$657.00
PC by Direct Deposit			\$0.00		\$0.00	
4402500 Sunday School Offering	65.14%	99	\$64.49		\$64.49	
4404000 Initial offering	46.67%	150	\$70.00		\$70.00	
4405000 Bldg use	57.95%	2,200	\$1,275.00		\$1,275.00	\$25.00
4405500 Family Promise (rent)	100.00%	12,000	\$12,000.00		\$12,000.00	\$2,000.00
4877000 **Net Dinners	53.77%	2,000	\$1,075.40		\$1,075.40	
Interest	118.00%	3	\$3.54		\$3.54	\$0.29
4229708 Donation from PW			\$0.00		\$0.00	
4414016 Donations to Support Candelaria Wing			\$285.00		\$285.00	\$45.00
4481237 X-Income from Trusts (DD)			\$0.00		\$0.00	
4416007 Smith's Rewards			\$0.00		\$0.00	
Special Donation			\$53.80		\$53.80	
4406200 Gifts and Bequests, etc.	9.03%	3,750	\$338.80	<< added here		
Sum of above Income	95.81%	242,502	\$232,350.20		232,350.20	\$25,449.89
To date Spend	95.44%	244,062	\$232,921.51	Compare Actual Spending with Budget		
Pseudo accrual adjusted	99.09%	244,062	\$241,838.18	Projected Spending		
Per Capita 0 months Due December		\$0	(Accrued Liability)			
0 months share of 403B (due Dec.)		\$7,000	(Accrued Liability)			
3 months quarterly Mission		\$1,917	(Accrued Liability)			
YAV		\$0	(Accrued Liability)			
0 months Mission CDV, MLK, ABQ-IF		\$0	(Accrued Liability)			
Total		\$8,917	(Accrued Liability)			

	INCOME	NON BUDGET ITEMS	restricted	December
		Year to date	Year to date	
215000 Hardship Fund		\$113.00	\$113.00	\$113.00
218100 Music Fund		\$405.00	\$405.00	\$25.00
218101 Youth Music Fund		\$25.00	\$25.00	
223000 Donation - Hospitality/Fellowship		\$0.00	\$0.00	
224500 Ruth and Jaime Q scholarship fund		\$0.00	\$0.00	
227000 Youth		\$690.00	\$690.00	
229700 Flowers		\$1,156.65	\$1,156.65	\$479.00
229707 Donation - VBS		\$82.15	\$82.15	
229845 Guatemala Mission Donation		\$1,080.00	\$1,080.00	\$500.00
229994 Donation - Mission		\$20.00	\$20.00	
240000 Building Renovation Fund		\$50.00	\$50.00	
250000 Joy offering		\$1,345.00	\$1,345.00	\$1,320.00
251000 Pentecost Offering		\$669.00	\$669.00	
252000 Peace Offering		\$1,096.00	\$1,096.00	\$100.00
258000 One Great Hour of Sharing		\$1,634.58	\$1,634.58	
311409 Tim K Williams Fund		\$0.00	\$0.00	
311410 Special Music (Tom Newton)		\$50.00	\$50.00	\$25.00
403200 Session Meal Donations		\$0.00	\$0.00	

12 Income thru December 2018

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Income January 1st-December 31, 2018

403200	Session Meal Receipts	\$0.00	\$0.00	
403200	PW meal	\$490.50	\$490.50	
403200	Choir Meal	\$0.00	\$0.00	
403200	Deacon's Meal	\$584.90	\$584.90	
403200	to net from meals	(\$1,075.40)	(\$1,075.40)	
72017028	Group photo	\$0.00	\$0.00	
72017029	From Frank (overage)	\$0.00	\$0.00	
72017030	Sesion Retreat	\$541.00	\$541.00	
72017048	Puerto Rico Relief Mission	\$608.00	\$608.00	
72017048	PR return from Rob	\$0.00	\$0.00	
72018003	Jaime party	\$1,270.00	\$1,270.00	
72018004	Carlos Candelaria Memorial	\$350.00	\$350.00	
72018005	Funeral/Memorial	\$300.00	\$300.00	
72018008	Guatemala Dental kits	\$500.00	\$500.00	
72018009	YAV	\$5.00	\$5.00	
72018010	Insurance from Jungle GYM	\$21,377.27	\$21,377.27	
72018011	youth meals	\$965.00	\$965.00	
72018012	George Vigil memorial	\$775.00	\$775.00	
72018013	subbbatical expences	\$2,000.00	\$2,000.00	
72018014	gift where ever needed	\$100.00	\$100.00	
72018015	youth scholarship Trudy	\$500.00	\$500.00	
72018016	Teresa CW ?	\$280.00	\$280.00	
72018018	Barela Memorial	\$100.00	\$100.00	
72018020	special hardship scholarship	\$200.00	\$200.00	
72018021	Store House	\$20.00	\$20.00	
72018022	Refund from paving	\$12.65	\$12.65	
72018023	Unfunded youth music	\$0.00	\$0.00	
72018029	youth pancake breakfast	\$384.00	\$384.00	
72018031	tables	\$1,690.00	\$1,690.00	
72018032		\$0.00	\$0.00	
72018033	pw	\$215.00	\$215.00	
72018034	Dedication to Honor Baby Salazar - Ozzie Pratt	\$20.00	\$20.00	
72018035	Trienium Fund	\$220.00	\$220.00	
72018036	Chili Festival Alternative Giving	\$160.00	\$160.00	
72018037	Christmas Wreaths	\$860.00	\$860.00	
72018042	Menaul School	\$50.00	\$50.00	
72018043	EOIC talent Show fund raiser	\$1,043.92	\$1,043.92	
72018044	Arturo Madrid Book	\$401.00		\$401.00
72018045	2019 Pledge	\$850.00	\$850.00	\$850.00
72596031	Brown/Griego food Account	\$9,375.00	\$9,375.00	\$5,400.00
		\$0.00	\$0.00	
Total Income		\$285,936.50	Curr month	December \$34,662.89
General Fund Total		\$232,347.28	Month GF	\$25,449.89
Reserves Total		\$53,589.22	Month Res.	\$9,213.00
			Recap	\$21,785.22
			diff mo TOT	(\$12,877.67)
Pledge and Trusts are above			DD adjust	\$0.00
Carry back adjustment			interest	\$0.29
		\$53,589.22		

