**SECOND PRESBYTERIAN CHURCH**

**SESSION STATED MEETING**

**September 19, 2017**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, September 19, 2017, in Fellowship Hall. After prayer at 5:25pm by Pastor Rev. Dr. Robert Woodruff, Session shared a potluck dinner. RE Anna Torres lead the Session in devotions and, with prayer at 6:07pm, ended devotions and opened the business meeting.

**Present:** *Teaching Elder* Rev. Robert Woodruff, Moderator

*Ruling Elders*: Anita Abeyta, Don Bixby, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride,Ruth Montoya, Martha Powers, Anna Torres, John Van Dyke

**Excused:** Anita Romero Torres, Reme Molo

**Guests:** Louella Gurulé, Deacon representative; Karmen Van Dyke, Music Director

The Clerk reported that a quorum was present.

Session **VOTED** to approve the agenda.

**DEACONS’ REPORT** – Louella Gurulé

1. Louella updated the Session on several Members and Friends that the Deacons have visited and provided communion thru the Furthest Pew program.
2. Preparations are mostly complete for the luncheon on Thursday, September 21, 2017, for members and friends who are limited in their ability to regularly attend worship. There will be take-home containers for those who wish to do so, and Mike McHugh will take pictures.

**WORSHIP AND MUSIC CONTRACTING WITH YOUTH MUSIC INSTRUCTORS**

Session **VOTED** to grant privilege of the Floor to Karmen Van Dyke for the purpose of reporting on the intent of contracting a pre-school music instructor and an elementary music instructor for October through the end of 2017.

Karmen reported on the intent of Worship and Music to contract with music instructors that would begin instruction to pre-school and elementary, beginning October 8, 2017. Funding was made possible with a gift to the music program.

1. Julia Church Hoffman will teach grades 1 thru 5, beginning October 8, 2017, thru December 17, 2017, 11:45am-12:30pm, with the possibility of December 24, 2017.
2. Debi Eisenhour will instruct pre-school music for the same dates and times.

Session **VOTED** to approve Worship and Music to proceed with contracting with individuals to provide music for pre-school and grades 1 thru 5.

**ACTIVITIES FOR FUND RAISING FOR RELIEF TO PUERTO RICO AND OTHERS**

Session **VOTED** to grant privilege of the floor to Ruth Silva for the purpose of presenting a proposal to raise funds for relief of Puerto Rico because of the recent hurricanes.

Ruth recounted the situation that Puerto Rico citizens and other islands in the Caribbean are suffering from damage caused by the recent hurricanes. The Stated Clerk of the Presbytery of San Juan has requested prayers and is optimistic about assistance. Churches have no power, and plan to purchase generators, as well as food and other necessities. The Presbyterian Disaster Assistance (PDA) program is restricting their emergency funding to $7,500 per Presbytery, because of the scarcity of funds and the large need for relief. Ruth, with the assistance of others, is hopeful to present a Benefit Concert, with volunteer professional musicians and a wide variety of musical styles. Ruth requests use of our facility for the concert on October 6, 2017, and for us to be the Fiscal Agent for these fund raising activities.

Session **VOTED** to provide the facility for the Caribbean/Puerto Rico benefit concert on October 6, 2017, and to be Fiscal Agent for the event(s).

**APPROVAL OF MINUTES**

Session **VOTED** to approve the minutes of the August 22, 2017, Session Stated meeting.

Session **VOTED**, with one correction, to approve the minutes of the August 27, 2017, Session Special meeting.

**CLERK’S REPORT**

**Correspondence:**

08/23/2017 – FROM Beth Kath, Presbytery of Grand Canyon, Certificate of Transfer of Richard Martinez

09/15/2017 – FROM Associate Stated Clerk, Sharon Yates, Presbytery of Santa Fe, requesting names of ruling elders and/or teaching elders who have died between September 1, 2016, and August 31, 2017.

09/19/2017 – FROM Commissioned Pastor Stephen Daniels, on behalf of COM, notifying us that COM concurred with the action of the Session of Second Presbyterian Church to dissolve the Parish Associate position of Rev. Jaime Quiñones.

**Received Into Membership**: 08/27/2017: Cruz Bencomo, Desaray Cocio, Damien Johnson, Isaac Ploof, Jasmine Ploof, and Martin Wilson

**Baptism:** 08/27/2017, Isaac Ploof, b. 05/16/2002, in Albuquerque, NM; son of Alfredo Ploof and Mariah Ward

**Death:** Sam Madrid, 09/08/2017, Albuquerque, NM; Memorial service 09/14/2017, in Trinidad, CO, by his previous Pastor.

