

media and modes for communications, announcements, and notifications, and will continue to increase the emphasis on FB, mail lists, and the website.

- b. Since the last report to Session 28 announcements/notifications have been sent via the general announcements mail list, which currently has 167 members; 13 postings have been made to FB, the highest reaching 180 persons; and on average, the website is being viewed approximately 100 times per week by approximately 30 unique visitors per week.
- c. The LWC continues to test the email configurations of a generic staff accounts on our new email provider, GreenGeeks, before the migration from Google to all mail lists and accounts.

7. Nominating - Anita Torres

a. Leadership Training - January 9, 2015

The training was well attended and well received. The Nominating Committee wishes to thank all the Presenters who shared their wisdom, Lynn Gatewood for organizing and preparing lunch and Bev Chavez for preparing the handouts. Also thanks to Carol Lopez, Toby Montoya and Pastor Rob for identifying the initial direction of the training and to all the attendees for investing their time and talents in service to our Church and the broader community.

- b. The Annual Congregation Meeting will be held on January 31st to elect the Nominating Committee.

NEW BUSINESS

- 1. The decision to rename the Fellowship Hall was tabled until the February Meeting.
- 2. The Presbyterian Men's group would like to give some of Veterans' Memorial and have it placed in the Peace Garden
- 3. The Presbyterian Men's group is changing the day of their meeting to the last Saturday of the month, with a Building & Grounds Meeting following, and a congregational workday beginning around 10:00 a.m.

The meeting was adjourned with prayer by Ruling Elder Abel McBride at 9:15 p.m.

Respectfully submitted,

Beverly J. Chavez

Beverly Chavez
Clerk of Session

ANNUAL CONGREGATIONAL/CORPORATION MEETING
Sunday, January 31, 2016

The meeting of the Congregation/Corporation of Second Presbyterian Church was held on Sunday, January 31, 2016. The meeting was called to order at 11:45 AM and opened with prayer by moderator, Rob Woodruff.

The clerk declared a quorum present.

MINUTES

The clerk reported that the minutes of the Stated meeting of the congregation of December 13, 2015 were approved by the Session as requested.

The clerk MOVED that we ask the Session to approve the minutes of this meeting and that this be reported to the congregation at the next meeting. The motion was seconded and passed.

The purpose of this meeting was to

1. receive the Annual Reports,
2. elect the four congregational members of the Nominating Committee

ANNUAL REPORTS

The annual reports were distributed and any questions were directed to the appropriate committee of Session.

John Van Dyke, the bookkeeper, summarized the financial report.

The congregation VOTED to receive the reports as distributed.

NOMINATING COMMITTEE

The Session has elected Anita Romero Torres as Chair of the committee and Martha Powers and Anna Torres as members. Yvonne Gallegos will represent the deacons.

The following names were placed in nomination to be elected as members-at-large: Louella Gurule, Carol Lopez, Marie Kenny, and Trancito Romero.

There being no nominations from the floor, the congregation VOTED to close nominations and to elect this slate by acclamation.

Rob asked members to share joys and concerns about the church. Several members thanked the pastor and it was also shared that we are happy to have Family Promise next door in the J.I. Candelaria Wing.

There being no further business, the meeting was adjourned with prayer by the Rev. Dr. Kay Huggins at 12:10 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

Rob Woodruff
Rev. Dr. Robert Woodruff, pastor

SECOND PRESBYTERIAN CHURCH

SESSION MEETING

February 23, 2016

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, February 23, 2016 in the Fellowship Hall of the church. After a potluck dinner, ruling elder Abel McBride opened the meeting with devotions and prayer at 5:30 p.m.

Present: Moderator, Teaching Elder Rob Woodruff; Ruling Elders George Huggins, Pat Gilberto, Kris Johnson, Abel McBride, Ruth Montoya, Steve Montoya, Martha Powers, Ron Romero, Anna Torres, and John Van Dyke; Deacon Ella Porragas; and Youth Leaders Susie and Francis Chang.

Excused: Ruling Elders Anita Abeyta and Anita Romero Torres.

Also Present: Julie Skelton, director of Family Promise of Albuquerque. Becky Johnson, Damien Samuel Johnson, Emmanuel Johnson, and Zachary Johnson.

The Clerk declared that a quorum was present.

The Agenda was approved with additions by consensus.

ORDER OF THE DAY

1. Damien Samuel Johnson, nine year old son of Kris and Becky Johnson, came before session to request that he be baptized at Second Presbyterian Church. Session VOTED to visit with the Johnsons and Damien. Damien shared his reasons for wanting to be part of the church and be baptized. Session VOTED to grant Damien's request and the baptism will be on March 6, 2016.
Damien Samuel Johnson Date of Birth: May 7, 2005 Place of Birth: Taos, NM
Parents: Kris Wesley Johnson & Rebecca Joy (Westra) Johnson
Witnesses: Zachary Johnson & Emmanuel Johnson
2. Julie Skelton, director of Family Promise of Albuquerque, was present to give some updates. The program is going well and they are very happy with the space they are renting. Julie requested the use of the Fellowship Hall for the New Mexico Coalition for Literacy Conference which will be held June 9th and 10th, 2016. She also presented plans for extended use of the J.I. Candelaria Wing in the future for a Play Conservatory and literacy and financial sessions. The hours on some nights would be extended to 5:30 to 7:30 p.m. Julie would like to start having game night on the first Friday of the month from 3:30 p.m. to 8:30 p.m.
3. Ella Porragas reported on the visits the deacons have made to shut-ins. The deacons served communion to Ambrosio & Eva Ortega, Elifas & Ruth Santillanes, Carlos Candelaria, Tillie Arellano, Lena De Herrera, Barbara Trujillo, and Ernestine Arndt. Ella also gave updates on how people were doing.
4. Youth leaders Susie & Frances Chang requested that the youth have permission to sell plants on Mother's Day (May 8th) as a fundraising project to go along side their annual Gourmet Pancake Breakfast. Session VOTED to grant the request.

