**SECOND PRESBYTERIAN CHURCH**

**SESSION STATED MEETING MINUTES**

**October 23, 2018**

Session of Second Presbyterian Church met for a regular meeting on Tuesday, October 23, 2018, in Fellowship Hall. After prayer at 5:15pm by Pastor Robert Woodruff, a potluck dinner was shared. Elder Don Bixby led us in devotions and opened the business meeting with prayer at 6:08pm, using Psalm 104.

**Present:** *Pastor,* Rev. Dr. Robert Woodruff, Moderator

*Elders:* Anita Abeyta, Don Bixby, Pat Gilberto, George Huggins, Eli Lopez, Abel McBride, Reme Molo, Ruth Montoya, Ella Porragas, Anna Torres, John Van Dyke

**Excused:** Kris Johnson

**Guests:**

Francis and Susie Chang, Youth Leaders;

Mickey McHugh, Deacon representative;

Lauren LaMonica, PCUSA Young Adult Volunteer (YAV), assigned to Second;

Maria and Tomas Sanchez and infant, Lucero Sanchez, seeking approval for baptism of Lucero;

Justin Remer-Thamert and Georgette Endicott, of the NM Faith Coalition for Immigrant Justice (NMFCIJ).

Session **VOTED** to approve the agenda.

**ORDER OF THE DAY**

Session **VOTED** to grant privilege of the floor to:

1. Lauren LaMonica, PCUSA Young Adult Volunteer (YAV), to provide comments and ask questions, for the duration of her assignment to Second;
2. Maria and Tomas Sanchez, for conversations with Session regarding her request for baptism of her child, Lucero Sanchez;
3. Justin Remer-Thamert and Georgette Endicott, to present and discuss the activities of the NMFCIJ and their relationship with Second.

**DISCUSSION WITH NMFCIJ**

1. This activity falls within the Mission Committee
	1. Session introduced ourselves to Justin and Georgette and they to Session
	2. Session met October 4, 2018, to review the activity of the apartment upstairs in the Candelaria Wing
	3. Mission concluded we need to simplify management of the apartment, in partnership with NMFCIJ
2. Justin & Georgette:
	1. The NMFCIJ is especially aware of the significant treat to transgender persons, and are relating to the Trans-Liberation-Coalition (TLC)
	2. There has been changes in the release activity of Cibola House, a private prison near Grants, NM, especially focusing on immigrants who are seeking asylum in the United States
	3. Cibola House is the only site in USA that houses/releases trans-gender women
	4. There has been a steady release of women in the past six months (seven)
	5. The NMFCIJ needs a dependable location to use for housing of released trans-gender women
	6. The Mission Committee requests that a manager appointed by the NMFCIJ would have a key for access to the apartment in the Candelaria Wing, and be able to host asylees
	7. There is usually a need for two or three days to host an asylee/seeker
	8. When they are released, they have a sponsor
	9. All releasees have a plan for where to go
	10. NMFCIJ is bringing to be Manager: Barbara Leal
	11. Thru the Mission Committee, the congregation will be notified of the presence of the asylee/seeker
	12. They will ask Barbara Leal to present a Minute for Mission regarding the asylee/seeker
	13. Family Promise has sent a note of support for this action via their Executive Director, Laura Combs

Discussion was deferred until the Mission Committee report, later in the agenda.

**CONVERSATION WITH MARIA (member of Mission Committee) AND TOMAS SANCHEZ**

After introductions, Session heard the request for baptism from the parents, their faith backgrounds, and their relationship with Second.

Session **VOTED** to approve the baptism of Lucero Linda Sanchez on December 2, 2018.

**DEACONS’ REPORT** - Mickey McHugh, Moderator

1. Kelly Van Andel has resigned. As Kelly was in the Class of 2018, and there are only a few months remaining on the Class of 2018, Mickey recommended to simply wait for the next class to be elected.
2. The Deacons participated in a Deacons’ retreat at the Norbertine Abbey in southwest Albuquerque. Participants included Deacons from First Presbyterian Church. All considered the retreat to be very productive.
	1. The Deacons from First appreciated the Furthest Pew program.
3. Deacon McHugh updated Session on several members and friends who had been visited, assisted, or served communion.