2018 Spending December Accounts

	Year at 100%	budget	2018	December	Year Total	%
Pastor Compensation		\$106,824				91.56%
880000 Salary			\$28,906.20	2,408.86	\$28,962.33	100.19%
881000 Housing			\$31,000.00	2,583.34	\$30,889.66	99.64%
881900 Child Care Reimbursable			\$2,514.00		\$2,514.00	100.00%
882000 403(B) Employer Contribution			\$7,000.00		\$0.00	0.00%
"Effective Salary"			\$69,420.20			
883000 Expense - Auto			\$600.00		\$565.74	94.29%
884000 Expense - professional			\$1,000.00	306.00	\$779.69	77.97%
885000 Expense - Continuing Ed			\$3,000.00	90.24	\$1,640.44	54.68%
885500 Expense - Medical Reimbursable			\$2,000.00	828.38	\$1,646.16	82.31%
886100 1/2 SECA			\$5,118.32	426.52	\$5,121.94	100.07%
887000 BOP Pension			\$7,636.22	636.35	\$7,636.20	100.00%
888000 BOP Death and Disability			\$694.20	57.85	\$694.20	100.00%
889000 BOP Medical			\$17,355.05	1,446.25	\$17,355.00	100.00%
Other Staff		\$45,736				106.38%
701000 Organist/Music Assistant			\$5,381.52	448.46	\$5,381.52	100.00%
702000 Music Director			\$13,342.62	1,111.88	\$13,342.56	100.00%
704000 Custodian			\$9,127.98	1,041.12	\$12,240.39	134.10%
704100 JIC Custodial			\$3,060.00	289.20	\$3,275.19	107.03%
705000 Secretary			\$7,548.00	580.80	\$8,450.40	111.96%
707000 FICA on Employees			\$3,876.00	363.11	\$4,423.13	114.12%
708000 Workman Comp			\$1,900.00	15.05	\$791.30	41.65%
709300 Parish Associate Rev. Kay Huggins			\$1,500.00		\$750.00	50.00%
Office Supplies		\$7,550				84.88%
721000 Postage			\$200.00		\$156.20	78.10%
722000 Bank Charges			\$200.00		\$0.00	0.00%
723000 Advertising			\$1,700.00	148.15	\$1,770.01	104.12%
724000 Office Supplies			\$1,200.00	102.71	\$1,443.51	120.29%
725100 Cell			\$900.00	198.66	\$655.26	72.81%
725200 Phone			\$1,500.00	130.07	\$1,452.50	96.83%
725300 Internet			\$1,100.00	85.00	\$850.00	77.27%
725400 JIC Phone/Internet			\$0.00		\$0.00	
726000 Equipment			\$750.00		\$80.90	10.79%
Building and Property		\$30,010				93.97%
801000 Maintenance			\$5,000.00	129.45	\$8,339.32	166.79%
801100 JIC Maintenance			\$2,500.00		\$0.00	0.00%
802100 Water			\$3,500.00	207.31	\$4,341.38	124.04%
802200 Gas			\$2,500.00	399.71	\$2,206.61	88.26%
802300 Electric			\$4,000.00	287.96	\$4,040.96	101.02%
802400 Trash Collection			\$1,710.00	137.02	\$1,644.24	96.15%
803000 Custodial Supplies			\$1,000.00		\$920.72	92.07%
804000 Liability/Property Insurance			\$9,000.00	327.00	\$6,035.50	67.06%
806000 Security System Monitoring Fee			\$800.00		\$646.12	80.77%
806050 Sec. Sys. Permit/calls/etc.					\$25.00	
Other Committees		\$3,600				101.29%
729999 Hospitality Committee			\$1,000.00	300.71	\$766.96	76.70%
731999 Personnel Committee			\$300.00		\$175.00	58.33%
732999 Evangelism/Membership			\$700.00		\$643.34	91.91%
735999 Stewardship and Finance			\$1,500.00	302.38	\$2,061.23	137.42%
734000 Memorial Committee			\$100.00		\$0.00	0.00%

2018 Spending December Accounts

Year at 100%		December		%
Christian Education Committee		\$12,302		103.85%
811000	Church School	\$200.00		41.09%
811500	Adult Educations	\$500.00		67.98%
812000	Upper Room	\$950.00	141.75	102.08%
813000	Vacation Bible School	\$250.00		220.63%
814000	Youth & Children Programing	\$300.00		0.00%
818000	General/Miscellaneous	\$250.00	139.41	55.76%
819000	Treinnium Scholarships (Cum)	\$100.00		0.00%
819500	Youth Coordinator	\$8,751.60	729.30	100.00%
819700	Youth Program and Events	\$1,000.00	192.94	194.11%
Mission Committee		\$18,050		92.08%
751000	General Assembly	\$1,300.00		75.00%
752000	Synod of the Southwest	\$500.00		75.00%
753000	Presbytery of Santa Fe	\$8,200.00		75.00%
754000	Theological Education	\$200.00		75.00%
755000	Menaul School	\$500.00		75.00%
755500	Menaul Historical Library	\$500.00		75.00%
757000	Guatemala educational Partnership	\$500.00		0.00%
758000	Albuquerque Interfaith	\$500.00	100.00	120.00%
758100	Project Share	\$1,400.00		30.93%
758500	Winds of Change (was misc.)	\$1,000.00		76.04%
758700	Camino de Vida (SW Ministry)	\$1,000.00		100.00%
758800	Halloween Party	\$200.00	241.55	120.78%
759100	Young Adult Volunteer Prog.	\$700.00		519.48%
759200	Martin Luther King Scholarship	\$1,000.00		100.00%
759300	Cuba	\$300.00		100.00%
759400	Family Promise	\$250.00		100.00%
Live Wire Committee		\$2,067		95.94%
741000	Website	\$15.00		2388.00%
742100	Newsletter Postage	\$225.00		101.06%
742200	Newsletter Paper/Supplies/Duplication	\$372.00		47.22%
743000	other	\$855.00	622.93	84.43%
744000	Church Management Info system	\$600.00		83.33%
Worship Committee		\$7,925		85.72%
783000	Children's Music/Mailings	\$400.00		145.62%
783100	Elementry Choir 3 blks@\$450			\$189.50
783200	Pre-school Choir 3 blks@420			\$0.00
783300	Instrumental Ensemble 3@\$300			\$0.00
784000	Liturgical Supplies and Artistic Enhancement	\$1,000.00	84.46	18.26%
786000	Pulpit Supply	\$1,500.00	100.00	106.67%
787000	Music Materials/PT, Yth, Chimes	\$1,700.00		\$1,530.51
788000	Intrumental Music /Instrumentalists	\$2,000.00	300.00	90.73%
790000	Equipment Maintenance/Tuning	\$400.00		\$631.04
791500	Music Workshop Scholarship (Cum.)	\$100.00		\$0.00
792000	Flowers/Seder/Other	\$325.00		\$262.91
793000	Choir Robe Maintenance	\$500.00		\$0.00
793100	New Choir Robes (6)			
Board of Deacons		\$500		54.70%
729500	Board of Deacons	\$500.00		\$273.49
Session		\$750		172.00%
829999	Session	\$750.00		\$1,290.00
Per Capita		\$8,748		
798999	Per Capita	\$8,748.00	8,470.00	\$8,470.00
Total		\$244,062	\$244,062	26,511.88
				\$232,921.51

12 Spending vs Account December 2018

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1/22/2019

2018 Spending December Accounts

		December	Year Total
215000	Hardship	60.00	\$485.00
218000	music unrestricted	500.00	\$1,258.15
220500	SS and Medicare withhold		(\$1,846.61)
220510	FICA withholding	(260.45)	(\$566.24)
220512	FICA WH forwarded to IRS	294.28	\$600.07
220520	Medicare withholding	(71.51)	(\$143.02)
220522	Medicare WH forward to IRS	71.51	\$143.02
220530	FIT Withholding	(250.00)	(\$353.45)
220532	FIT forwarded to IRS	250.00	\$250.00
220540	NM State Tax Withholding	(156.73)	(\$1,122.23)
	NM State Tax WH forwarded	1,043.25	
220541	Workers Comp Withholding	(10.75)	(\$21.50)
220552	WC sent to NM	15.05	
220777	Feds something		\$0.00
221000	Childrens Church School Wish list		\$0.00
223000	Fellowship/Hospitality		\$0.00
224500	Quiñones Scholarship Fund		\$0.00
225000	Deacons		\$250.00
227000	Youth		\$372.42
227100	Youth (previous)		\$1,271.58
229700	Flowers (pass thru)		\$1,076.05
231000	Operating reserve		\$0.00
232000	Capital Reserve		\$15,246.35
250000	Christmas Joy Offering		\$1,154.00
251000	Pentecost Offering		\$729.00
252000	Peace Making Offering		\$699.00
258000	One Great Hour of Sharing		\$1,640.41
311410	Special music		\$450.00
72017036	Sound room	0.00	\$800.00
72017048	PR Mission	0.00	\$1,200.00
72017049	Security for PR Salsadance		\$118.25
72017053	Music (Ruth's granddaughter)		\$1,009.20
72017054	Christmas Eve Offering		\$972.00
72017056	PC carry forward		\$8,228.00
72018001	Youth Soup Fund Raiser		\$144.00
72018002	Youth meal expenses		\$239.99
72018003	Descrpeny ??		\$117.00
72018013	Subbatical Expenses		\$1,725.64
72018020	special hardship panther camp		\$200.00
72018030	Pancake breakfast expense		\$219.81
72018023	Underfunded childrens music program		\$146.95
72018024	JIC utility room floor		\$4,773.46
72018027	Subbatical Expenses		\$5,116.65
72018031	new tables to be divided		\$2,200.00
72018037	Wreath expenses	833.10	\$833.10

2018 Spending December Accounts

72018038	Trienium expense		\$600.00	
72018039	sub sale expense		\$208.32	
72018045	Replace lost check	200.00	\$200.00	
	FOOD account Brown/GRIEGO	1,000.00	\$13,980.71	
78786666	rounding error	0.00	(\$1.81)	
		Total Spending	30,029.63	297,524.78 299,901.51
		General Fund	26,511.88	\$233,987.94
GF YTD		Non-Budget	3,517.75	\$65,588.56 65,588.56
	\$233,987.94	Add above	30,029.63	299,576.50
NB YTD		Expected month total	30,037.55	\$299,546.45
	\$65,588.56	Descrpency Running	(7.92)	
				63,536.84
				61,161.85
				2,374.99