APPROVAL OF MINUTES: The minutes of the Called Session Meetings of January 9, 2016 and the minutes of the January 19, 2016 monthly session meeting were approved by consensus with corrections.

PASTOR'S REPORT

1. On February 7, 2016, 100 people were served Communion at the Worship Service.

2. Visited and took Communion (with Rev. Quiñones) to Marie Vasquez and family. Visited Jacob Telles and his family, Susan Romero, Joyce Leavitt, and Margaret Perea.
3. After Kelly Van Andel's 3 week Sunday School class on an introduction to Islam, Rob will write a letter of support to the Mosque that the class will visit.
4. Session VOTED to give Chad Poole a gift of \$100.00 for his work on the church financials.
5. Newsletter deadline will be Friday, February 26th. Please email articles to jpcandelaria@aol.com.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

January visits: Ruth & Elifas Santillane, Eudalia Romero, Barbara Trujillo, Marie Vasquez, Isabel Martinez (4x), Tillie Arellano, Tom Gonzalez, Jr., Ernestine Arndt, Josephine Ringling, George Vigil, and Raymond & Elsie Chavez.

CLERK'S REPORT

1. VOTED by consensus to have the next session meeting on Tuesday, March 15, 2016.

BOOKKEEPER'S REPORT – John Van Dyke

1. The following reports were presented by John and he answered questions:

January 2016 Spending (checks)

Income January 1st – January 31st 2016

2016 Spending January ACCOUNTS

2015 Non-Budget Activity through January

COMMITTEE REPORTS

1. Evangelism and Membership – Pat Gilberto and Anna Torres
 - a. Met with Carol Lopez, former chair of the committee, in January. Carol shared her notebook and gave us important information as we begin our tasks.
 - b. We will be working on updating the membership list.
 - c. We are seeking 2 active members to participate on our committee.
2. Mission – Martha Powers
 - a. Attended the Martineztown Neighborhood Association meeting on February 18th to support Loretta Naranjo Lopez in reporting information on the city's sector plan for Martineztown. However, that did occur. Another resident attempted to report on the sector plan, and because he was not a paying member, he was not allowed to continue. The current Association president was unable to control the chaos that followed.
 - b. In the event it is important to share information with the neighborhood, it may be advantageous to join the Association for the \$2.00 membership fee.
3. Building & Grounds – Abel McBride
 - a. The Presbyterian Men will meet the last Saturday of the month from 8:30 a.m. to 10:00 a.m. There will be a Building & Grounds meeting from 10:00 to 10:30 and then a congregational workday from 10:30 to 2:00.
4. Live Wire – George Huggins
 - a. The committee met on Friday, February 5, 2016. Since the last report to Session on January 19, 2016 18 announcements/notifications have been sent via the general announcements mail list, which currently

has 160 members; 5 postings have been made on Face Book; on average, the website is being viewed approximately 130 times per week by approximately 25 unique visitors per week.

NEW BUSINESS

- Session Voted to remove Steve Montoya from the position of co-chair of the Live Wire Committee. Steve will work on special projects for other committees.
- 2. Session VOTED that all policy & Procedures that refer to chairs of committees be suspended until such time that Session can decide how to word the policy.
- 3. George Huggins suggested that next year elders go out in the community to impose ashes during the day on Ash Wednesday to people who may not have an opportunity to attend a Worship Service.
- 4. Session VOTED to ask the New Mexico Coalition for Literacy for a \$250.00 fee for the use of our building on June 9th & 10th, 2016.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 9:25 PM

Respectfully submitted,

Beverly J. Chavez

Beverly Chavez
Clerk of Session

**PRESBYTERY OF SANTA FE
Session Minute Review**

Session Second

Review Period 2/2015 to 2/2016

☒ Approved

☐ Not approved

Review listed in minutes of Presbytery

Dated 4/16/16

Attest: [Signature]
Chair, Session Review Team

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
March 15, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, March 15, 2016 in the Fellowship Hall of the Church. After a potluck dinner, Ruling Elder Martha Powers opened the meeting with devotions and prayer at 5:55 p.m. Moderator Rob Woodruff called the meeting to order at 6:00 p.m.

Present: Moderator, Teaching Elder Rob Woodruff, Ruling elders Anita Abeyta, Pat Gilberto, Kris Johnson, Abel McBride, Ruth Montoya, Martha Powers, Anita Romero Torres, Ron Romero, Anna Torres, Bookkeeper John Van Dyke, Youth Leaders Susie and Francis Chang, and Clerk Beverly Chavez

Excused: Ruling Elders George Huggins and Steve Montoya

Guests present: John and Alicia Gilliam

QUORUM: The Clerk declared a quorum was present.

Session VOTED to approve the amended agenda by consensus.

ORDER OF THE DAY

1. John and Alicia Gilliam
) Youth Leaders Susie and Francis Chang

PRIVILEGE OF THE FLOOR

Session VOTED by consensus to grant Privilege of the Floor to John and Alicia Gilliam. John & Alicia, members, requested to have their infant son Rylan Noé baptized. Session examined the parents and VOTED to approve the baptism of Rylan on Sunday, April 3, 2016 at the Worship Service.

