**SECOND PRESBYTERIAN CHURCH**

**SESSION STATED MEETING**

**June 27, 2017**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, June 27, 2017 in Fellowship Hall. After prayer at 5:22pm by Pastor Rev. Dr. Robert Woodruff, Session shared a potluck dinner. Susie Chang lead the Session in devotions and ended devotions with prayer. Pastor Woodruff and opened the meeting with prayer at 6:00pm.

**Present:** *Teaching Elder* Rev. Robert Woodruff, Moderator

*Ruling Elders*: Anita Abeyta, Don Bixby, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride,Reme Molo, Ruth Montoya, Martha Powers, Anita Romero Torres, John Van Dyke

**Excused:** Anna Torres

**Guests:** Francis Chang and Susie Chang, Youth Leaders; Solema Newton, Deacon representative; Ken Colwell, Sarah Smith, and Joseph Candelaria, Membership Inquirers

The Clerk reported that a quorum was present.

Session **VOTED** to approve the agenda.

Session **VOTED** to grant privilege of the floor to Membership Inquirers Ken Colwell, Sarah Smith, and Joseph Candelaria, membership inquirers, for the purpose of introductions.

We noted their probable date of being received during worship will be July 9, 2017.

Each Session member introduced themselves and heard some of Ken, Sarah, and Joseph’s life backgrounds.

Session **VOTED** to begin the membership examination of Ken Colwell, Sarah Smith, and Joseph Candelaria.

After hearing some of the faith journey of each of the three, Session **VOTED** to arrest the examination and accept all three for membership during worship on July 9, 2017.

Ken Colwell and Joseph Candelaria requested to remember their baptism during their reception on July 9, 2017. Sarah Smith, will join by letter of transfer from Immanuel Presbyterian Church, Albuquerque, NM.

Session **VOTED** to accept Richard Martinez into membership by letter of transfer. His current congregation is known but was not available during the meeting and will subsequently be provided to the Clerk.

The membership inquirers departed from the meeting.

**YOUTH LEADERS’ REPORT** – Susie and Francis Chang

1. The Youth Mission Trip to Carlsbad Caverns, with stops along the way to visit Smokey Bear park and museum in Capitan, the Space Museum in Alamogordo and White Sands National Monument, was a huge success. Our kids, whose job it was to pick potentially destructive lint from inside Carlsbad Caverns, gathered 22 ounces of the fluffy, airy debris. Our mentor/park ranger was quite impressed with our focus and our work ethic! “The best group she has had in quite a while” was her response to all our endeavors!
	1. Those 12 youth participating: Annika Reid, Cory and Jonathon Dominguez, Amanda Castellano, Christina Martinez, Leyla and Desaray Cocio, Isaac and Jasmine Ploof, Reina and Cruz Bencomo, Sabrina Porragas
	2. Adult participants: Sandra and Orlando Duran, Lucinda Duran, Junior Alejandre, James Bencomo, Lynn Gatewood, The Chang's
	3. Our expenses were pretty much on track as to Chang’s estimate given at the last Session meeting. Approximately $2,900.
2. Confirmation Classes, held on Sunday mornings 10:15am to 11:45am, will begin on July 9, 2017, with hopes of Confirmation occurring August 27, 2017. Classes will include three opportunities for mission plus an overnight mission trip to Peñasco to help facilitate their Spanish Dinner. The opportunities for mission are:
	1. Planning Help-Your-Neighbor
	2. Meals–on–Meals to deliver meals.
	3. Work on parking lot food bank.

**DEACONS’ REPORT** - Solema Newton

1. A sign-up sheet was circulated among the elders to help serve communion on July 2, 2017.
2. During communion on June 4, 2017, 138 were served.
3. During communion on Trinity Sunday, June 11, 2017, 99 were served.
4. The Deacons’ fund-raising lunch on May 21, 2017 received approximately $500 of income.
5. Since the last report, Communion was served to approximately 26 persons in the Furthest Pew.
6. The Deacons called all members about the Memorial Service for Ernestine Arndt on June 23, 2017.

**APPROVAL OF MINUTES**

Session **VOTED** to approve the minutes of the May 23, 2017, Session Stated meeting.

**CLERK’S REPORT**

1. The communion date of June 11, 2017, Trinity Sunday, was inadvertently omitted from the list of 2017 communion dates approved by Session on December 20, 2016.

Session **VOTED** to ratify and confirm the approval of communion on Trinity Sunday, June 11, 2017.

1. Policies and Procedures have been updated with references to the 2015-2017 Book of Order, and an Index has been added.
2. The report of the Stated Clerk of the Presbytery during the Presbytery meeting June 24, 2017, requested a copy of the church’s deed, and a copy of the declarations page of our liability and building insurance. The clerk will work with the church Secretary to obtain copies of both documents.

**Incoming Correspondence:**

06/02/2017 – Email from Triennial Committee stating it was a good visit and no follow-up.

**Outgoing Correspondence:**

06/02/2017 – Email to Triennial Committee asking if any follow-up to their visit.