**EPIC (Youth) REPORT** – Francis and Susie Chang

1. This week is the fifth anniversary of Francis and Susie being Youth Coordinators.
2. EPIC is selling Christmas Wreaths, and have sold close to 35. The wreaths are made after worship and EPIC intends to distribute the wreaths before Thanksgiving. “When it comes to making wreaths, you have to know how to hang around.”
3. The EPIC Talent Show is scheduled for after worship on November 4, 2018. For lunch there will be gourmet sandwiches immediately after worship. Francis and Susie reported that the youth are working hard. There will be no charge for the luncheon and Talent Show, and EPIC will take up an offering.
4. EPIC will be servers for the Veterans’ Luncheon on November 10, 2018. The meal will be at noon, and will go to about 2pm.
5. EPIC is anticipating participating in the Retreat for the Youth of the Presbytery of Santa Fe (PSF), at Shephard of the Valley on November 9, 2018.
6. Six youth are really committed to attending Triennium at Purdue University in July, 2019. Applications are due to PSF by November 26, 2018, including a $100 deposit. There might be a couple more youth to go to Triennium. PSF is also seeking chaperones, who will also need to submit an application.

Session **VOTED** to approve the minutes of the September 18, 2018, Session Stated meeting.

**CLERK’S REPORT**

1. **Adequate Insurance [G-3.0112]:** The Building and Grounds Committee reported they have reviewed the insurance policy of Second and find it to be adequate.
2. **Annual Activities yet to be Done/Scheduled:**
	1. Report of annual financial review or audit (G-3.0113)
	2. Approve the annual budget [G-3.0113, G-3.0205].
	3. Set dates for celebrating the Lord's Supper in coming year [W-2.4012].
	4. Set dates, or have Session approve, receiving special offering for the following year.(Joy Gift, One Great Hour of Sharing, Souper Bowl, etc.)
	5. Elect officers for 2019: Clerk of Session, treasurer [G-3.0104, G-3.0205]; officers of the Corporation.
	6. Agree to Elders of The Month for Feb 2019 – Jan 2020
3. **Correspondence:**
	1. **09/19/2018 – FROM** PSF Associate Stated Clerk: Request from GA for 2018 Annual Clerk’s Report.
	2. **09/21/2018 – FROM** PSF Associate Stated Clerk: Requesting necrology report for the Annual Meeting of PSF.
	3. **10/04/2018 – FROM** Board of Pensions: Reminder to submit 2019 Employer Agreement; there were subsequent communications with Personnel and Pastor before submitting report on 10/11/2018.
	4. **10/05/2018 – TO** PSF Associate Stated Clerk: Submitted necrology report.
	5. **10/23/2018 – FROM** Associate Pastor Rev. Dr. Kay Huggins: Thank you note for gift certificate for stay at Abiquiu Inn.
4. **Weddings:** 09/22/2018, Daniel Escelon and Leota Jaramillo in the Hotel Albuquerque, by Rev. Robert Woodruff.
5. **Policies and Procedures:** Updated P&P with newly approved procedures for review of Family Promise.
6. **Actions on the rolls:**

Session **VOTED** to remove the following six baptized members from the rolls, as they are 18 years or older, and there is no contact information for them to which to provide written notice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **First Name** | **Middle Name** | **Last Name** | **Age** | **Notes** |
| Kyle | John | Austin | 18 |  |
| Gabriel | Louis | Gutierrez | 24 | Parents:Eric G GutierrezRuth Lucille Romero |
| Melanie | Florentina | Martinez | 23 | Parents:Daniel MartinezValerie Romero Martinez |
| Megan | Lynn | Muniz | 27 |  |
| Nicolo | Gregoria Blas | Muniz | 25 |  |
| Shayla | Briana | Otero | 24 | T. J. Otero and Patricia |

1. **Announcement From the PSF Stated Clerk: “**Presbyterian Mission Agency, Mission Engagement & Support Team will be holding its semi-annual meeting in Albuquerque from Wednesday, January 23 – Sunday, January 27, 2019. Members are available to be present in worship on January 27 for an adult forum or provide a minute for mission or even preach.**”**
2. **Clerk’s Annual GA Questionnaire:**  The Clerk has established a deadline of November 10, 2018, to provide time to submit the responses by the GA deadline of November 15, 2018. The Clerk thanks those who have already submitted: Worship and Music, Christian Ed.

**PASTOR’S REPORT** – Rev. Robert Woodruff

1. The pastor reported that Esther Griego of St. Andrew Presbyterian Church has requested to make a presentation about the NM Health Securities Act, in Fellowship Hall after worship on December 9, 2018.