Child's name: Rylan Noé Gilliam

Parents: John Gilliam and Alicia Gilliam

Child's birth date: January 28, 2016

Place of birth: Albuquerque, NM

Godmother: Linda Vass

YOUTH LEADERS' REPORT – Francis and Susie Chang

1. Super Service Day was held on Sunday, March 13th. Our youth, in conjunction with youth from Covenant, St. Andrew, La Mesa and First Church, were dispersed in to teams to work on different service projects brought forth from each congregation. Our team of four kids worked at the homes of Christina Ortega and Mary Alice Salazar. The work was quite rewarding for all involved.
2. Other projects included work in the greenhouse at Ditmus House, making pillowcases for hospital bound Children, and painting park benches in the La Mesa area. The participants from our church were Ayanna and Annika Reid, Reina Bencomo, Leyla and Desaray Cocio, and Amanda and Nicole Castellano.
3. There will be a Dinner/Theater fundraising event on April 24, 2016. Tickets are \$10.00 each and proceeds will go to the youth fund.
4. The Annual Gourmet Pancake and Plant Sale will be on Mother's Day (May 8, 2016).

5. The Mission Trip plan is falling into place. One night in Mora, two in Peñasco, one in Dixon, and on in Mogote. We will ride the Chama & Toltec Scenic Railroad on the last day from Antonito CO to Chama And then head home. We hope to clean cemeteries in Mora, Chacon, Holman, Peñascom Chamisal, Truchas, Chimayo, Dixon, and Mogote.

The minutes of the January 31, 2016 Annual Congregational/Corporation Meeting and the February 23, 2016 monthly Session Meeting were approved with minor corrections.

PASTOR'S REPORT:

1. 86 people were served Communion at the March 6, 2016 Worship Service.
2. Visits: Tillie Arellano, Joyce Leavitt, and Marie Vasquez
3. Rob asked us to pray for former member Ken Wright, who is having a difficult time.
4. On April 3, 10, and 17, 2016, Rev. Jamie Martinez, one of our parish associates, is going to teach a class on ministering to ill people, issues on aging, and caregiving.
5. A friend of the church, Ruth Silva, who is a member of Camino de Vida shared with Rob that her niece, who is need of a kidney, received one. Ruth has a friend who would like to use the our church for her wedding sometime in July. Session VOTED to allow Ruth's friend Monica the use of the church for her wedding on July 2, 2016.
6. Ruth Montoya, a member of the Clergy Renewal Committee, reported that the committee has had 2 meetings so far. Rob has been planning what he would do on his four month leave. Session VOTED to allow the team to send in the application.
7. Session VOTED to give Kelly Van Andel a stipend of \$250.00 for teaching a three week adult Sunday School Class on an introduction to Islam.

CLERK'S REPORT

1. The 2015 Statistical Report was distributed. Session Voted to accept the Statistical Report.

BOOKKEEPER'S REPORT - John Van Dyke

The following reports were presented by John and he answered questions.

1. February 2015 Spending (ACCOUNTS)
2. Income January 1st - February 29, 2016
3. 2015 Non-Budget Activity through February

COMMITTEE REPORTS

1. Building & Grounds - Abel McBride
 - a. The committee has been busy making many repairs, including replacing lights and ballasts, patching cracks, repairing doors, and cleaning outside the building.
2. Personnel – Kris Johnson & Ron Romero
3. Evangelism & Membership – Pat Gilberto & Anna Torres
 - a. The committee will get a flower for Rylan Gilliam's baptism on April 3, 2016.
4. Live Wire – George Huggins
 - a. The LWC has completed the migration of the mailing lists from GreenGeeks, which charges a fee for the amount of posts we intended to make, back to Google, which is free. Domain registration remains with GreenGeeks and is paid ahead into 2018.

b. Mail groups exist for announcements, choir deacons session, and Wednesday Bible Study.

5. Worship – Ruth Montoya

- a. The Gospel Lesson on April 20th will be in the form of a Palm Sunday Drama and will include anthems by the adult choir and the youth choirs.
- b. A soup supper followed Communion and foot washing will be on Maundy Thursday in the Fellowship Hall (March 24th).
- c. The Good Friday Service will be at Second Church with music by the combined choirs of Church of the Risen Savior and Second Church.
- d. The sunrise service on Easter Sunday, April 27th, will be at 7:00 a.m. in the Peace Garden. Rev. Dr. Kay Huggins will lead the service.
- e. The Worship Service at 10:30 a.m. will feature the Mariachi Nuevo Sonido.

6. Mission – Martha Powers

- a. The committee is continuing to studying an investigating trip to Cuba. The anticipated cost is \$2400.00
- b. The series of classes presented by Dr. Kelly Van Andel was a success with 20-30 persons attending each class.
- c. Our participation in Project Share, now taking place at the new location on 3rd St NW. Two items have been added to our grocery list which will add \$10.00-\$12.00 to our cost per meal.
- d. The Mission Committee received a note of appreciation from Rusty Edmondson and Sara Armstrong, missionaries in Peru, for a donation sent. We also received information for participating in "Bread for the World" campaign.
- e. Visiting to provide us with information on functioning as a "Host" church for Family Promise were Mary Ann Anne Marideth and Ann Calderwood from First Presbyterian Church, the two coordinators for the The program in their church. Family Promise has made a request for our church to become a Host Church. A coordinator would be necessary. Interest for volunteering for this volunteer position will be Explored through the Live Wire Committee.
- f. Albuquerque Interfaith could use the pledge designated in our budget.
- g. We will attempt to have representation at the monthly Martineztown-Santa Barbara Association meeting.