0.00
46.00
103.00
130.75
180.00
324.86
19,391.88

4 - DEACONS' ANNUAL REPORT for 2018

ACTIVITIES

- Prepare for communion by selecting elders and deacons to serve communion
- Prepare the bread and juice to be served at communion
- Set up communion table in the sanctuary
- Clean up after communion service
- Count and record number of individuals served communion
- "Furthest Pew Ministry" - taking communion to home bound church members monthly
- Contact church members to inform them of memorial services
- Voluntarily transport church members needing ride to church
- Send Birthday, Anniversary, Get Well and Christmas cards to church members
- One deacon attends monthly Session meeting to report about Deacon activities
- Organized and served Deacon's Dinner on 22 April 2018.
- Organized and served luncheon for furthest pew church members on 20 September 2018.
- A Deacon representative served on the Worship Committee.
- A Deacon representative served on the Nominating Committee.
- Kelly Van Andel resigned in October 2018; not replaced as we only had 2 months left in current class.
- Suggested that there be a rotating Deacon for the Worship Committee in 2019 as for Session.

THANKS TO PAST DEACONS

We thank past deacons for their continued commitment to the Deacon Mission and their past service: Gloria and Elefio Montoya; Clarabelle Padilla; Martha Powers - for help with Home Bound Luncheon; Yvonne Gallegos - for providing transportation so others can attend church.

NEW DEACONS

We welcome the new Deacons coming on board for 2019: Veronica Garcia and Richard Martinez.

Submitted by **Mickey McHugh**, Deacon Moderator, 2018

5 - PRESBYTERIAN MEN ANNUAL REPORT for 2018

MEETINGS, DEVOTIONAL TIME

The Presbyterian Men's Group for 2018 has had a successful and productive year. Our meetings are held on the last Saturday of the month at 9:30 am. Our meetings have been well attended. We usually have ten to twelve members who regularly attend. Our meetings begin with breakfast snacks and coffee followed by opening prayer and devotions. The devotional time is the highlight of our meetings. Devotions are led by a different member every month which gives us an opportunity to share the wealth of favorite or important topics and scripture. The selected topics and scriptures are responded to by members with storytelling and sharing of personal experiences in our Christian lives. These sharing experiences are quite powerful, interesting and humorous at times.

BUSINESS MEETING AND PROJECTS

The second portion of our meeting is our formal business meeting in which we plan and discuss the activities we are involved with throughout the year. Our last meeting of 2018 was to formally approve membership dues

of \$25.00 per year. The purpose of dues is to provide support for our projects. The following are some of our projects and accomplishments in 2018:

- individual members visited rural Presbyterian Churches
- Sponsored a congregational Frito Pie luncheon fund raiser
- Sponsored a camp style breakfast/brunch for members and their spouses
- Coordinated and sponsored a Veteran's Day recognition day ceremony and luncheon
- Committed and distributed funds to several church and community organizations as part of our group mission, including the following:
 - o Menaul scholarship fund for local students
 - o Matanzas Presbyterian Church in Cuba
 - o Triennium youth group at Second Presbyterian
 - o Habitat for Humanity
 - o Joy Junction
 - o Rio Grande food project
 - o NM Coalition to end homelessness
 - o NM Conference of Churches
 - o NM Faith Coalition for Immigrant Justice
 - o NM Voices for Children
 - o Halloween party for Martinez town and Second Presbyterian.

CONCLUSION

We are looking forward to new challenges, good experiences, and continued blessings and sharing in the coming year. I believe that the experience of sharing in this group has expanded to benefit our church community, as we appear to be much more engaged with each other in fellowship and comradery.

Submitted by **Eli Lopez**, PM Moderator

6 - SESSION ANNUAL REPORT for 2018

MEMBERS

Current and elected Ruling Elders serving on Session are listed in the Directory page of this report. Your Session includes your Pastor.

STATED MEETINGS

Session meets regularly in monthly Stated meetings, normally on the Tuesday following the third Sunday. We begin each Stated meeting with a potluck at 5:15pm. Our Youth leaders and rotating Deacon representative have standing privilege of the floor, and normally attend to provide reports and to consult with and to us. Around 5:45pm the Elder of the month presents a devotional, which have ranged from thought-provoking to inspirational to moving. Around 6:00pm our business meeting begins. We usually have prayed a few times from the beginning of our potluck to the beginning of our business meeting. We have customized agendas for each meeting to attempt to promote and guide an orderly flow of business.

SPECIAL MEETINGS

Special meetings are normally called by the Pastor to conduct imminent and ad hoc business and approvals. Most Special meetings are to examine and approve communicants, new members, or new officers and leaders of the church.

GUIDANCE

Our Pastor is moderator of Session, and is skilled at moving the tempo of the meetings, sensing the direction of Session, and ensuring all have a chance to speak. We have written guidance from the PCUSA Book of Order, and in the Bylaws, and Policies and Procedures of Second. I observe that the 2018 Session has not only moved along orderly, but has managed to laugh a lot, moved by the Spirit of God that we see in each other.

YOUR PARTICIPATION

Session solicits input from all Members of Second, whether for an emerging consideration, or to bring a new subject to our attention. You can always find our contact information, and our Committees, on the Session page of the church's website, as well as on each bulletin board. We are always wary to identify and correct our sins of omission or commission. But, we are sometimes blind to them. Bring them to our attention! And, please, pray for your Session.

Submitted by **George T. Huggins**, Clerk of Session

7 – EPIC (YOUTH) ANNUAL REPORT for 2018

ADULT VOLUNTEERS

EPIC had a very busy 2018! We could not have accomplished all that we did without our gracious adult volunteers. Thank you to Mike and Mickey McHugh for preparing the food for the November Talent Show! Thank you to those who were brave enough to chaperone mission trips - Ruth Montoya, Lynn Gatewood, Eugenia Bencomo, Kris Johnson and Jerry Martinez. Thank you to Jack and Anna Torres for hosting a swim party at their home. Thank you to our cooks who helped us with fundraisers, lock-ins, and service projects – Eugenia Bencomo, Sandra Duran, Iris Sandoval, Martha Powers plus Mike and Mickey McHugh. Thank you to the Bencomo's for hosting our Christmas Party!! And I don't want to forget to thank all the people who so generously support the youth of Second with a special shout out to Marty and Reina Martinez!

SPECIAL THANKS

But a person that deserves our utmost gratitude is Amanda Candelaria. She is so very willing to chauffeur kids, go on mission trips, share her skills in the kitchen and be an active participant in nearly all our activities. Thank you, Amanda!!!

2018 ACTIVITIES

The following is a list of EPIC's 2018 activities:

- We collected over 1,000 cans of soup for the "Souper Bowl" service project. The soup was donated to the Storehouse and was greatly appreciated.
- Bowling and pizza
- Chinese New Year Banquet
- Lock-In
- Mother's Day Pancake Breakfast
- Swim Party at the Torres'
- Lovington Mission Trip
- Peñasco Mission Trip
- After church gatherings to make Christmas Wreaths for Triennium fundraiser:
 - Sunday, September 30
 - Sunday, October 14
 - Sunday, October 21
 - Sunday, October 28
 - Sunday, November 25

- Talent Show
- Triennium Application Sunday (thank you to Pastor Rob, Ruth Montoya, Phyllis Nunns, Nicole Candelaria for helping!)
- Christmas Party at the Bencomo's

2019 TRIENNIUM SELECTEES!

We are blessed that six of our youth have been selected to attend the 2019 Triennium at Purdue University in July. They are: Leyla Cocio, Isaac Ploof, Amanda Castellano, Jasmine Ploof, Desaray Cocio, and Annika Reid.

Again, we thank the congregation of Second for all your support!

Submitted by **Francis and Susie Chang**, Youth Coordinators

8 - CHRISTIAN EDUCATION ANNUAL REPORT for 2018

DECEMBER EXCITEMENT

A year with Christian Ed - I will start with December 2018. December is always busy preparing to celebrate the birth of Jesus. Youth of all ages are very excited, and in the midst of that excitement, we incorporate what a gift Jesus is to us. It was also a busy time for music which is made possible by the hard work of our music teachers, Ms. Deb and Ms. Karmen.