**BOOKKEEPERS REPORT** – John Van Dyke

1. John distributed the Spending and Income reports thru September, 2018.
2. He requested that budget requests for 2019 be submitted in November.

**OLD BUSINESS**

1. **Public Address system Extension:** Marty Martinez has offered to find resources for additional inputs/outputs to cover the Fellowship Hall. During the 08/14/2018 Session Stated Meeting, Session appointed a committee of persons from LiveWire, Worship, and Building & Grounds to begin the process, possibly meeting with Marty. The persons are George Huggins, Reme Molo, Kris Johnson and Abel McBride (Convener).
	1. The Committee has identified the simplified PA system we can use. It is a two-speaker system with two wireless mics and an amplifier with multiple controls. We can later add a transmitter from Sanctuary. The cost will be approximately $700 and includes a mic stand and two wireless mics.
	2. This system might -not- address the problem of not hearing the presentations in the SE corner of Fellowship Hall when the partition is drawn.
	3. It would be best to have a company come onsite and evaluate the space and make recommendations after that.
	4. The Committee will do further research.
2. **Family Promise Review Committee:** Report to Session every three months: Anita Abeyta, Convener, Pastor Rob, Toby Montoya, Kris Johnson

This Report was submitted to the Clerk on September 21, 2018:

1. On September 16, 2018, Toby Montoya and Anita Abeyta performed a "walk through" on the leased portion of Family Promise.
2. Walking into the small hall way of the yellow family room is a 3"x 4" indention on the floor which damaged the flooring.
3. In the yellow family room, there is writing on the walls and two boxes filled with buns, some moldy. We don't see how mice can be kept away with food like that left out.
4. The carpeting in computer room is heavily soiled and probably should be replaced.
5. Flooring in the reception office is ripped.
6. The small area rug in the entrance is rolled up at the corner and is dangerous.
7. The general feel of the whole area is untidy with somewhat of smell.
8. The floor in the washer/dryer room probably has not been cleaned in a long time.
9. Frank is no longer cleaning their area.
10. In our review, we recommend that the hall way and office area flooring should be replaced. The computer room carpet also should be replaced. If the carpet was cleaned on a regular basis, that would help. Its current stage is ground in dirt with stains, part of the reason for the stale smell.

**NEW BUSINESS**

1. **Inform First Nations (FN) in New Mexico (NM of the PCUSA Repudiation of the Doctrine of Discovery (DD):**
	1. There were presentations on the DD during the annual meeting of PSF.
	2. On subject during time in small groups included what should a Session do.
	3. One suggestion was to inform 21 (or some) FN in NM of the action of the GA of PCUSA to repudiate the DD.
	4. We could send a letter to FNs explaining our intent, follow up with a phone call, and if invited, visit the FN. If needed, we could provide a briefing to the FN on the DD. And we would definitely describe action by GA.
	5. It is not known if GA communicated the Repudiation to any of the 573 FNs.
	6. We will continue our own education and discussion of the DD in subsequent Session Stated Meetings, including the possibility of collaborating with other congregations or the PSF.
2. **Session Retreat**
	1. It was pointed out that we need to get on the reservation list of Ghost Ranch if we want to do a Session Retreat the first or second weekend of February, 2019. Session indicated a preference for February 8-9, 2019. Elder Don Bixby will attempt to book those days at Ghost Ranch. The secondary choice is March 1-2, 2019.