7. Hospitality – Martha Powers

8. Christian Education – Anita Abeyta

- a. The Eggstravaganza for the children will be on March 26, 2016 from 10:00 a.m. – 12:00 p.m. There will be fun activities, food, and an Easter egg hunt.
- b. We will be honor the graduates on June 5, 2016

The meeting was adjourned with prayer by Rev. Woodruff at 8:10 p.m.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
SESSION MEETING
April 19, 2016

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, April 19, 2016 in the Fellowship Hall of the Church. After a potluck dinner, Ruling Elder George Huggins opened the meeting with devotions and prayer at 5:55 p.m. Moderator Rob Woodruff called the meeting to order at 6:00 p.m.

Present: Moderator, teaching elder Rob Woodruff, ruling elders Pat Gilberto, George Huggins, Kris Johnson, Abel McBride, Ruth Montoya, Steve Montoya, Martha Powers, Anita Romero Torres, Ron Romero, Anna Torres, Bookkeeper John Van Dyke, Youth Leaders Susie and Francis Chang, and Clerk Beverly Chavez

QUORUM: The Clerk declared a quorum was present.

Session VOTED to approve the amended agenda by consensus.

ORDER OF THE DAY

1. Mickey McHugh representing the deacons
2. Youth Leaders Susie and Francis Chang

DEACON REPORT – Mickey McHugh

1. 124 people were service Communion at the April 3, 2016 Service.
2. The deacons also prepared Communion for the Maundy Thursday Service.
3. The deacons continue to take Communion to shut-ins with the Communion to the Farthest Pew.
4. Mickey gave the session members updates on the people the deacons have visited.

YOUTH LEADERS' REPORT – Francis and Susie Chang

1. Plans are coming along for the youth dinner/theater event on Sunday, April 24th. The kids have been learning their parts. Julian Griego is directing the play.
2. The mission trip to northern New Mexico and southern Colorado planned for June 18 – 23, 2016 is shaping up. Session VOTED to authorize youth leader Francis Chang to set a corporate account at Enterprise Car Rental. The Changs will rent vans for the mission trip.
3. There will be a fundraising Gourmet Pancake Breakfast and plant sale on May 8, 2016 (Mother's Day).

MINUTES: The minutes of the March 15, 2016 monthly Session Meeting were approved with corrections.

PASTOR'S REPORT:

1. 124 people were served Communion at the April 3, 2016 Worship Service.
2. Visits: Eva & Ambrosio Ortega, Ruth & Elifas Santillanes, Karmen Van Dyke, and Marie Vasquez.
3. Two members of the church asked to have a financial presentation in the Fellowship Hall on a Sunday after church. Session VOTED not to have this as it would set a precedent.
4. Brad Brown, one of the founders of the Mobile Food Pantry, would like to apply for a grant that would enable him to purchase organic produce to be distributed at the Mobile Food Pantry. Session VOTED to allow Brad to use Second Presbyterian Church's 5013C to apply for the grant.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits: Isabel Martinez (4x), Marie Vasquez (5x), attended Camino de Vida, Barbara Trujillo, Ruth & Elifas Santillanes, Tom Gonzalez, Jr., Tillie Arellano, Josephine Ringling, George Vigil, Dora Martinez, Carlos Candelaria, Ambrosio Ortega, Ernestine Arndt. Also attended the Presbytery Meeting.

CLERK'S REPORT

1. The church Register and the Minutes of Session Book were checked on April 16, 2016 and found to be in good order.
2. Planning calendar orders were taken. Ten calendars have been ordered. The people who have signed up for Calendars so far are Anna Torres, Ruth Montoya, Abel McBride, Ron Romero, Kris Johnson, Rev. Jaime Quiñones, and Bev Chavez.

BOOKKEEPER'S REPORT - John Van Dyke

The following reports were presented by John and he answered questions.

1. March 2015 Spending (ACCOUNTS)
2. Income January 1st - March 31, 2016
3. 2015 Non-Budget Activity through March

COMMITTEE REPORTS

1. Stewardship & Finance – John Van Dyke
 - a. One Great Hour of Sharing Offering (OGHS) was taken on March 20, 2016.
2. Building & Grounds - Abel McBride
 - a. The committee has been busy making many repairs, including replacing lights and ballasts, patching cracks, repairing doors, and cleaning outside the building.
 - b. Abel will be getting an estimate on roof repairs.
3. Personnel – Kris Johnson & Ron Romero
 - a. Kris and Ron met with Pastor Rob and suggested that he meet individually with each staff member and get an idea on how they feel things in their jobs are going. Rob will be meeting with staff members soon.
4. Evangelism & Membership – Pat Gilberto & Anna Torres

The committee met on April 1, 2016 with Clerk Beverly Chavez to review and update the Membership list.

 - a. We reviewed the membership list and identified non-participating members.
 - b. Where appropriate, (due to death or other circumstances), some names were removed from the list.
 - c. Reviewed and rewrote the letter which will be sent to non-participants.
 - d. Responses will be sent to clerk of session for appropriate action.
5. Live Wire – George Huggins
 - a. Session VOTED to give the Live Wire Committee permission to deploy Instant Directory.
 - b. Budgeted for \$2,083 in 2016, about half for the website, which has been paid ahead through 2017.
 - c. The committee will pursue session approval to publish approved minutes of open session meetings, but probably not the registers. We will review any existing backup procedures with staff and look for a cheap but reliable method, e.g., USB disk drive. We also priced a couple of dedicated scanners that might be worth the investment as we progress towards digitization.

