**SECOND PRESBYTERIAN CHURCH**

**SESSION STATED MEETING**

**July 25, 2017**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, July 25, 2017, in Fellowship Hall. After prayer at 5:30pm by Pastor Rev. Dr. Robert Woodruff, Session shared a potluck dinner. RE Don Bixby lead the Session in devotions and, with prayer at 6:04pm, ended devotions and opened the business meeting.

**Present:** *Teaching Elder* Rev. Robert Woodruff, Moderator

*Ruling Elders*: Anita Abeyta, Don Bixby, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride,Ruth Montoya, Martha Powers, John Van Dyke

**Excused:** Reme Molo, Anna Torres, Anita Romero Torres

**Guests:** Francis and Susie Chang, Youth Leaders; Elefio Montoya, Deacon representative; Karmen Van Dyke, Music Director

The Clerk reported that a quorum was present.

Session **VOTED** to approve the agenda.

Session **VOTED** to grant privilege of the floor to Karmen Van Dyke for the purpose of presenting the current state of the sanctuary organ, and options for repair or replacement.

**YOUTH LEADERS’ REPORT** – Francis and Susie Chang

1. Confirmation Classes are progressing. We have:
	1. Six Confirmands: Martin Wilson, Desaray Cocio, Cruz Bencomo, Damien Johnson, Isaac and Jasmine Ploof
	2. Five Youth Mentors: Leyla Cocio, Amanda Castellano, Reina Bencomo, Annika and Ayanna Reid
	3. Six Adult Sponsors: Bev Molo, Ruth Montoya, Kelly Van Andel, Pat Gilberto and Phyllis Nunn
2. We thank Jack and Anna Torres for hosting a lovely swim party/cookout at their home after we completed our “Help Your Neighbor Day” activities. We worked in the home of Second Church member, Dora Martinez and an elderly lady who does not have a church home, Wanda Sullivan. Both recipients seemed very appreciative of all our efforts.
3. The next class, “Following Jesus”, will have some surprise visitors from the past played by Kris Johnson, Diego Chavez, Don Bixby and Lynn Gatewood.
4. Our next mission opportunity will be this Sunday after church as kids gather at the Chang’s to make “Cookies for Firemen” followed by pizza and a movie (at the Chang’s).
5. The Confirmand, Mentor, Sponsor luncheon was well received with folks sharing their faith stories over a nice meal.
6. Our popular mission trip to Peñasco will be on August 12-13, 2017. The vehicles have been reserved as we expect 12 to 14 attendees.
7. The Bibles for the Confirmands have been ordered. When they arrive, we will have names engraved on each one.

**DEACONS’ REPORT** - Elefio Montoya

1. A sign-up sheet was circulated among the elders to help serve communion on August 6, 2017.
2. Each of the Deacons are assigned to certain members and friends of the congregation.
3. Elefio provided status information on Members and Friends that the Deacons have visited.

**SANCTUARY ORGAN** – Karmen Van Dyke, Music Director

Karmen updated Session on the current state of the sanctuary organ, problems that are being encountered, and possible repair or replacement, including: our organ was purchased in 1971; there are mechanical pieces of the organ that are not working; the tone sounds are getting sharper; there is a “battery pack” missing, which might cost about $1,000. One solution is to purchase a used organ from a dealer in town that they recently acquired from Gallup, NM, for $4,500, and expect to sell our organ, thru consignment, and could bring up to $1,000. The organ from Gallup is readily available, with oak finish, more recent technology in the mid or late 1980s, has the ability for software updates to be installed, and has slightly less capacity to be “registered”. Our current speakers should be compatible with the Gallup organ. A new organ of equal capability might cost upwards to $25,000.

Session **VOTED** to authorize Karmen Van Dyke and Beverly Chavez to review the organ that was presented, and if they are acceptable of the organ, commit to purchase the organ with an expenditure of up to $4,500, and that they are authorized to remove the current sanctuary organ for consignment.

Deacon Elefio Montoya left the meeting at 6:48pm.

**APPROVAL OF MINUTES**

Session **VOTED** to approve the minutes of the Session Stated meeting of June 27, 2017, with one addition.

Session **VOTED** to approve the minutes of the Session Special meeting of July 9, 2017.