LOSS OF SPACE

Unfortunately, December was also the month Christian Ed lost Sunday School space. The large room upstairs had been cleaned up, organized and decorated for a great place to teach our High Schoolers. As flexibility is essential for our Sunday School, we had joined High School and Mid School so sometimes our classes would be in the Mid High room, which is a lot smaller. At other times it was upstairs when the class was bigger. At any given time, we could have 11 students and that is too big of a class for downstairs. Next year we will have 4 -5 students move up to Mid High. It is always hard to lose space when one has a program that one hopes to grow instead of decrease. When I became the Chair of CE my goal was for the program to grow, I hope that is what the congregation would like to see as well.

SAFE CHURCH

In August Lynn Gatewood did a Safe Church presentation for Sunday School teachers and anyone who wanted to attend. Safe Church offers guidelines for protecting the children and the volunteers who work with them. The class was well attended by nine people, mostly Sunday School teachers.

YAV

Our YAV came to us in September. I believe we have all enjoyed getting to know her. By November, we realized that maybe we hadn't helped to offer direction in our church to further her knowledge. Pastor Rob called a meeting with Susie Chang and myself. After good conversation and planning all Chair's in the church are in better position to incorporate Lauren in the functioning of the church and make her stay successful.

NORTH PARKING LOT PLAYGROUND

As you know, our north parking lot playground was damaged. Monies for that equipment were paid. There were no modifications made to the existing playground. We did instead use part of the monies to install flooring in the large 4-6-year-old classroom at a price of \$4,773. There was money left over but was allocated to other church needs. You are welcome to come see the new flooring!

MY COMMITMENT

Early in the year of 2018, Stewardship printed out "My Commitment" cards for the Sunday School children. Sometimes it's hard for children to give money if they don't have it. This card is designed to give of themselves as well. We have continued the message throughout the year. I believe the kids "get it" as you see by the participation in choir, instruments, lay reader, usher, and we also pass a collection plate before Sunday School class.

MUSIC

Music is one of the programs we get a lot of feedback from our congregation. It is a blessing to have young voices singing out for us! Behind the scene, we have of course the music teachers, the practices that lasts one hour after Sunday School, parents wait for their children, and on a regular basis Becky Johnson and myself are there to help.

TEACHERS

To recap our year, we had some new teachers (need more) at the beginning on the year, who all hit the ground running. I, along with the teachers, plan, get to know our kids, listen to them and sometimes are problem solvers. Thank you to all our teachers. This year we plan to have an open house and other fun things! I feel that possibly, the congregation is missing out on what Sunday School does for our church. It's important for all of you to experience out kids.

CE COMMITTEE

I continue to attend meetings of the Worship Committee, when possible. The meetings play a big part in staying tuned with church organizing and helping to incorporate the children in worship. Thanks to Don Bixby, he holds a very productive meeting!

SUPPLIES

I order any curriculum for Advent, Lent and Easter. I purchase snacks for classes the day we have music practice.

VBS AND MUSIC CAMP

I helped organize and worked the week of VBS. Music Camp was put on by First Presbyterian.

ADULT BIBLE STUDY

Rev. Dr. Kay Huggins teaches the Wednesday class. Sunday mornings, everyone in the class is rotating the teaching.

Submitted by **Anita Abeyta**, Chair

<h2>9 - EVANGELISM AND MEMBERSHIP ANNUAL REPORT for 2018</h2>
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This year the Membership and Evangelism committee provided the following:

NEW MEMBERS

New Members Class in March of 2018. Pastor Rob led the class. It was a time of sharing, learning. We provided lunch for the class.

Helped welcome new members on April 19, 2018. The new members were Randall and Elizabeth Korver-Glenn, Michael and Kendra Rubio, and Richard Arndt. Each were given a cross to note their membership at Second and were welcomed during the fellowship hour by the congregation.

In November, 2018, we held a new members class, led by Pastor Rob. Lauren La Monica, Young Adult Volunteer, made a delicious lunch for the class.

On December 9, 2019 we welcomed new members, Jude and Desirae Austin, and Mario and Rebecca Torres. The congregation met and welcomed them at the fellowship hour. They were each given a cross to note their membership.

MEMBERSHIP RECOGNITION

On September 16, 2018, we honored steadfast members for their continuous membership that exceeded 70 years! Those members are Lena de Herrera (82 years), Horace Romero (72 years), Alice Jones (75 years), Joe Candelaria (76 years), and Frank Salazar (73 years). We presented them with silver crosses as a remembrance and celebrated with cake at the fellowship hour.

FLOWERS FOR BAPTIZED INFANTS

Throughout 2018 we provided flowers for baptisms of two infants.

VISITORS' FOLLOWUP

The committee calls or contacts visitors when they fill out a visitor's card. We called two couples this year and left messages of welcome for them. Beverly has revised the visitor's card.

Committee Members: Phyllis Nunns, Susan Cordova Romero, Beverly Chavez, Pastor Rob Woodruff

Submitted by **Pat Gilberto**, Chair

10 - HOSPITALITY ANNUAL REPORT for 2018

OUR COMMITTEE

Our hospitality committee was Co-Chaired by Ella Porragas and Eli Lopez during 2018. We have alternated monthly being in charge of hospitality and this has worked nicely. It is a demanding task to take on single-handed, continuously. We appreciate the dedication of the weekly participation of Jerry Martinez and Peggy Esquibel. Jerry prepares the coffee every Sunday and Peggy keeps the kitchen organized and faithfully sets up the food for distribution.

SUPPLIES

As Co-Chairs we are responsible for insuring that supplies are available to carry out our mission. Planning menus and purchasing food and supplies for weekly snacks, we try to shop where we can get more for our money and be conscious of our budget.

VOLUNTARY CONTRIBUTIONS

There are other volunteers who bring prepared food and goodies on a regular basis. We are appreciative of the faithful contribution of members Alma and Abel McBride who bring meal items every third Sunday of each month. Esther Lopez and Beverly Chavez fund the donut run and Jerry buys and brings the donuts for pre-worship snacking. Mr. Gilbert Miranda's generosity for providing the paper goods is greatly appreciated. This is a significant financial contribution that aids our budget funds.

KP HELP IS NEEDED

The major ongoing need is helping with clean up after fellowship. Often times after all is done, the Chair is left alone in the kitchen to clean up and wash dishes. It would also be beneficial to have prior knowledge as to what food members will be bringing for us to plan and supplement the offerings. We have made several efforts to improve this by posting sign-up sheets on the bulletin board, publishing a hospitality notice in the church newsletter and by making a plea for volunteers in our minute for mission from the pulpit. All of this has produced minimal results and continues to be an issue.

FELLOWSHIP AND HOSPITALITY

Fellowship and Hospitality are both virtues of our Christian community at Second. They clearly describe the nature of our church community. We believe our fellowship and hospitality after worship is unique and second to none. We have heard comments describing our food offerings as: "no other church we have been part of ever offered more than coffee and cookies"; "we are spoiled here"; "you often offer full meals"; "your variety of foods is exceptional"; etc. We rarely hear a discouraging word, but when we do, we take note and try to correct it, immediately, if not sooner!

BUDGET

The hospitality budget for 2018 was \$1,000. We have stayed within our budget, thanks in part to the generous contributions of some members that we have mentioned previously in this report, including out of pocket contributions by the Co-chairs. Thus, given this information the current budget does not reflect a true accounting. However, we believe that the Hospitality committee budget can be maintained at the same level for 2019.

Submitted by **Ella Porragas and Eli Lopez**, Co-chairs

11 - LIVEWIRE ANNUAL REPORT for 2018

Members of LiveWire (LW): George Huggins (Chair), Alicia Montoya, and YAV Lauren LaMonica

ANNOUNCEMENTS

In 2018, 84 email announcements were sent to 166 members of the Announcements email group.