- d. After reviewing "Breeze" Church Management Software it was decided that most people like the Breeze Church Management Software (ChMS). The cost is \$600.00 annually, and is hosted by Breeze, so it Would be available to all users wherever there is connectivity.
- e. Discussed and outlined a 5 year plan for A-V- in the sanctuary. The long range plan could be very expensive.
- f. Agreed to move committees for "ALL ABOUT US" to "CHURCH LIFE"/ "COMMITTEES".
- 6. Worship – Ruth Montoya
 - a. Holy Week Services beginning with Passion/Palm Sunday, Maundy Thursday Communion and foot-washing in the Fellowship Hall; Good Friday with the combined choirs of Second Pres and Church of the Risen Savior Catholic Church presenting the Passion of our Lord according to St. John by Dr. Randal DeBruyn; the Easter Sunrise Service in the Peace Garden; and the 10:30 AM Worship Service with music Provided by Mariachi Nuevo Sonido went well and were well attended.
- 7. Mission – Martha Powers
 - a. The committee will be meeting on Thursday, April 21, 2016.
- 8. Hospitality – Martha Powers
 - a. The committee continues to provide refreshments for the Social Time following the Worship Service.
 - b. The committee and other volunteers will provide the food for Sally Watson's farewell reception on April 22, 2016 following the Called Presbytery Meeting. The reception will held in the Fellowship Hall of our church.

The meeting was adjourned with prayer by Rev. Woodruff at 8:50 p.m.

Respectfully submitted,

Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
SESSION MEETING
May 17, 2016

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, May 17, 2016 in the Fellowship Hall of the Church. After a potluck dinner, Ruling Elder Ron Romero opened the meeting with devotions and prayer at 5:55 p.m. Moderator Rob Woodruff called the meeting to order at 6:35 p.m.

Present: Moderator, teaching elder Rob Woodruff, ruling elders Pat Gilberto, George Huggins, Kris Johnson, Martha Powers, Anita Romero Torres, Ron Romero, Anna Torres, Bookkeeper John Van Dyke, Youth Leaders Susie and Francis Chang, deacon Sara Keegan, and Clerk Beverly Chavez.

Excused: Abel McBride, Ruth Montoya, and Steve Montoya

QUORUM: The Clerk declared a quorum was present.

Session VOTED to approve the amended agenda by consensus.

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ORDER OF THE DAY

1. Sara Keegan representing the deacons
2. Youth Leaders Susie and Francis Chang

DEACON REPORT –

1. The deacons continue to take Communion to shut-ins with the Communion to the Farthest Pew.
2. Sara gave the session members updates on the people the deacons have visited and taken communion to.
3. The June Deacon meeting has been moved to June 26, 2016.

YOUTH LEADERS' REPORT – Francis and Susie Chang

1. The Gourmet Pancake Breakfast was a success as was the simultaneous plant sale. We, as well as the East Central Ministries, are happy with the results. They made \$450.00 and we made approximately \$180.00. If we decide to do it again, we would arrange to sell plants earlier in the spring and make sure to alert the Congregation that most of the plants are vegetables, not flowers.
2. Plans for the Mission trip to northern towns are progressing. We have had a meeting with chaperones and Everyone is excited.
3. The Mission Trip Forum (members of the congregation share stories with the youth about their home towns in northern New Mexico) will take place Sunday after church (May 26th). We have had lots of feedback from the congregation.
4. We applied for and received a \$2,000.00 grant from the Presbytery's Education Networking Committee. This will be a huge help in funding the transportation portion of the trip.

MINUTES: The minutes of the April 19, 2016 monthly Session Meeting were approved.

PASTOR'S REPORT:

1. 109 people were served Communion at the April 3, 2016 Worship Service.
2. Visits: Gil Miranda, Les Sandoval, and Marie Vasquez.
3. Officiated at the Memorial Service for Leroy Lewis Sandoval, father of member Les Sandoval, at Second Presbyterian Church on May 7, 2016.
4. Session VOTED to let Family Promise use the J.I. Candelaria Wing to house clients June 5th – 12th and June 26th – July 3rd, 2016. This will not impact our Sunday School program and we will not have to supervise.
5. The committee appointed to meet with Family Promise and evaluate how things are going needs to meet. This committee is to be made up of 2 session members and 2 members at large. The committee is to meet with director Julie Skelton every 3 month beginning in January of 2016.
6. Session VOTED to approve the baptisms of Reina Marie Rubio and Melody Rae Rubio, daughters of Michael and Kyndra Rubio. The girls are the granddaughters of member Anita Abeyta. The baptisms will be during the Worship Service on June 5, 2016.
7. Session VOTED to allow a champagne toast at a wedding reception which will be held in the Fellowship Hall of the church on July 3, 2016.
8. The annual Session Retreat has been scheduled for July 29-30, 2016. No location yet.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

March and April Visits: Tom Gonzalez, Jr. (3x), Tillie Arellano (2x), Ruth & Elifas Santillanes (2x), Marie Vasquez, (5x), and Joe & Priscilla Candelaria.

CLERK'S REPORT

1. Planning calendars were distributed. There are 3 calendars left.
2. Correspondence: A note from Sallie Watson thanking our church for her farewell reception; various church newsletters; and a letter from Menaul School thanking our church for the monetary gift to the school.

BOOKKEEPER'S REPORT - John Van Dyke

The following reports were presented by John and he answered questions.

1. April 2015 Spending (ACCOUNTS)
2. Income January 1st - April 30, 2016
3. 2015 Non-Budget Activity through April
4. Session VOTED to designate the Christmas Eve Offerings from 2012 & 2015 to go to the Joy Offering.