**Scan of Minutes:** Registers IV & V have been scanned. Puzzling over I, II, III.

**PASTOR’S REPORT** - Rev. Rob Woodruff

1. Memorial service for Sam Madrid was held in Trinidad, in his previous church where he was a member for many years and only recently left.
2. The unused internet line has been canceled, resulting in a six-month credit from our internet provider, and projected to save about $1,000 a year in expenses.
3. Pastor Rob reviewed the status of the contract with Family Promise (FP), including who should sign for the church and cleaning of the space rented by FP.
	1. Session **VOTED**, that in light of further consideration and conversation with FP, the action of Session in the August 27, 2017, Special Meeting is amended: Second Presbyterian Church will contract with professional custodial services for cleaning of space contracted by FP, and the cost of the custodial services will be added to the FP contract; FP will ensure all facilities that are used will be left in clean and tidy order.
	2. Task force for amending the FP contract will consist of Personnel, Anita Abeyta, and Pastor Rob. & Pastor
4. Pastor Rob discussed the possibility of timing for his Sabbatical. If he applies for a Lily Grant, he would be required to wait to August, 2018, for the results, and, if the Grant were awarded, his Sabbatical would be in 2019. Another option would be to plan a Sabbatical in the Summer of 2018 without a Lily Grant. Session noted that the latter would be more likely to result in more restful non-activities.

**BOOKKEEPERS REPORT** - John Van Dyke

John present the four standard reports, and noted an overlooked error in the Budget Activity report. The Total Budget (Income) is not quite as good as previous month. Repair of the air conditioning unit for the Sanctuary was a large expense.

**OLD BUSINESS**

1. Disaster Plan Task Force – The task force, consisting of Kris Johnson, Abel McBride, Ruth Montoya, will meet on September 27, 2017, with Susan Smith to get advice on how to proceed.
2. Sign in South parking lot, Southwest corner - Building and Grounds reported that a basic messaging electronic sign would cost $18,000 or more. They will consult with other churches about the benefits of such signs, to try to determine a cost/benefit.
3. False alarms – Awaiting a return call.
4. Blanket phone-call? By Session. Suggestion: make calls during a valley, not a peak.
5. Church Officer retreat items are below, grouped into categories by the Clerk. Pastor Rob will contact Ghost Ranch to determine the possibility of meeting before the Presbytery October meeting to discuss these items.
	1. Building
		1. How does the cooling system turn on?
		2. Opening & Closing of the church building
	2. Congregation
		1. Fellowship:  What is our greatest lack?
		2. Meditative exploration centered on spirituality
		3. Fun with Fellowship
		4. How do we instill Discipleship?
		5. Better communication with the congregation of how this can work.
		6. Faith journeys of other members
		7. How do we address regionalism?
	3. Administration and Support
		1. How we want a Church Information System?
		2. What over-all liabilities do we face?
		3. Strategic Planning for 2018-2019
	4. Pastor
		1. How to build better support of our pastor and possible develop a structure for this? What would this look like?

**COMMITTEE REPORTS**

1. **LiveWire** – George Huggins
	1. No budgetary problems are foreseen for the rest of the year. Printing at the Presbytery office is economical. We will pre-pay about six months of postage at the Post Office for our bulk rate account, and have funds for about six months of a Church Management Information System. LiveWire bought two years of website hosting instead of the planned one, and saved about 40%.
2. **Worship and Music** – Anita Romero Torres, Don Bixby
	1. WorldWide communion will be celebrated on October 1, 2017, and will include the display of textiles of at least 15 countries. The opening procession will include large candles and international costumes.
	2. On Sunday, October 15, 2017, during Worship and during Fellowship time, we will recognize those who have held membership at Second PC for at least 50 years.
3. **Personnel** – Kris Johnson
	1. Personnel will begin planning for a Sabbatical for the Pastor in the Summer of 2018.
4. **Evangelism & Membership** – Pat Gilberto

The Committee met on September 5, 2017. In attendance: Phyllis Nunns, Pastor Rob, Beverly Chavez, and Pat Gilberto. Susan Cordova had an eye appointment.

1. We developed a list of potential new members. We are thinking that we may have an October New Members’ class.
2. We have asked the Worship Committee to give us a date for the 50 year + membership recognition.
3. We will contact some of the potential new members.
4. Our next meeting will be on Wednesday, September 27, at 10:00 am.
5. **Nominating** – Reme Molo, Martha Powers

The committee will schedule a meeting before the next Session meeting.

1. **Mission** –Anna Torres

Mission Committee met on Friday, September 1, 2017. Members present were Martha Powers, Maria Martinez, Gloria Mirabal, Anna Torres, Pastor Rob Woodruff and Justin Remer-Thamert of New Mexico Faith Coalition for Immigrant Justice.

1. Mission Committee approved to donate $300 for Dori Hjalmarson for her mission work in Honduras.

2. On October 1, the Mission group that went to Guatemala will be making a presentation after church services in the fellowship hall. Martha Powers is planning a meal featuring a Guatemalan menu. The Mission Committee voted to donate $611 to Presbytery towards purchasing dental units for Guatemala.