**CLERK’S REPORT**

The communion date of July 16, 2017 was inadvertently omitted from the agenda of the previous Stated Meeting.

Session **VOTED** to ratify and confirm the approval of communion on Sunday, July 16, 2017.

**Correspondence:**

06/27/2017 – Sent Email to First Presbyterian Church, Mountain View, WY, confirming our approval of their use of our facility for their Youth Group mission trip, July 20-22, 2017.

06/28/2017 – Received Email from Rev. Karl Heimbuck, Pastor, First Presbyterian Church, Mountain View, WY.

07/13/2017 – Received Email from the Presbytery Stated Clerk, requesting copies of the church’s property deed(s), and a copy of the declarations page of our liability and building insurance.

07/17/2017 – Sent Email to the Presbytery Stated Clerk with copies of the deed to the church’s property.

07/20/2017 – Sent Email to the Presbytery Stated Clerk with copies of the declaration pages of the church’s insurance policy.

**Death**: Pas Vigil, d. July 6, 2017, Albuquerque, NM. Memorial Service scheduled for Friday, July 28, 2017, 10:30am, in the sanctuary of Second Presbyterian Church.

**Wedding:**  In the sanctuary, Saturday, July 8, 2017, 1:00pm, Joseph C. Candelaria and Amanda P. Medina, performed by Rev. Dr. Robert Woodruff.

**Received Into Membership**: During worship, July 9, 2017: Joseph C Candelaria, Reaffirmation of Faith (Reaffirming Baptism); Ken Conwell II, Reaffirmation of Faith (Reaffirming Baptism); Richard Martinez, Certificate of Transfer from First Presbyterian Church***,*** Phoenix, AZ; and Sarah Smith, Reaffirmation of Faith.

**Scan of Minutes:** Minutes have been scanned into searchable PDF files back thru 2011, and are available on the “Session Documents” page, which has controlled access to current Session members. Further scanning of minutes and the Church Register will occur as time permits.

**PASTOR’S REPORT** -Rev. Rob Woodruff

1. The Pastor updated Session on pastoral calls that he has made since the last meeting.
2. A Memorial service for Danny Esquibel, son of member Peggy Esquibel, will be held Monday, July 31, 2017, at 10:00am in the Sanctuary. There will be a lunch afterwards.
3. A report on the Guatemala Mission Trip, including projection of pictures in a slide show is schedule for Sunday, October 1, 2017, after worship in Fellowship Hall.
4. After discussion of possible dates, there was consensus to host the farewell event for Rev. Quiñones on Saturday, August 19, 2017, from 2 to 5pm, in Second Presbyterian Church. An ad hoc committee was formed which will confirm and publicize the date and time, and request greetings and/or representatives from General Assembly, the Synod of the Southwest, the Presbytery of Santa Fe, Menaul High School, and any other organizations they can identify to which Rev. Quiñones has related.
5. The Session Retreat will start at 4:00pm on Friday, July 28, 2017, at the Norbertine Abbey, Santa Maria de la Vid, 5825 Coors BLVD SW, Albuquerque, NM. We are welcome to participate in their Worship on Saturday, July 29, 2017 8-8:20am. The Session Retreat will end by 1:00pm.
6. Rev. Woodruff reported that he was notified that the Commission On Ministry (COM) representative from the Presbytery of Santa Fe to Second Presbyterian Church is Dr. Judith Todd.

**PASTOR EMERITUS/PARISH ASSOCIATE REPORT** - Rev. Jaime Quiñones

Visits since last report: Dolores Romero (4), Tom Gonzales SR, Tillie Arellano, Raymond and Elsie Chavez, Elifas and Ruth Santillanes, Danny Esquibel, Barbara Trujillo, George Vigil, Tessie Lopez.

**BOOKKEEPERS REPORT** - John Van Dyke

John provided the standard four reports, and there were no exceptions or questions noted. He also reported on the balance of funds available to the Youth program, and the status of funds for the Guatemala trip.

**OLD BUSINESS**

1. **Motion postponed from the special meeting of July 9, 2017**

Session continued consideration of the motion postponed from the Special Meeting of July 9, 2017:

**MOTION:** To allow the person to stay in the upstairs area of the J. I. Candelaria wing, pending completion of the four items suggested by the insurance company, for a period not to exceed four (4) weeks, with a weekly review of the situation.