COMMITTEE REPORTS

A. Live Wire – George Huggins

1. Discussion of possible new members. Expressed regret that David Martinez will be leaving but received assurance that if we need him for anything, he will gladly respond.
2. Approved some funds for the Youth Coordinators to use.
3. Followed up with Breeze ChMS regarding security, and the response was distributed to the Session Mail Group.
4. Reworked LW Policies & Procedures and distributed the proposed revisions to the Session Mail Group.
5. Made small changes to the website, including adding links in the page footer to PCUSA and POSF.
6. Made small adds/edits to the Instant Church Directory and requested review of the data. Once initial corrections have been made, LW will focus on deploying to each member of Session and Deacons and asking for their review, then in late summer or early fall, release to the congregation.
7. The LW Chair has begun meeting with Chars of others Committees, with the primary question being, "What can/should LW do for you?"

B. Building & Grounds - Abel McBride

The following has been done since the last session meeting:

- a. Roof repair
- b. Yard clean-up
3. Weed removal

The following needs are being addressed:

1. New security system monitor
2. Set up and service swamp coolers
3. North parking light –estimate withdrawn, light pole obsolete
4. A light bulb in the Chancel needs to be replaced.

C. Evangelism & Membership – Pat Gilberto & Anna Torres

1. Session VOTED to remove the following names from the membership roll due to death (G-3.0204):
Juanita Rendon, Joe Trujillo, Salomé George, and Tom Newton.
2. The committee will provide flowers for the girls being baptized on June 5, 2016.

D. Mission – Martha Powers

The committee met on April 21, 2016.

1. Dr. Brian Beck gave an overview of the Cuba Working Group (Presbytery), and the work of the Cuba Partner Network (PCUSA). He mentioned that Dean Lewis, who has formed a meaningful relationship with the Presbyterian Church in Cuba, has been very helpful and continues to have influence with the folks in Cuba as well as PCUSA. Brian encouraged our church to Join the Cuba Partner Network. He advised against going to Cuba to take on a project but instead visit a meals program or spend time seeing people-to-people projects.
2. We are looking for one or two people to lead the effort for Second Presbyterian Church to become a partner in the Family Promise program. Perhaps we could share the responsibility with another church.

The committee met on May 12, 2016.

1. Bread for the World: Martha has received information from this organization, and has recommended that we make a donation of \$100.00 from the Winds of Change funds. This is the organization we have partnered with in the past to write letters to our Congressional delegation.
2. Cuba Trip: Susan Smith said that this trip would be different from the past trips because of the changes taking place in that country. The deadline for signing up is June 1. Prospective missionaries from our church are Ana and Jack Torres, Don Bixby, and Rev. Woodruff.
3. Martha proposed that we supply food one meeting a month for Wings. She said that it is getting more and more difficult to get donated food for the Monday meetings.

E. Hospitality – Martha Powers

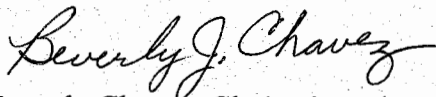
- a. The committee continues to provide refreshments for the Social Time following the Worship Service.
- b. Martha is planning the food for the farewell luncheon for the Martinez family on June 5th.

F. Christian Education – Anita Abeyta

- a. Sunday School is coming to an end for the spring season. We will not be having Sunday School this summer.
- b. The Children's Music Class was a success. The children have learned a lot and have enjoyed it.
- c. The teachers have been God sent. We have had a few new teachers and I hope to get more.
- d. Family Promise has been using our classroom as a storage area.

The meeting was adjourned with prayer by Rev. Woodruff at 9:17 p.m.

Respectfully submitted,



Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
SESSION MEETING
June 21, 2016

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, June 21, 2016 in the Fellowship Hall of the church. After a potluck dinner, Ruling elder Pat Gilberto opened the meeting with devotions and prayer at 5:55 pm. Moderator Rob Woodruff called the meeting to order at 6:00 pm.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, Abel McBride, Ruth Montoya, Steve Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke, Deacon Yvonne Gallegos

Excused: Ruling elders George Huggins and Kris Johnson.

Guests Present: Amanda Medina, Phyllis Nunns, and Jack Torres, who are seeking church membership.

The clerk declared a quorum was present.

Session VOTED to approve the agenda by consensus.

Session granted privilege of the floor, by consensus, to Yvonne Gallegos, Amanda Medina, Phyllis Nunns, and Jack Torres.

DEACONS REPORT

Yvonne Gallegos reported on the members of the church who were visited and taken Communion to the Farthest Pew. She gave the session updates on how people are doing and issues they are facing. The deacons have also sent cards and made phone calls.

EXAMINATION FOR MEMBERSHIP

Amanda Medina, Phyllis Nunns, and Jack Torres were introduced. They all attended the new member class held on June 18, 2016. Session members introduced themselves. Opportunity was given for session to ask questions of these potential new members.

Session VOTED to close the examination and receive Amanda Medina, Phyllis Nunns, and Jack Torres by Affirmation of Faith into the fellowship of Second Presbyterian Church. They will be publicly received at the Worship Service on July 24, 2016. The minutes of the May 17, 2016 regular session meeting were approved.

PASTOR'S REPORT

1. On June 5, 2016, 114 people were served Communion at the Worship Service.
2. Visits: Tillie Arellano, George and Vira Vigil, Carlos Candelaria, and Bev & Reme Molo.
3. Attended the Albert Gonzales's Memorial Service on June 4, 2016 in Las Vegas, NM (father of member Bev Molo).