CHURCH MANAGEMENT SYSTEM

Breeze, a CHurch Management System (CHMS) recommended for small to medium congregations, was installed in November, 2017, and populated with known demographic and church register information for all members and friends. The cost is \$50 per month. Functionality includes data security, field customization, organization and communication with groups, contribution tracking and reports, yearend giving statements, import and export of data, mass upload and update of persons, restricted access, member access, printable directories, unlimited people, and unlimited accounts. Breeze is being used by our offering counters for contributions, and they report it's a breeze to use! The Clerk of Session uses Breeze to automate (not replace) the church registries, and to produce reports when requested by higher councils.

DIRECTORY

We worked with Moji Studios to create a new pictorial directory, with every family having a picture taken receiving a complimentary directory, and Second received 50 more directories. Distribution of the directories began in December 2018. Our practice is to produce a hard-bound pictorial directory every four years. We continued support and updates to Instant Church Directory (ICD), which includes an increasingly popular app

for hand-held devices. This application is updated whenever contact information changes. Anyone can install the application, but your email address must be -in- the ICD data for Second to authorize your download of pictures and contact information for members and friends of Second.

FACEBOOK

57 posts in 2018, some by the Pastor! We have 128 followers.

NEWSLETTER

We have been blessed and fortunate with eager contributors of content, and also to have stellar crews that assisted with assembling, folding, and taping the printed version. Distribution is to 198 addresses via USPS bulk mail, and to 76 email addresses via a PDF file. We solicit suggestions for improvement and encourage all with email addresses to switch to the PDF version.

WEBSITE

We regularly update the home page. We continue to post videos of regular worship services, and in 2018 began posting videos of the Wednesday Bible Study.

BUDGET

\$1,983 of the \$2,067 budget was expended: 18%-website; 28%-newsletter postage; 7%-newsletter paper/copying; 17%-miscellaneous; 30% for the Breeze CHMS.

Submitted by **George T. Huggins**, Chair

12 - MISSION ANNUAL REPORT for 2018

MISSION COMMITTEE MEMBERS

Maria Martinez, Desirae Montoya, Alicia Gilliam, Gloria Mirabal, Martha Powers, Lauren LaMonica, and Anna Torres, Committee Chair.

MISSION EMPHASIS AND PARTNERS

Second has a strong mission emphasis. We are committed to local, national, and international mission endeavors.

The Mission Committee continues to share mission and ministry with Camino de Vida Presbyterian Church, First Presbyterian Church, and Shepherd of the Valley Presbyterian church.

The Committee provides financial assistance to Menaul High School, the Menaul School Historical Library, Camino de Vida, and Young Adult Volunteers (YAV). This year, we are fortunate to have been assigned a YAV through the Presbyterian Church (USA). Lauren LaMonica has been at our church participating in all committees and as many other activities as her schedule allows. Lauren is living at Menaul School and will be working at our church until July 2019. Also, some of you may not know this, but our Pastor Rob was once a Young Adult Volunteer.

MLK SCHOLARSHIP

Second contributes \$1,000 annually to the *Dr. Martin Luther King Multicultural Council Scholarship Fund*. This scholarship is awarded to a graduating senior in Albuquerque and the metro communities. Martha Powers, Anna and Jack Torres, Lorraine Romero, and Ray and Concha Brown attended the Twenty-eighth Annual Dr. Martin Luther King, Jr. Multicultural Celebration at Congregation Albert on January 15, 2018. The recipient of

the \$1,000 scholarship donation from Second is Byamungu Sangala Fazili of Del Norte High School. Byamungu is a native of the Congo and he and his family have been in Albuquerque for two years. He plans to attend the University of New Mexico and earn a degree in Pharmaceutical Sciences and become a pharmacist. He lives with his parents and five younger sisters. He had two older brothers who died during their stay in a refugee camp where they did not receive medical attention. He said this is the reason he wants to be in the medical field, to help people.

OUR PROJECTS

The committee, on behalf of Second, works with and supports **Project Share** (feeding the homeless at St. Martin's with casseroles). Volunteers continue to support Project Share on alternating months by preparing casseroles for the homeless and low income. These are delivered to St. Martin's Hospitality Center. Martha Powers oversees Project Share and the **WINGS for Life** ministry program which supports families of prisoners. WINGS meets at our church two Monday evenings per month. Second continues to support the WINGS for Life Program by allowing the group to use our facility twice a month for a meal and inspirational and educational activities. The program provides assistance to families of prisoners. Elders from our church volunteer to open and close the building from 4:30 P.M. to 8:00 P.M. on Monday evenings.

Second supports the **Storehouse** with food donated on the first Sunday of the month. Other agencies and programs supported by our church include Albuquerque Interfaith and **Martineztown Mobile Food Pantry** (which ended in December 2018 after ten years).

Family Promise continues to be housed in the Candelaria Wing providing services to homeless families.

CUBA TRIP

The Presbytery of Santa Fe planned a mission trip to Cuba on April 3, 2018. Second sent some donations with Susan Smith to our **partner church, Iglesia Presbyteriana de Matanzas Central in Matanzas, Cuba.** We sent beads, wire and clasps for the "Artes Manuales" class that meets once a week at the church to make jewelry. Proceeds from the jewelry sales are reinvested into church activities. Susan Smith brought back Christmas arts and crafts which the mission committee sold in November. We sent back \$400 to the women at our partner church in Matanzas with Susan at the end of November.

CONFERENCE OF CHURCHES

Mission Committee supported the **New Mexico Conferences of Churches** *CIRCO for The Community* event by purchasing a table for eight for \$250. Second members attending included Ruth Montoya, Mary Montoya, Martha Powers, Anna and Jack Torres, Reme and Beverly Molo. The event was held on April 14 from 5:30 - 8:00 P.M. at Sandia Presbyterian Church. The event benefited:

- New Mexico Conference of Churches
- Lutheran Family Services Detention Ministry
- Archdiocese of Santa Fe Refugee and Asylee Program
- New Mexico Pilgrimage for Unity

MISSIONAIRES VISIT

On July 25, 2018, our Presbyterian Women's group provided a reception for Josey Saez and David Cortes, **PCUSA missionary couple at the seminary in Matanzas, Cuba.** David is teaching at the seminary and Josey is supporting congregational Christian Education. The reception was well-attended. Josey and David shared their work via a power point presentation. Thanks to George Huggins for technical assistance with this presentation and Kay Huggins for welcoming the missionaries and giving them a tour of the sanctuary.

ASYLEE ASSISTANCE

Second is partnering with New Mexico Faith Coalition for Immigrant Justice and TransLatin@ Coalition. After much discussion, the Session approved the Mission Committee's request to house an individual in the upstairs apartment to host transgender women who have been released from Cibola Detention Center in Milan, New Mexico. They have all been granted asylum or permission to seek asylum. They are released to downtown Albuquerque with no place to go. They need temporary housing before they leave Albuquerque to live with family or other sponsors in the U.S. Clarissa is living in the apartment hosting these women. She is working to make their travel arrangements and reaching out to local agencies to provide for their needs, such as local transportation, meals, and clothing. Members of the Mission Committee and members and friends of Second have provided assistance and resources.

Submitted by **Anna Torres**, Chair

13 - PERSONNEL ANNUAL REPORT for 2018
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MEMBERS

Committee Members: Ella Porragas, Reme Molo, Sandra Duran Poole, Bob Romero, Kris Johnson, and Rob Woodruff

GROWTH

2018 was a year of tremendous growth for our Church. Together with Session, the Worship Committee, Rev. Dr. Kay Huggins, and the Sabbatical Planning Team we planned for and celebrated a wonderful time of sabbatical rest and renewal. Sabbatical years, like 2018, are times where one can really see how well tuned and wonderful our ministry team really is.

OUR PASTOR

We are blessed to celebrate Rev. Dr. Robert Woodruff's sixteenth year with our Church. Over the summer he and his family participated in a three-month period of sabbatical renewal. During this time Rev. Dr. Woodruff "unplugged" from his normal daily life as shepherd of our Congregation. His time away included travel, reading, silent retreat, and time with family. It is clear that he returned to the congregation in September rested, refreshed, and renewed for the next chapter of his ministry at Second.

PARISH ASSOCIATE

Rev. Dr. Kay Huggins, our illustrious Parish Associate, rose to help guide our congregation during the Sabbatical. She made herself available to everyone needing pastoral care during Rev. Dr. Woodruff's time away. She supported and worked with the Worship Committee to ensure that weekly church services went off without a hitch. All the while she continues to lead adult bible studies and continues her work with the Conference of Churches.