After focused and significant discussion and consideration, Session **VOTED** to table the motion.

1. **Provision of a nursery in the J. I. Candelaria Wing**

Session continued to discuss the possibility of providing a nursery in the J. I. Candelaria Wing, and what would be necessary actions in doing so, and resources needed. We discussed and considered: Moving the washing machine in the Wing to another closet, possibly to the closet next to the Men’s Room; tiling the floor; adding two staff, one person for continual oversight and management, and another to satisfy the requirement for two staff to be present in the nursery, one can be volunteer.

1. **Removal of damaged play equipment**

The equipment will be removed on Friday, July 28, 2017.

**COMMITTEE REPORTS**

1. LiveWire – George Huggins

LW has established regular monthly meetings on the second Thursday of the month at Noon in Fellowship Hall. We are still discussing and learning the best methods of live-streaming. Activities since the last Session meeting are below.

ANNOUNCEMENTS **-** Distributed 2 items to the Announcements mail group, which has 157 members.

DIRECTORY **-** Occasionally made adds/edits to Instant Church Directory (ICD), which are propagated to the app. Assist with an occasional request for support of installation and activation of the app.

FACEBOOK -Five posts, including the gift of a cross from Mt. Vernon Presbyterian Church that reached 244 people.

NEWSLETTER -Is not published for July and August.

WEBSITE -Updated HOME page with current activities. We still have not gotten live-streaming to consistently work.

BUDGET - With 44% of the year remaining, we have 68% of our total budget remaining, and do not foresee any problems with staying on budget.

OTHER -Continued posting “agenda” style calendar to bulletin boards around the building.

1. Worship and Music – Anita Romero Torres, Don Bixby

Session **VOTED** to approve the baptism by Rev. Jaime Quiñones of Shaun Alfred Barajas, son of Robin Chang, grandson of Susie and Francis Chang.

Susie and Francis Chang left the meeting at 8:37pm.

1. Personnel – Kris Johnson

After review of historical occurrences by Personnel of the terms of call of Rev. Woodruff, Session **VOTED** to record that the $15,000 of moving expenses has been disbursed to the called pastor, Rev. Robert Woodruff; and confirm and ratify that after moving expense have been paid, any balance remaining may be used for a down-payment on a house; and further that the amount used for the down-payment shall be repaid to the church when the pastor’s call is ended.

1. Evangelism & Membership – Pat Gilberto
2. We are joyful to have received four new members in the past month.
3. Names for the memorial plaques: Tom Newton, Jo Nelle Miranda, Alvina S. Cisneros, Pearl Jaramillo, Viola Ortiz, Marie A. Vasquez, Alice C. Wright.
4. We will meet in September, 2017, and have a new-member class in the fall.
5. Nominating – Reme Molo, Martha Powers
6. Members of the committee have been recruited and we will meet in the first half of August, 2017.
7. Hospitality – Martha Powers
8. We foresee no problem with funding for 2017.
9. Our next service to Project Share is scheduled for August 26, 2017.
10. Christian Education – Anita Abeyta
	1. In August, the committee will meet with Sunday School teachers to plan for the program year.
	2. We need teachers for every age group to meet requirements for Safe Church (2 persons in each classroom).
11. Building & Grounds – Abel McBride, Reme Molo
	1. We note that some of our members will be visiting San Rafael Presbyterian Church in Mogote, CO, on September 10, 2017.
	2. We will replace a ceiling fan in the Candelaria Wing.
	3. There is yard work that needs to be done, but we will wait for cooler weather to avoid the danger of working in unacceptable heat.
	4. We are considering ways to recognize and thank Bev Molo for her work in the effort to remodel the Pastor’s office.
12. Stewardship & Finance – Ruth Montoya, John Van Dyke.
	1. The committee met in July and we all feel good about our progress, and we are enthusiastic about Stewardship campaign.
	2. We will not order giving envelopes for everyone for 2018, and will order the giving envelopes only for those who request them.
	3. Our Paying Treasurer, Mary Montoya, attended the meeting and reviewed her ministry for 15 years as a volunteer. The committee will provide a recognition and celebration of that ministry.

Session **VOTED** to accept the Committee reports.

The meeting was adjourned with prayer by Rev. Woodruff at 9:07pm.

George T. Huggins, Clerk of Session