4. Rev. Jamie Martinez and Rev. David Martinez's Parish Associate contracts expired on May 21, 2016. On June 5th, Communion Sunday, they led the Worship Service. They will be attending First Presbyterian Church.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for May: Marie Vasquez (3x), Barbara Trujillo, Ruth & Elifas Santillanes, Tom Gonzalez, Tillie Arellano, Josephine Ringling (2x), Raymond and Elsie Chavez, Ernestine Arndt, Margaret Perea, Pa Vigil, and Arthur Lucero.

CLERK'S REPORT

1. Various articles of correspondence were distributed.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions:

1. May 2016 Spending (ACCOUNTS)
2. 2016 Non-Budget Activity through May
3. Income January 1st – May 31, 2016
4. May 2016 Spending (Checks)

COMMITTEE REPORTS

1. Mission Committee – Martha Powers and Anna Torres

The committee met on June 16, 2016. The main discussion was the Cuba Mission trip which will be September 21 – 30, 2016. Pastor Rob will email Beady and Ary with a list of items the group is prepared to take to Matanzas and will also ask what would be logical to take and what else they may prefer. Pastor Rob Woodruff, Don Bixby, Anna Torres, and Jack Torres will be going on the trip. Rob will also let them know that Don Bixby is prepared to share his expertise in agriculture and would like to take seeds.

The Willie Chavez family is tentatively scheduled for August 7th to present on their visit to Greece. The Mission committee is planning to serve Mediterranean food during this presentation, which will be held after the church service. A free will pay for the meal is requested.

2. Evangelism & Membership – Pat Gilberto and Anna Torres

- a. There was a new member class on Saturday, June 18, 2016 from 10:00 a.m. to 1:00 p.m. Pastor Rob Woodruff and Clerk of Session Bev Chavez were also in attendance. Pastor Rob did a great job leading the class. Snacks and lunch were provided by the committee chairs.
- b. The following candidates for new membership attended: Amanda Medina, Michelle Wright, Phyllis Nunns, and Jack Torres. All agreed to be received into the membership on June 24th during the Worship Service.
- c. We have contacted Beverly Garrett, a visitor, who may be interested in joining our church.

3. Nominating – Anita Romero Torres and Pat Gilberto

- a. LEADERSHIP QUESTIONNAIRE – We are finalizing input for a questionnaire to be distributed amongst our Elders & Deacons. This is an information gathering tool to help us learn where we can improve and what we have done well in recruiting, training, and supporting our leaders.
- b. JULY or AUGUST SESSION RETREAT – We are meeting soon with Pastor Rob to plan and task-our the upcoming retreat.
- c. ELDERS & DEACONS RECRUITMENT CAMPAIGN 2016 – The Nominating Committee will be meeting in August to begin planning our 2016 campaign.

4. Building and Grounds – Abel McBride

- a. Replaced the surveillance monitor in the church office - \$119.00 from Sam's Club.
- b. Had the custodian, Frank, repair and/or replace motors on the evaporative air conditioners and began operation.
- c. A-Tech was out to repair the beeping sound at the back door. A switch has been installed in the church office to arm/disarm the magnet (much more efficient than what was there before).
- d. The refrigerated air conditioning system in the sanctuary is not working. Will call out a repairman.
- e. Fixing the problem with the security light pole in the north parking lot will be a major expense (about \$7,000).
- f. The Solid Waste truck ran into the gate where the dumpster is located. Abel has been in communication about getting the damage repaired.
- g. Researching replacing the two electric stoves in the kitchen.

5. Live Wire – George Huggins

- a. Received the approval of Session for our reworked LW Policies & Procedures.
- b. Made small changes to the website, including adding links on the home page to the calendars of POSF, Synod of the SW, and GA. The links are directly below the SPC Calendar on the home page.
- c. Noted that FaceBook (FB) activity resulted in a total of 558 users, and an Engagement of 101.
- d. Continued to make adds/edits to the Instant Church Directory and requested review of the data. We will not have a formal photographer for the Sept 2016 edition. Our current guideline is to use a professional photographer every 4 years. We sill solicit photos for entries in the Directory, or take informal photos as opportunities present. Drafts will be available in Fellowship Hall from July 10th – August 7th (five Sundays) for members and friends to check and correct their entries. We have tentatively decided to print 40 hard copies and encourage everyone to use the Ap for their hand-held devices.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 7:40 p.m.

Respectfully submitted,

Beverly J. Chavez

Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
SPECIAL CALLED SESSION MEETING

SUNDAY, JULY 3, 2016

Present: George Huggins, John VanDyke, Anita Abeyta, Anita Torres, Martha Powers, Abel McBride, Steve Montoya, Beverly Chavez, Pat Gilberto, Ruth Montoya and Rev. Robert Woodruff

Pastor Rob called the meeting to order at 9:40 a.m. Ruth Montoya was unanimously approved to serve as Clerk Pro Tem.

- I. Session Retreat: Pastor Rob reported that a majority of Session members agreed on scheduling the Session Retreat for August 12, 13. According to Ella Porragas, Chair of the Board of Deacons, six of their members plan to attend. Location to be determined.

II. Family Promise

The director of Family Promise informed Pastor Rob about recent financial deficits due to the denial of two recent grant applications and other unexpected expenses. Family Promise is requesting that Second Church consider reducing their monthly rental payment from \$1,000 to \$750 (less \$250).

Action: Following extensive discussion, a motion was made, seconded and carried that the Session allow the \$250 reduction in the monthly rental fee for a period of six months, thus allowing Family Promise time to assess their situation. Pastor Rob will inform Family Promise by letter, regarding our decision.

- III. Adjournment: Pastor Rob adjourned the meeting with prayer.