MUSIC DIRECTOR

Karmen Van Dyke continues to share with us her passion for the Lord through music. Few Churches are blessed to have a talented musician like Ms. Van Dyke. Every week she works with the Worship Committee to cultivate deep, intentional, and thought-provoking worship. Alone, that is fantastic. However, Ms. Van Dyke also delightfully engages our youth through the youth and children's choirs, as well as the Joyful Noise ensemble. Anyone with a flicker of interest or musical talent is "encouraged" to participate in worship through music.

ADMINISTRATIVE ASSISTANT

Beverly Chavez works tirelessly every week as our Church Administrative Assistant. She also serves on the Worship Committee and regularly brings the organ to life during worship. She keeps the day to day of our church humming along, from creating weekly service bulletins to coordinating with other non-profits, ministries, and PCUSA organizations. Needless to say, she is a busy woman. Ms. Chavez also picked up some of the slack during the Sabbatical. She faithfully remained available to all of us while Rev. Dr. Woodruff was away, and worked to keep things moving smoothly.

CUSTODIAN

Frank Cavalier works behind the scenes. For years he has faithfully helped steward our wonderful facility. He is responsible for the day to day cleaning and facility upkeep. Frank is always there for our Church. Many may not realize that he regularly jumps in to help us with facility problems, sharing his extensive handyman experience. His attention to detail and faithful care of our facility helps us to enjoy our facility. We are blessed to have Frank working with us. His commitment to our Congregation is exceptional.

YOUTH DIRECTORS

Susie and Francis Chang are our devout Youth Ministry Directors. Our youth continue to grow and mature in the Lord with their prayerful guidance and support. The dynamic duo is continually seeking ways to engage the youth. Through fun activities and service projects they keep the youth busy. Thanks to their exceptional efforts our Church will be sending a large group of eligible youth to the 2019 Triennium!

PAYING TREASURER

Lynn Gatewood serves our Church as our Paying Treasurer. Ms. Gatewood assumed the responsibility of Paying Treasurer in the spring of 2018, and quickly and seamlessly learned how to do the work. The Paying Treasurer ensures our employees, bills, taxes, etc. are paid, promptly and correctly.

BOOKKEEPER

John Van Dyke dutifully serves our Church as the Bookkeeper. If that isn't enough, he has also chaired our Stewardship and Finance Session Committees. His attention to detail ensures we are good stewards of our finances. Mr. Van Dyke together with the Stewardship and Finance Committees as well as the Livewire Committee continue to take our Church Management software to new heights.

YAV

Lauren LaMonica is our very own Young Adult Volunteer (YAV), 2018 thru Jul 2019. Ms. LaMonica brings to our Church her love of life, sense of humor and energy. She spent the first portion of her time with us learning how we do things and getting to know the congregation. Looking into 2019, Rev. Dr. Woodruff will be working with Ms. LaMonica to dig into specific elements of interest in the Church, including Youth Ministry.

WE ARE BLESSED

We are blessed to have such dedicated and talented staff. They help us move forward, they challenge us to grow, encourage us when we are down, and help us celebrate those joyous times in our lives. They accentuate and support and enrich our diverse healthy Church.

Submitted by **Kris Johnson**, Chair

14 - STEWARDSHIP AND FINANCE ANNUAL REPORT for 2018

The membership of the Stewardship and Finance Committee included Lynn Gatewood, Toby Montoya, Mary Montoya, John Van Dyke, Ruth Montoya and Pastor Rob.

PAYING TREASURER CHANGE

2018 began with a transition of our Paying Treasurer, Mary Montoya, who had served in this capacity for 15 years. Mary had announced her “retirement” at the end of 2017 and a search for a replacement was set in motion. Elder Lynn Gatewood stepped forward to assume this task and was unanimously approved by the Session. Mary was honored by the congregation during worship on March 1, 2018, “Celebrating the Gifts of Women” Sunday.

OTHER CHANGES

Other changes that were instituted at the beginning of the year included:

- Offering Envelopes were distributed only upon request. This option was introduced to the congregation during the fall Stewardship Campaign in an effort to reduce cost and eliminate waste resulting from ordering a large number of envelopes. At the start of the year, approximately 40 pledging members requested envelopes and 34 opted out. The concept of on-line giving was also introduced.
- A Church Management System, “Breeze” was purchased and is in place to manage and track contributions. Training was offered by George Huggins to those individuals who serve as weekly Offering Counters and others involved in the financial business of the church.

STEWARDSHIP CAMPAIGN

2019 Stewardship Campaign planning began in September upon the return of our pastor from his sabbatical. Our 2019 theme, “Harvesting our Gifts” was created as a follow-up from 2018 “Growing our Roots”. Throughout the year, our efforts focused on practicing faithful stewardship in everything we do – in our mission and ministry; caring for one another and those outside our walls; and supporting our program growth with our monetary gifts. Campaign materials were mailed to 170 households and included a pastoral letter, a pledge card, and a picture brochure designed by YAV, Claire McKenzie, George Huggins and Alicia Montoya. In the three weeks leading to dedication Sunday, November 18, 2018, three excellent testimonies were given by Camila Lopez-Hoover, Olga Joyce and Sandra Duran Poole, during worship.

SPECIAL OFFERINGS

The four Special Offerings: One Great Hour of Sharing, Pentecost, Peace and Global Witness, and Christmas Joy Offering were received during their designated season.

THANK YOU

John Van Dyke and I are grateful to the dedicated and enthusiastic stewards who served on the committee.

Submitted by **Ruth Montoya**, Co-Chair

15 - WORSHIP AND MUSIC ANNUAL REPORTS for 2018

GRATEFULNESS

This report begins with gratefulness for the consistent and inspired quality of worship that has been maintained and enhanced during 2018, even with our pastor Rob away on sabbatical during the summer months. The Worship and Music Committee is blessed with wisdom, experience and creativity in developing worship

experiences. In addition, many volunteers stepped in for supporting roles, and you will see many of their names scattered through this report.

COMMITTEE MEMBERS

The committee included Anita Abeyta, Anita Romero Torres, Nancy Montoya, Luella Gurulé, Beverly Chavez, Karmen Van Dyke, Pastor Rob Woodruff, Chair Don Bixby, with notable support and creativity from Susie Chang and Marie Kenny. As we enter 2019, we are also grateful for the liaison provided by Mickey McHugh and Solema Newton with the Board of Deacons. The support and expertise of our Parish Associate, Rev. Dr. Kay Huggins, was especially important during the sabbatical period for her knowledge and wisdom in providing a cohesiveness for our many guest speakers and in filling the pulpit, and pastoral support.

RESPONSIBILITIES

- Monthly planning meetings: Each Sunday's worship service is the result of planning by committee members and others. The special celebrations of the church year such as Lent and Advent require much time, attention to detail and energy, provided both by committee members and others.
- Sound system: Thanks to John Van Dyke for faithfully staffing the sound system and being available to assist, or patiently waiting for Karmen while she completes her many tasks.
- Ushers: These folks provide the warm welcome to visitors, friends and members of Second. Thanks to all of you who usher us into worship. Luella Gurulé has continued to solicit the assistance of ushers for our weekly services. In addition to her direct requests, a sign-up sheet has been helpful. The committee also amended and updated the Usher Policy to give more consistency to this important aspect of worship.
- Sanctuary Preparation: Worship is enhanced by all the senses. While the Word and music are essential, the other senses are important as well. We use the liturgical colors of banners and paraments to signify the changing seasons of the church year. Candles, folk art, flowers, an array of musical instruments, and Christian symbols contribute to a rich worship experience. Many of these objects are part of Second's collection while others are graciously loaned by members of the congregation. Ruth Montoya, Anita Torres, and the Deacons help to straighten up the Sanctuary after each service, while Bob Romero keeps our candles supplied with oil. Nancy Montoya fills our baptismal font each week while Toby Montoya empties the font at the end of each Sunday service.
- Lay Leaders: Karmen Van Dyke has shouldered the effort to identify readers for each Sunday. We are grateful for the many voices heard from the pulpit who participate in bringing the Word.
- Children's Moment Providers: Anita Romero Torres organizes the team who brings a message to our children and youth, each Sunday. We appreciate your gifts as teachers: Marie Kenny, Becky Johnson, Kelly Van Andel and her friends, Abel McBride, Lynn Gatewood, Xavier McBride, and Pastor Rob. If you're interested in helping with the Children's message we welcome you.
- Youth/Children's Participation: This committee has established a priority to include our youth and children in our worship services. We welcome and encourage the gifts they bring as they serve as lay leaders, processing communion elements, singing, playing musical instruments, ushering, offering minutes for mission and more. This emphasis is shared by our youth leaders, Sunday school teachers, Christian Education Committee, music program leaders and teachers and Pastor Rob. We are grateful to all of these mentors on behalf of the children and youth of this church.
- Communion Schedule and Committee Budget: These are two important items that are developed and submitted annually by this committee to Session.
- Holy Communion: The Deacons manage the first Sunday monthly and special communion services. In addition, the Board of Deacons brings Communion and fellowship to our in-home members.
- Pulpit Supply: Pastor Rob, along with the committee, identifies appropriate individuals to fill the pulpit in his absence. We are especially grateful to have the leadership of Rev. Kay for many of these times when Rob is away.