**Death:**  Ernestine Garcia Arndt, b. August 15, 1928, Holman, NM, d. June 11, 2017, Albuquerque, NM.

**PASTOR’S REPORT** - Rev. Rob Woodruff

1. Session **VOTED** to modify the church’s Mission statement, with the appropriated change to our Policies and Procedures document:
	1. CURRENT: Second Presbyterian Church exists as a vital worshipping community of faith…
	2. PROPOSED: Second Presbyterian Church ***is*** a vital worshipping community of faith…
2. Session discussed ideas on how to honor and recognize Pastor Emeritus Rev. Jaime Quiñones, who plans to move from Albuquerque, NM, to Lovington, NM, in the fall of 2017 to be near family.
3. Session **VOTED** to approve use of our facility for overnighting by First Presbyterian Church, Mountain View, WY, on July 20-22, 2017, whose youth group will be on a mission trip.

**PASTOR EMERITUS/PARISH ASSOCIATE REPORT** - Rev. Jaime Quiñones

1. Presided over Memorial Service at Second Presbyterian Church, Albuquerque, NM, and graveside commitment in Chacon, NM, for Ernestine Garcia Arndt, June 23, 2017.

**BOOKKEEPERS REPORT** - John Van Dyke

The bookkeeper reported there was nothing exception in the past month’s financial activity.

**OLD BUSINESS**

1. Session decided to hold Disaster Preparedness Training, on July 23, 2017 at 9:00am. The clerk will confirm the date with the Training team.
2. George Huggins reported on plans to host the Youth Group from Mt. Vernon Presbyterian Church, VA, the night of July 1, 2017 and morning of July 2, 2017. They plan on bringing 10 youth and 4 adults, including the pastor of their church.
	1. Many items from their list of equipment needed for the mission trip have been found.
	2. George Huggins and Parish Associate Rev. Dr. Kay Huggins, will welcome and orient the group when they arrive on July 1, 2017.
	3. Martha Powers of Hospitality will prepare dinner for the group and be assisted by George and Kay Huggins.
	4. The morning of July 2, 2017, breakfast burritos will be provided by Abel McBride.
	5. The youth group will leave Sunday, July 2, 2017, at approximately 9:00am.

**COMMITTEE REPORTS**

1. **LiveWire** – George Huggins
2. LW has established regular monthly meetings on the second Thursday of the month at Noon in Fellowship Hall. We met once since the last Session meeting, on June 8, 2017. Attending were Alicia Montoya and George Huggins. Our primary discussion was on recording and live-streaming our worship services. Video recordings are regularly posted to the website. We are still discussing and learning the best methods of live-streaming. Activities since the last Session meeting are below.
3. **ANNOUNCEMENTS - D**istributed 7 items to the Announcements mail group, which has 156 members.
4. **DIRECTORY -** Occasionally made adds/edits to Instant Church Directory (ICD), which are propagated to the app. Assist with an occasional request for support of installation and activation of the app.
5. **FACEBOOK -** Five posts, including the departure for Guatemala that reached 229 people.
6. **NEWSLETTER -** 210 copies of the June newsletter (NL) were mailed at the bulk mailing rate. Printing at the Presbytery office was $33.00. Prepaid postage paid thru bulk mailing account at Post Office was $29.82. Distribution of the PDF version of the NL via the email group went to 65.
7. **WEBSITE -** Updated HOME page with current activities, and added worship video excerpts and pictures.
8. **BUDGET -** With 53% of the year remaining, we have 68% of our total budget remaining, and do not foresee any problems with staying on budget.
9. **OTHER** - Continued posting “agenda” style calendar to bulletin boards around the building.

1. **Worship and Music** – Anita Romero Torres, Don Bixby

Our committee will meet Wednesday, June 28, at 9 am in Fellowship Hall. Below is some of what we will discuss.

**REVIEW OF SERVICES: May 14- June 25, 2017**

**PLANNING: July 2** - **30, 2017**

**OTHER BUSINESS:**

A. Don Bixby's report on Basement Cleaning Project: In an effort to be good stewards in safeguarding our extensive collection of costumes and props, a small ad hoc committee (Kay Huggins, Loraine Romero, and Don Bixby) has been working to clear space in the basement. Last month Kay Huggins and Loraine Romero presented a list to session of items in the basement that they questioned keeping. Session members only requested the keeping of paint and temporary doors.

The following will detail the disposition of many of those items, especially celebrating new homes for many of those things:

* 2 old and heavy wheel chairs, an older set of crutches and walker went to Adelante Development center for distribution to disabled people at no charge
* A set of study guides and a box of Deacon name badges - a few hundred unused -taken to Presbytery office for use at their meetings or to give to other churches to use
* Ancient kneeler, old speakers, fiber optic tree, Christmas decorations went to Goodwill Industries
* A few folding tables, a selection of several blackboards and bulletin boards and large Christmas tree went to Restore
* PVC pipes, plastic blinds, metal rods, waste paper, old electronics, outdoor light fixture, old fire extinguisher all recycled.
* Exit signs, outdoor lighting fixture, metal scrap sold for $3.64

Retained from the list for further consideration are the following: two spotlights, church pew, large desk and chair, an old door, sheet rock (ceiling panels). Kay and Rob will triage the large collection of books and bibles.

