**SECOND PRESBYTERIAN CHURCH**

**SESSION SPECIAL MEETING**

**August 27, 2017**

A Special Meeting of the Session of Second Presbyterian Church, Albuquerque, NM, was held in the J. I. Candelaria Wing, on Sunday, August 27, 2017, for 9:00am. The meeting was called on behalf of the Personnel Committee by the Pastor, Rev. Dr. Robert Woodruff, for the purposes of:

1. To release Rev. Jaime Quiñones from his Parish Associate Contract effective September 1, 2017.
2. To review and discuss, and if the way be clear, approve the annual contract for lease of space in the J. I. Candelaria Wing by Family Promise of Albuquerque.  The substantial change proposed for the 12-month contract is to specify requirements for cleaning and the condition of the leased space prior to Sunday morning, and to provide remediation actions for non-compliance.
3. To meet with the confirmands, parents, and sponsors, and examine the confirmands completing the confirmand class, and if the way be clear, approve their acceptance into congregational membership, to be observed in the Service of Worship immediately following.  The six Confirmands scheduled to begin the classes are:  Martin Wilson, Desaray Cocio, Cruz Bencomo, Damien Johnson, Isaac Ploof, and Jasmine Ploof.

The meeting was called to order with prayer at 9:02am by Pastor Woodruff.

**Present:** *Teaching Elder* Rev. Robert Woodruff, Moderator

*Ruling Elders*: Anita Abeyta, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride,Reme Molo, Ruth Montoya, Martha Powers, Anita Romero Torres, John Van Dyke

**Excused:** Don Bixby, Anna Torres

The clerk reported a quorum was present.

Session **VOTED** to reluctantly release Rev. Jaime Quiñones from his Parish Associate contract effective September 1, 2017.

After review and discussion of the lease contract with Family Promise for a portion of the J. I. Candelaria Wing, Session **VOTED** to amend the contract and provide the amended lease to Family Promise this week. The amendment drafted is:

"The Tenant is responsible to contract with, and pay, a professionally bonded company to maintain cleanliness of the space provided by Second PC in the J. I. Candelaria Wing.  A copy of the contract will be provided to Second Presbyterian Church.  The Tenant will submit a $500 deposit to Second PC, to be drawn upon and used for cleaning if, in the judgement of Second PC, the space is not adequately cleaned.  
  
The Tenant will not store furniture, permanently or temporarily, in any of the leased space, and the Tenant will not store anything in any space not specifically designated as leased under the terms of this contract."

**Guests** for the meeting arrived at 9:30am, and included the sixconfirmands, their sponsors and parents, and Youth Leaders Susie and Francis Chang.

Session **VOTED** to grant privilege of the floor to all present.

The confirmands introduced themselves and their sponsors. Youth Leader Susie Chang summarized the training and activities of the confirmands, which included several regular weekly training sessions, and mission and educational activities and trips.

Session **VOTED** to examine the confirmands for membership.

After an appropriate time of questions and discussion with all six confirmands, Session **VOTED** to arrest the examination and approve Cruz Bencomo, Desaray Cocio, Damien Johnson, Isaac Ploof, Jasmine Ploof, and Martin Wilson for membership.

The Special meeting of Session was adjourned with prayer by Rev. Woodruff at 9:52am.

George T. Huggins, Clerk of Session