- Weekly recording of Sermon and Services: Thank you LiveWire Committee for carrying out this task and uploading these recordings to our website.
- Music and Adult Choir: Beverly Chavez and Karmen Van Dyke provide us with inspiring music each Sunday. There is always something wonderful whether it is solos or ensembles, vocal or instrumental. Our own adult and youth choirs as well as guest musicians are included in the planning and selection of music for worship. (You'll see more about this in Karmen's report.)
- Floral Gifts: The sign-up sheet is posted in Fellowship Hall. Your willingness to enhance our worship with floral offerings has been evident in every Sunday of 2018. Please continue to sign up and celebrate days and people who are special in your life.

WORSHIP HIGHLIGHTS

Ash Wednesday: Our journey into Lent began with combined choirs of Second and First Churches in an evening service. Our cantors were Rev. Rob Woodruff and Rev. Matthew Miller. Inspiring instrumental music was provided by: Ryan Chavez, Rev. Kay Huggins, Jori Smith, George Huggins and Karmen Van Dyke. The ashes used for imposition were prepared from the palms of the previous year's Palm Sunday celebration. Thanks to the many participants who made this service meaningful.

The Sundays of Lent were highlighted by Pastor Rob with a series of messages on gifts, including the gift of hard things, gifts of women, and the gift of healing with an anointing ritual. Hand bells called the congregation to prayer. The youth made the bread for the first Sunday Communion, and in procession, they also brought forward the Communion elements, the Holy Bible, and water for the font.

Maundy Thursday: The service was led by Pastor Rob. We celebrated with a Passover setting, a simple soup supper with authentic Middle Eastern flat breads, made elegant with the use of Ruth Montoya's blue goblets, white table cloths and illuminated by blue and white candles. The foot and hand washing ritual was led by our Deacons and Elders.

Palm Sunday : Palm Sunday worship featured a drama depicting Christ's entry into Jerusalem. Thanks to Marie Kenny for coordinating this moving presentation, and to all those who took roles in the drama. Yvonne Gallegos, once again, donated the palms in memory of her husband, Marty.

Good Friday Tenebrae Service: As we gathered in silence, the cross was processed by Bob and Trancito Romero. The service and story unfolded through moving music and narration presented by the combined choirs of Risen Savior Roman Catholic Church and Second. When the Sanctuary had been stripped, the last candle had been extinguished and the entrance to the tomb had been closed, we exited in silence. This is a particularly moving service.

Easter Sunday: Sunrise service was led by Pastor Rob in the Peace Garden decorated with butterflies, a symbol of resurrection, and it was followed by a tasty pot-luck brunch. At the regular worship we were greeted outside the church by the rousing Mariachi band and a cross in which worshipers inserted hundreds of U.S. grown blossoms. Dozens of Easter lilies decorated the Sanctuary. Wreaths of flowers and butterflies hung from the ceiling and other areas of the sanctuary as symbols of the Resurrection we celebrated.

Pentecost Sunday: The Spirit of Pentecost was symbolized in the Sanctuary with red banners and an array of red candles on the Communion table. By invitation, many worshipers arrived dressed in red.

Summer Sabbatical Sundays: Pastor Rob's summer sabbatical made planning an interesting and creative exercise. Three months of enriching worship in ways that we might not typically embrace has been possible through the guidance of Rev. Kay Huggins and the nimbleness of the choir and congregational leadership. Planning for the summer included an array of voices in our pulpit. Rev. Kay preached the first Sunday

(Communion Sunday) of each month, exploring three perspectives on the significance of “rest”. The messengers in other weeks included:

Nelson Capitan, Native American elder from Laguna Pueblo, who recently served as moderator of the Presbytery of Santa Fe.

John Sitler, faculty and Chair of Religious Studies Department at Menaul School, has served with the Peace Corps, worked with water resources in Mali, and served as a hospital chaplain.

Joe Mares, retired clergy, has served multiracial congregations in California and Colorado. He is now serving as Parish Associate for Camino de Vida.

Susan Quass, Executive Director of New Mexico Conference of Churches, is Presbyterian clergy who has focused her ministry for the poor and disenfranchised. In the U.S., Thailand, and Republic of Palau, she has participated in social service and environmental justice work through United Methodist and Presbyterian agencies.

Ann Edenfield Sweet, founder of Wings for L.I.F.E. Ministry. Ann has a rich background in Christian education and experience, culminating with the work she does with prison ministries and the families of prisoners and returning citizens.

Takako Terino, Chaplain at Menaul School since January 2017, was born in Japan, and educated in the U.S. She is ordained clergy trained in clinical pastoral care. She also serves as Chaplain for the clergy members of the Presbytery of Santa Fe.

Frank Yates, retired pastor of St. Andrew and parish associate at First Presbyterian. He has taught theology, ethics, philosophy, world religions and biblical studies at several institutions of higher education.

The Children’s Moment each Sunday was centered on THE BOX! Each week The Box went home with a family, who selected an object to “surprise” Rev. Kay, who created a “children’s moment” on whatever was tucked inside. This was a memorable success each Sunday.

Voices from the Pew: On the last Sunday of each summer month we were inspired by messages from members of our congregation. These speakers included life stories from Lorraine Romero, Conrad Rocha, Michael Rubio, Tessie Lopez, Anita Romero Torres and James Brown. We received the gifts of these stories with gratitude. These more casual worship services were held in the Fellowship Hall and had the flavor of a hymn sing, with both selected and requested hymns. We hope to repeat this type of service on the fifth Sundays throughout the year.

The Gallery: Our sabbatical worship experiences were highlighted in a series of photographs snapped by Mickey and Mike McHugh and others. The images were edited and mounted by Rev. Kay and arranged chronologically along the hallway from the Sanctuary to Fellowship Hall.

World Communion Sunday: An embroidered Turkish cloth covered the Communion table featuring breads from Austria, Switzerland, Germany Russia, and Latin America. Chalices, textiles, and musical instruments from around the world proclaimed and celebrated the global aspect of Christian Fellowship.

Reformation Sunday: Historically appropriate music, a procession by the youth of the Communion elements and Bible, and the Solas representing *Scripture*, *Faith*, and *Grace* recalled the precepts and traditions of the early Reformation.

All Saints Celebration: Friends and members were invited to bring images of departed loved ones. These were displayed in the Sanctuary on tables brightened with candles and small floral arrangements. A video of members who had passed during the year was projected on the wall of the Sanctuary. Thanks to George Huggins and Kris Johnson for their technical expertise.

Advent Season: Newly commissioned candles, purple banners and paraments, and a lace cloth on the Communion table set the tone for the Season of Advent. Ruth Montoya led volunteers for the annual ritual of the hanging of the greens to decorate our Sanctuary. A Nativity scene greeted us in the narthex, thanks to Jim and Vivian Lechtenberger. The Advent Wreath helped us visualize the weeks of waiting.