Questions remain about the paint: there is an opened 5-gallon bucket of paint along with 3 unopened gallons, all of which seem to be the color of the sanctuary.

1. **Personnel** – Kris Johnson
	1. Kris requested that the Committee be kept informed of all comments and suggestions on any subject regarding personnel, whether complaints or compliments.
	2. Personnel is looking for ways to provide vacation time and time-off for the church secretary.
2. **Evangelism & Membership** – Pat Gilberto
	1. A new member’s class was held on May 24, 2017, led by Pastor Rob. We have two definite new members, scheduled to meet with the Session on June 27, 2017. They are Joseph Candelaria and Ken Colwell. New members will officially join on Sunday, July 9, 2017.
	2. Still selling pictures.
	3. The Membership Committee will provide cakes for the fellowship time on July 9, 2017.
	4. Need date to offer 50-year members, sometime in September.
	5. Crosses purchased and given to nonagenarians and will provide to new members and confirmands.
3. **Nominating** – Reme Molo, Martha Powers
	1. The Nominating Committee will meet in September, 2017.
4. **Mission** – Anna Torres
	1. Pastor Rob and Martha Powers reported on their mission trip to Guatemala. Three dentists and one hygienist extracted over 200 teeth; half of these patients were children. Martha is recommending the Mission Committee provides a budget to purchase units to clean teeth and do fillings. These units cost about $2,500 used. These units could be taken to Guatemala and left there on the next mission trip. Five chicken coops were built by the rest of the group. Martha said they visited a shelter for young abused mothers. The Mission Committee decided to ask Guatemala missioners to provide a presentation on their trip experiences on Sunday, July 2, 2017, during the Fellowship Hour after church services.
	2. Luke Rembold, Young Adult Volunteer Site Coordinator and Youth Coordinator of the Presbytery attended the Mission Committee meeting and suggested three ways for churches to partner with ABQ YAV:
		1. Bring youth volunteers and church members together to share their gifts and talents to help volunteers build an understanding of who they serve;
		2. Ask congregations across the Presbytery of Santa Fe to partner with ABQ YAV program at $500 annually. Second Presbyterian Church has budgeted $700 for this purpose;
		3. Invite Luke Rembold and/or YAVs to share a Minute for Mission with individual churches.
	3. Lorraine Romero and Anna Torres have been attending Chile Fest steering committee meetings at Shepherd of the Valley Church. Funds raised at Chile Fest benefit Habitat for Humanity. Second Presbyterian Church members can assist with this fund raising event by donating books for the book sale, baked goods for the bake sale and items for the Silent Auction. The Habitot House will be brought to Second Presbyterian Church on August 13, 2017. Raffle tickets are $5.00. You may log on to ChileFestival.com to learn more about this event scheduled for August 19 and 20, 2017.

Session **VOTED** to allow and support the Habitot House and raffle on August 13, 2017.

* 1. Project Share casseroles were delivered to St. Martin’s on Saturday, June 24, 2017.
	2. Brad Brown of the Food Pantry will be scheduled to do a Minute for Mission on a Sunday morning at Second Presbyterian.
	3. Gloria Mirabal reminded us that Camino de Vida is a mission church and needs support.
	4. Presbytery of Santa Fe is planning a Mission Trip to Cuba on November 8-16, 2017. Cost for this trip would be from $2,000-$2,700.

Respectfully Submitted by Anna Torres, Chair of the Mission Committee

1. **Hospitality** – Martha Powers
	1. Please ask for hosts for WINGS family(s).
2. **Christian Education** – Anita Abeyta
	1. CE continues to study re-modeling of space in the J I Candelaria wing to create a nursery. The biggest concern will be staff for child-care. Our working definition of the age for the Nursery is 0-24 months.
3. **Building & Grounds** – Abel McBride, Reme Molo
	1. We have scheduled a work day for Saturday, July 1, 2017, 8:30-11:00am. One thing we hope to accomplish is to remove the sink in kitchen near the North door.
	2. Repair has begun in the JI Candelaria wing.
	3. We still have some furniture to be positioned into the Pastor’s office.
	4. David Lopez will remove damaged playground equipment that is to the East of the North parking lot.
	5. We have mulch donated by Gil Miranda.
4. **Stewardship & Finance** – Ruth Montoya, John Van Dyke.
	1. The Committee is working on establishing a meeting date.
	2. Our Paying Treasurer, Mary Montoya, will finish at the end of 2017 (Feb 28, 2018). We need a replacement.

Session **VOTED** to accept the Committee reports.

The meeting was adjourned with prayer by Rev. Woodruff at 9:01pm.

Respectfully submitted,

George T. Huggins, Clerk of Session