**COMMITTEE REPORTS**

1. **LiveWire** – George Huggins
	1. Pictorial Directory – We have reviewed the first draft and submitted adds/edits to Moji. We are hoping for a distribution before December. Moji is asking us to do more this year.
	2. Budget - LiveWire has obligated $1,360 of its $2,067 budget for 2018, or 66%.
	3. Statistical snapshot from Breeze:
		1. Members: 242
		2. Female Members: 157
		3. Male Members: 85
		4. Baptized Members: 51
		5. Friends: 69
		6. Regular Attenders: 35
		7. Mbrs 80-89 y/o: 6
		8. Mbrs Over 90 y/o: 10
		9. Mbrs for 50-59 yrs: 11
		10. Mbrs for 60-69 yrs: 5
		11. Mbrs for 70-79 yrs: 4
		12. Mbrs 80 yrs or more: 1
		13. 2018 Deaths: 3
		14. 2018 Losses: 12
		15. 2018 Gains: 8
	4. The YAV has been involved with FB posts and other LW activities, and has been very helpful.
2. **Hospitality** – Eli Lopez, Ella Porragas
	1. We have been receiving plenty of food, and everything is going well.
	2. We thank Abel McBride for bringing sandwiches at least once every month.
	3. We have posted a sign-up for anyone to help with clean-up at the end of Fellowship time.
	4. Several members and friends have been helpful in ad hoc duties of clean-up.
3. **Evangelism & Membership** – Pat Gilberto
	1. We have scheduled a new member class for November 17, 2018 from 10am to 1pm. There are six that have expressed interest. All members of Session are invited.
4. **Christian Education** – Anita Abeyta
5. We are into our second month of Sunday School for the Fall!  Our theme for all grades is "Story Telling".  The Bible if full of storytelling, so we are not lacking in subject matter.  Besides that, Sunday School is a pretty busy place between teaching, the kids learning new music, instruments and singing during worship.  Last week we focused on Mark 10:43-45, serving for our glory or to serve others, like Jesus did?  As I watch the kids grow in Christ, I feel they are teaching me more about giving and serving. It is very rewarding!
6. I have a question for all of you.  Do you think you might have approximately six hours, for one month in the Fall/Winter and in the Winter/Spring to serve?  If you think you do, please come talk to me (Anita) or call 505-730-5269.  Sunday School needs more teachers.
7. Thank you for your prayers and thanks to all the awesome teachers that are currently serving.
8. What kind of potluck is that, with nothing on your plate?
9. **Building & Grounds** – Abel McBride, Reme Molo
	1. We are almost thru with refinishing the North and South parking lots. We got it covered.
	2. Representatives from Three Sisters Kitchen are coming on Wednesday, 11am, to pick up our old rectangular tables that we donated to them.
10. **Worship and Music** –Don Bixby

**Worship and Music Report, Oct. 17, 2018**

**Opening and Prayer**

**Recalling:** Enthusiastic remarks about the worship and music for Sundays 9/16-10/14. Grateful for the guest instrumentalist and the elements of World Communion.

**Looking Ahead:**

**October 20-21** – Presbytery Anniversary Meeting at Ghost Ranch Rob, Kay, Lauren and others attending.

**October 21** – In the Pulpit, James C. Jimenez, Executive Director at NM Voices for Children, **LL-Richard Arndt, CM Lynn Gatewood**

**October 28** - Rob in Pulpit, Reformation Sunday, Binding and Unbinding Theological Tradition, **LL-Maria Arroyo, CM-Marie Kenny,** youth processional with bible, chalice and water, bagpiper James Lamb, Stewardship – Olga Joyce, Start Harvest Theme, Gloria Mirabel brought posters of Presbytery 150th anniversary.

**November 4** - Rob in Pulpit, Stewardship – Kay Huggins, **LL tbd, CM Lauren**, Communion, All Saints celebration, Last Bible Study of PW, DST Ends, Photo of our personal saints, with projection of those who have passed since last November. marigolds etc., Youth Talent Show and lunch.

**November 11** - Rob in Pulpit, getting ready for the holidays), **LL-Eli Lopez, CM-Susie Chang,**  Stewardship – Camilla Hoover, **Healing Service- anointers tbd,**

**November 18** — Rob in Pulpit, **LL- Lauren, CM-tbd**, Dedication of Pledges, Minute for Mission by ABQ Health Care for the Homeless, Joyful Noise, Children’s choirs,

**November 25** – Kay in Pulpit, Christ the King Sunday**, LL- tbd, CM-tbd,** white paraments, communion, trumpet trio

**December 24 -** Christmas Eve, Candle Creche proposal by Susie – white candles of different sizes for the various folks mentioned in the narrative. Ask Iris Sandoval to provide narration.

**December 30 -** Fifth Sunday. Rob gone, VFTP List of prospects.

**Budget expenditures:**

* Candles appear to be leaking. Don will check with Garson and ALMY
* Mouse damage to piano in Family Promise. Food and cleanliness an issue. Karmen directed to have tuner clean and repair for $100.