The Advent theme was based on messages from the Hebrew prophets:

- On the first Sunday of Advent, the purple candle of Hope was lighted by the Velasquez sisters and the Children's moment was an interview with the weeping prophet Jeremiah (Willie Chavez) by Pastor Rob.
- On the second Sunday a purple candle of Peace was lighted by the Gallegos family. The questioning prophet Malachi (Jack Torres) was interviewed by Rev. Kay Huggins.
- On the third Sunday the pink candle of Joy was added, and lighted by the family of Robert Romero, while the laughing prophet Zephaniah (George Huggins) was interviewed by Lauren LaMonica. Three dozen poinsettias sparkled in the sanctuary through the remainder of the Advent season.
- The fourth Sunday the purple candle of Love was added and lighted by Joey and Amanda Candelaria with Isaac, Jasmine, and Alexis Ploof. The shepherd prophet Micah (Kris Johnson) was interviewed by Pastor Rob.
- The Christ Candle joined all the others candles on Christmas Eve. They were lighted by Gary Lucero Sr. and Joanne, and Joe and Priscilla Candelaria. A Candle Crèche added visual emphasis to the narration of the birth of Jesus. The service ended by passing the light from the Christ candle to all members of the congregation. While singing *Silent Night* everyone exited to the fire pit overseen by Mike McHugh for more singing of carols.

After services on December 16th, teams of carolers had a soup lunch and visited our in-home members, following maps and routes organized by Marie Kenny and Nancy Montoya. This meaningful tradition is always welcomed by those who receive the visits as well as those who make the visits.

December 30 was one of those fifth Sundays when our worship service was held in the Fellowship Hall. Rev. Jamie Martinez coordinated the service with warmth as we sang preselected and requested hymns and carols. The Voice from the Pew was Anna Torres, who shared her story of coming to Second. Unfortunately, Jack was ill, but we anticipate his life story at a future service.

Additional Celebrations to Note: These are some of the other special celebrations that came into our Sunday worship services and will likely be mentioned in other Committee reports.

- This year we incorporated a healing ritual into services in February and November. Individuals received blessings/prayers as special oils were used to anoint the participants. We are incorporating children and youth in this deeply meaningful ritual that is widely appreciated by the congregation and visitors.
- Menaul School Sunday in April was highlighted by a riveting drama portraying the story of David and Goliath.
- Transfiguration Sunday was led by Luke Rembold and included the introduction of the new Young Adult Volunteers (YAVs).

- Recognizing our Nonagenarians
- The gifts of Women service was planned and lead entirely by the women of our church
- Celebrating our graduates
- Commissioning our Sunday School teachers
- Celebrating our members of 70+ years

Reclaimed Space: The reclamation of the basement has progressed so that it is now functional for storage of seasonal worship properties and costumes. New paint and closets are installed. The space has also been used as the youth ensemble practice site. As good stewards the redistribution of a great deal of surplus materials to other churches, groups and agencies has been inspiring. More work is needed, but this new storage space has reduced the pile-up in the sound room and provides better access and function to that space.

ENDING WITH THANKSGIVING

Just as we began with giving thanks, we return to that blessing in ending. The Worship and Music Committee and those who have supported the efforts of the committee repeat our gratefulness to all the fellowship of Second, members, friends, visitors, for allowing us the joy and fulfillment of service.

Submitted by **Don Bixby**, Chair

MUSIC MINISTRY

ADULT CHOIR

The Adult choir has continued to be excellent worship leadership, despite struggling with a great deal of health problems. We began this year with several new members, but lost, at least for the time being, several others. We continue to pray for the involvement of more men, and we are grateful for the addition of Alan Holmquist. Three high-school youth regularly rehearse and sing: Annika Reid, Jasmine Ploof, and Chitesh Gill, and college students Diego Chavez and Gabriel Van Dyke returned to assist with the Christmas Eve choir.

The Adult Choir is to be commended this year for successfully meeting the challenge of new, difficult repertoire; two Hispanic anthems, new contemporary classical anthems, and Advent music which included selections from Handel's *Messiah*, which required extra time and effort. John Van Dyke continues to make rehearsal CD's available, and George Huggins has made it possible to retrieve rehearsal music from Second's website for both adult and children's choirs.

While Rob was on sabbatical, summer music encouraged fuller choir involvement than we have done in recent summers. While we attempted to plan carefully with guest clergy, the choir took this opportunity to prepare one of the "old" Spanish anthems each month. No anthem was scheduled for last Sundays of the month when "Voices from the Pew" led worship in fellowship hall, although a trio of kin, selected by Tessie Lopez, provided a wonderful anthem in June (thanks Carol, Camila, and Rob).

SHARING MUSIC AND MUSIC LEADERSHIP

In January, our Choir led the service of Prayer for Christian Unity at Our Lady of the Most Holy Rosary.

Ash Wednesday was our third opportunity to sing and pray this service with First Presbyterian. The combined choirs led Taizé responses, and Revs. Matt Miller and Rob Woodruff cantored psalms. A combined choir anthem was added for the second year, and our children's choir sang a gathering, an anthem, and led responses during the serving of communion.

This was our fifth year to present St. John's Passion with Risen Savior Roman Catholic Church for Good Friday evening worship. Jonathan Leavitt and Ruth Montoya sang solo roles.

Caroling was once again our most pastoral opportunity. It is clear that this visit is important to our in-home members and friends, and should be a priority.

YOUTH AND CHILDREN

The winter “quarter” of children’s music, under the direction of Julia Church Hoffman and Debi Eisenhour, gave our youngest singers opportunity to present two anthems and lead a Taizé response for Ash Wednesday. Debi took over the entire program for Spring and Fall, combining the two choirs. We continue to evaluate this piece of the program, since we are currently not a budgeted item. The program is underwritten by gifts from members and friends.

Joy Bohning’s instrumental ensemble, Joyful Noise, provided music on several occasions. This year they had the luxury of their own rehearsal space in the refurbished basement (until the furnace quit working).

Bob Deuble’s guitar class in increasing in size—and is currently intergenerational. Please thank Bob for nurturing our future guitarists.

Anita Abeyta, Camila Hoover, and Becky Johnson have continued to support rehearsals—THANK YOU!—and Juanita Lucero is always willing to assist with robes and costumes.

INSTRUMENTALISTS

What wonderful richness instruments added to worship and music again this year!

Our instrumentalists included: Nicholas Baker, marimba; Joy Bohning, flute; Ryan Chavez, cello; Hovey and Alexis Corbin, marimbas; Kristin Cochrane, oboe; Bob Deuble, guitar; Roger Floyd, trumpet; George Huggins, guitar; Hillary Higgins, violin; John Husler, trumpet; Gavin Hoover, trombone; Kay Huggins, flute; Damien Johnson, table bells; Emmanuel Johnson, guitar; James Lamb, bagpipe; Jonathan Leavitt, piano, native flute and French horn; Ron Lipka, trumpet; Marcos Lopez, bass clarinet; James Macklin, guitar; Grace Mendl, oboe; Abel McBride, Jr., guitar; Armando Ortega, marimba; Isaac Ploof, guitar and clarinet; Corinne Ragsdale, French horn; Annika Reid, guitar; Linnea Rowley, oboe; Sharon Woodworth, cello. Note than an increasing number of these are “our own”!

Sunrise Service was led by George Huggins, and Mariachi Sonido Nuevo again led Easter’s 10:30am Fiesta.

PHYSICAL ENHANCEMENTS

Thank you for gifts from Anita Chavez and Marty Martinez which have allowed us to protect costumes, robes, and music paraphernalia in closets in the basement, and refurbish the sound room, under the supervision of Abel McBride.

PERSONNEL

Beverly Chavez chooses most hymns in weekly worship, and with Karmen Van Dyke providing worship music for Sundays and funerals. The Adult choir continues to present an anthem and leadership for most funerals. Debi Eisenhour is our combined children’s choir director, and Joy Bohning completed 2018 with the Joyful Noise Ensemble; their efforts were/are wonderful gifts to youth musicians and the congregation.

It’s worth mentioning again that Anita Abeyta, Juanita Lucero, Camila Hoover, and Becky Johnson have been wonderfully supportive and available to children and youth music.

Thanks to Pastor Rob for all planning efforts, and the leadership of Don Bixby, with support from Anita Torres Romero, which has been wonderful. Thank you to Kay Huggins for extra mile support and creativity, especially through the summer of 2018, and in special services.

Special thanks to the worshipping congregation. Your engagement in and appreciation of worship makes this job extraordinarily fulfilling.

Soli deo Gloria (to the glory of God),

Submitted by **Karmen Van Dyke**, Church Musician

*END OF 2018 ANNUAL REPORTS*