3. Loretta Naranjo Lopez with Martineztown Workgroup and the Santa Barbara -Martineztown Neighborhood Association has reached out to get to know Second Presbyterian Church members better and would like to possibly have someone replace her as President of the Association.

4. The Mission Committee approved the donation of $250 for New Mexico Faith Coalition for Immigrant Justice to support the salary of a Rapid Response/Sanctuary Coordinator position. The Mission Committee is continuing to work on a plan to offer sanctuary to asylum seekers/grantees in the apartment of the Candelaria Wing. The space has been cleaned, a twin bed was donated by a retired pastor from First Presbyterian Church and committee members will continue communicating to develop a plan to meet the needs of all parties involved.

5. The Dr. Martin Luther King, Jr. Multicultural Council has asked Second Presbyterian Church to, once again, donate a $1,000 scholarship to a deserving student. The 28th annual celebration is scheduled to take place on Monday, January 15, 2018, at 1:00 PM, at Congregation Albert. Aspiring graduating seniors are eligible.

6. The 20th annual Chile Fest at Shepherd of the Valley (SOTV) was a successful event. According to Bryan Beck, the event met all of its goals which included:

* *Witness* ad outreach to our civic community
* Build fellowship at SOTV
* Engageother area congregations, and
* Raise money for Habitat for Humanity.

The event raised over $25,000, up from $20,000 last year.

The Mission Committee is having conversations on how to support East Central Ministries.

1. **Hospitality** – Martha Powers

Hospitality is working on the following activities:

* 1. Considerations for the Halloween Party;
	2. The Deacons’ luncheon for home-bounds on Thursday, September 21, 2017;
	3. On Sunday, September 24, 2017, for the report on Turkey trip, we will not have special food;
	4. For the October 1 Guatemala presentation during Fellowship Time, we will have simple Guatemala cookies.
1. **Christian Education** – Anita Abeyta
	1. I met with the Sunday School teachers. We talked about plans for this season. We all decided that the teachers will try teaching a month at a time. I believe this will give the teachers an opportunity to do carry over subjects and crafts. It will also enable them to become better acquainted with the students.
	2. Passed out the scheduled for each class. This included plans for guest speakers, when we would be involved in worship and for mid high and young adult, the dates for preparing to teach a class and teaching the class.
	3. We will also have a pre K music class and elementary music class starting in November.
	4. It looks like a pretty busy season. Thank God we have a tremendous team and they are willing and ready to make this a great year.
	5. Rally Day was Sunday Sept 10th. We had a great time, got to know more about each other with our ice breaker games and ended with our munchies. I also talked about some of areas I would like to focus on. I want the kids to become comfortable with leading the prayer. We will also continue Books of The Bible by subject matter.
	6. Kelly Van Andel was a guest speaker on the 17th. She talked about different religions to mid high and young adult class.
	7. I continue to look for guest speakers. I may be calling on you! The people in the church have a lot to offer and I want the students to get to know all of you. If we make them feel like they are a part of the whole church, maybe they will continue to attend church.
	8. Possibility of guest speaker for youth.
2. **Building And Grounds** – Abel McBride
	1. We have cleaned the East playground.
	2. We have a high cost for the sanctuary air conditioning. We discovered that the switches were turned off at the condensers, with a cost of $100 to have them turned on, again. We also had the automatic watering to the garden turned off.
3. **Stewardship And Finance** – Ruth Montoya, John Van Dyke
	1. The Committee will meet on September 25th and draft a volunteer assessment sheet.
	2. On WorldWide Communion Sunday, we’ll receive the Global Witness offering. We will have a Moment for Mission this Sunday, and bulletin inserts on Sunday and on October 1.
4. **Presbyterian Men report on meeting in Denver** – Abel McBride
	1. Camino de Vida took seven youth, three adults. Abel was very proud of them. They provided music for the services, supported by Rev. David Martinez.
	2. About 120 attendees
	3. Opening by Rev. Jay Herbert Nelson, II, director of public Witness, GA; stated clerk of GA.
	4. Rev. Dan Ortega; every member of every church is a Deacon.
	5. Rev. Jose Reece Casal; director of Mission for PCUSA.
	6. All speakers were vocal; extend to community; how do we help undocumented residents.
	7. “Get Up And Serve”, men, put your toys away and get your tools out.
5. **Plans for Pounding the Pastor and Family.**

Session excused Pastor Rob, while we discussed plans and arrangements for the “Pounding of the Pastor and Family” in their new home. Ruth and Martha will set up tables on Saturday and asked anyone bringing ingredients for the punch to bring them on Sunday morning.

Session **VOTED** to accept the Committee reports.

Congregational Sharing on Sunday will be a presentation on Family Promise by the Executive Director, Laura Combs.

The meeting was adjourned with prayer by Rev. Woodruff at 9:00pm.

Respectfully Submitted,

George T. Huggins