**Dates:** Set-up for Harvest/Pledge Campaign (Oct 24, 10:00 am)

Set-up for All Saints Sunday (Nov 2, 10:00 am)

 Next Committee Meeting (Nov 7, 9:30 am)

**Adjournment with prayer by Rob**

1. **Personnel** –Rev. Robert Woodruff reporting for Elder Kris Johnson (Excused)
	1. Rob reviewed the Year-Plan that he and Personnel have drafted for our YAV, Lauren LaMonica:
		1. **Youth & Children:** Lauren Lamonica YAV Year-Plan: fundraising; teaching curriculum; frequent contact Chang's & Anita Abeyta; Maybe Triennium; Learn Youth program functioning;3x month teaching kids and in worship one Sunday/month and worship first Sunday.
		2. **Worship Committee:** Attend
		3. **Hospitality:** Help committee invite
		4. **Livewire:** Explore. Meet w/Jorge.
		5. **Mission:** Martineztown Mobile Food Pantry; Project Share; Attend Meetings; Community Halloween Party; Explore Further
		6. **Session Meetings:** Attend
		7. **Menaul Historical Library:** Thursdays 10-11:45 9or on own)
		8. **Menaul:** Assistant Coaching Basketball 2:30pm-3:30pm (M-F)
		9. **Spanish Classes:** Arturo Trujillo
		10. **Committee Meeting Attendance as much as possible.**
		11. **Worship:** First Sunday in worship, rest of Sundays with kids
		12. **Misc:** computer; flow; hrs/week
		13. **Goals:** (Children retain stuff) (New website format) (Constant communication between committees - streamlining) (get a nursery going) wants to implement lasting contributions that remain after she goes)
		14. **Lauren:** "Public Speaking"; Gossip meeting fellowship (coffee hour) "Relationship building"; "Work directly with youth regularly" (includes leading some service together) (challenge that the kids only make it to the church once a week- would love mid-week things)
		15. **Rob's Goals for Lauren:** Develop a greater comfort level self in new environment; Develop leadership identity; Exegete community (Listen)
		16. **strength and weaknesses to grow upon?**

-connecting with people/conversation

-empathy
-gift

-public speaking
-assuming others see things the same way or have same life experience

-need for advance warning to feel comfortable taking something on

xvii. **Talk to session** about contacting Lauren email address - keeping everyone connected.

* + 1. **Vision:** Get hired by a church as a youth director: 50/50; administrative, but working with kids; goals to grow youth group and get friends involved. Wants to implement a "super Wednesday" (meal & class afterwards games choir etc.)
1. **Stewardship & Finance** – Ruth Montoya, John Van Dyke
	1. **Ruth: 2019 Stewardship begin this Sunday with one of three individuals to do Minute for Mission to request pledges**; begin with Olga Joyce; goal is Nov 8 mailing with pledge cards & photo page (narrative budget in picture form); also have volunteer sheet; pastoral letter from Rob; 2018 theme was “Growing Our Roots”; 2019 theme will be “Harvesting Our Gifts”
	2. **Rob** – we are getting to a place where we might benefit with more leadership; BOP (Clayton Cobb) has new incentives to help with additional positions; if we call an Associate Pastor under 40, BOP will cover significant portions of cost; half-time AP, with BOP incentives, could hire for about $30K
2. **Nominating** – Reme Molo, Pat Gilberto
3. The Committee has begun the search for the Class of 2021 Elders and Deacons. Of the four Elder vacancies, we have two filled and another possible. We need all three Deacons.
4. **Mission** –Anna Torres
	1. **Status with NMFCIJ, and apt in Candelaria Wing**

Session **VOTED** to authorize Mission Committee thru the chair, Elder Anna Torres, to put an agreement in place with NMFCIJ to appoint a Manager for the space; to interact with NMFCIJ; and to submit communications to the Pastor, Worship Committee, and LiveWire to inform the congregation and parents of the presence of an asylee/seeker.

* 1. We are collecting socks and towels during Advent for Albuquerque Healthcare for the Homeless. Anyone who is asking for socks gives a darn. We believe we should pull ‘em up.
	2. The Committee hopes to sell items from Cuba during the PW Mexican Dinner and Boutique, and seek approval of PW.

**CONGREGATIONAL SHARING**

Last Sunday of the month, 10/28/2018 – Minute for Mission will be presented by the Committee of the Elder-of-Month (Worship and Music – Don Bixby).

The Clerk will remind the financial review committee to do the financial review.

**ADJOURN WITH PRAYER**

There being no further business and no objection to adjournment, Pastor Rob dismissed us with prayer at 9:30pm.

Respectfully Submitted,

George T. Huggins, Clerk of Session