Submitted by Ruth Montoya, Clerk Pro Tem

Ruth Montoya

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
July 19, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, July 19, 2016 in the Fellowship Hall of the church. After a potluck dinner, Moderator Rob Woodruff opened the meeting with devotions and prayer at 5:50 p.m. and called the meeting to order at 6:05 p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride, Ruth Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke, Deacon Elefio Montoya, Youth Leaders Susie and Francis Chang, and Clerk Beverly Chavez.

Excused: Ruling elder Steve Montoya.

The clerk declared a quorum was present.

Session VOTED to approve the agenda, with minor changes, by consensus.

DEACONS REPORT

Elefio Montoya reported on the members of the church who have been visited. The deacons and Rev. Quiñones have served 14 members. He gave the session updates on how people are doing and issues they are facing. The deacons have also sent cards and made phone calls.

YOUTH LEADERS REPORT – Susie and Francis Chang

1. Susie and Francis shared their experiences with the youth on the mission trip to northern New Mexico and southern Colorado June 18 – 24, 2016. Everyone worked very hard and were appreciated by the congregations they visited.
2. Session VOTED to approve an overnight mission trip to Peñasco on August 13-14. The group going will help with the Church's Spanish dinner and also lead the Worship Service on Sunday morning.
3. Session VOTED to allow the youth group to have a fundraising meal on Sunday, September 8, 2016.

The minutes of the June 21, 2016 regular session meeting were approved.

PASTOR'S REPORT

1. On Sunday, July 3, 2016, Communion was served during the Worship Service by intinction.
2. Visits: Cisco Chavez (several times), George Vigil, Barbara Trujillo,
3. Officiated at the wedding ceremony of Monica Peña and Frank Shinzel which took place in the sanctuary of Second Presbyterian Church at 5:00 p.m. on July 3, 2016.
4. Pastor Rob has volunteered to be on the Personnel Committee of Presbytery.
5. Because of the draught, the bushes around the church need to be watered during the week. Rob will ask Bob Romero if he would be willing to do this.

2. Stewardship & Finance – John Van Dyke

There will be a stewardship conference, Nurturing Generous Hearts 2, on August 25-27, 2016 at the Phoenix Airport Hotel. Anita Chavez and Ruth Montoya will be attending the conference.

3. Personnel – Kris Johnson and Ron Romero

Ron and Kris are going to form a standing Personnel Committee.

Session VOTED to grant Continuing Ed leave to Pastor Rob July 25-27, 2016 and report back To the Personnel Committee.

4. Membership and Evangelism – Pat Gilberto and Anna Torres

We met with our new members last month. They are Amanda Medina, Phyllis Nunns, Jack Torres, and Michelle Wright. The session will meet with Michelle on Sunday, July 24th at 9:30 a.m. We will welcome them with a cake and reception on Sunday, the 24th after church.

5. Mission – Martha Powers

Session VOTED to use \$1000 from Mission Reserves and have it go toward the Cuba trip.

6. Christian Education – Anita Abey

Anita is going to sell or give the refrigerator and freezer that are stored in one of the Sunday School room away. We need a few more Sunday School teachers.

7. Building & Grounds – Abel McBride

The members of Building and Grounds have had the sewage lines in the J.I. Candelaria Wing Cleaned out and video inspected. A low spot was found in the line. We will monitor and keep chain cleaning as necessary. It is too expensive to tear into the floor and level the line. Talked to the women at Family Promise about what can and cannot be flushed in the commodes.

A technician came and repaired a leak in the sanctuary a/c system. All is working fine now, but please ask all who have access to control boxes that the minimum temperature setting is 70 degrees.

Replaced the burned out lights in the choir loft.

Will be replacing the stoves in the kitchen with new ones.

Next all involved work day is scheduled for Saturday August 6th from 9:00 a.m. to 2:00 p.m.

August 27th is the Men's meeting.

Have asked Frank to repair the valve in the men's restroom

There is now a switch in the office to lock and unlock the magnet on the west sanctuary door.

8. Worship - Ruth Montoya

Worship has been going well.

6. Session VOTED to allow Bryan Beck, a member of Shepherd of the Valley Presbyterian Church, to give a Minute for Mission on July 31st at our Worship Service, promoting their Chili Festival, the proceeds of which go to Habitat for Humanity.
7. The next Presbytery Meeting will be on August 23, 2016. Session VOTED to appoint Francis Chang as an alternate to Presbytery.
8. Session VOTED to increase Youth Leaders Francis and Susie Chang's salary by \$200.00 a Month for the remainder of the year 2016.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for May: Marie Vasquez (3x), Tom Gonzalez, Jr. (2x), George Vigil, Bennie Vasquez (2x), Josephine Ringling, Ernestine Arndt, Esther Bernard, Leroy Vasquez, Cisco Chavez (several times), and attended Elvira Vigil's funeral.

CLERK'S REPORT

1. Various articles of correspondence were distributed.
2. The annual Session retreat is scheduled take place at the Norbertine Center in Albuquerque on Friday August 12th, 4:00 p.m. – Saturday August 13th 12:00 P.M. Pastor Rob and Ruling Elder Anita Romero Torres will be planning the retreat. The theme will be "Spiritual Mapping" and will include elders and deacons (Saturday).
3. Session VOTED to appoint Anita Abeyta, Pastor Rob, Toby Montoya and Kris Johnson to be Members of the committee which will oversee the building usage contract with Family Promise. Anita Abeyta will head the committee.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions:

1. June 2016 Spending (ACCOUNTS)
2. 2016 Non-Budget Activity through June
3. Income January 1st – June 30, 2016
4. 2016 Spending (Checks)

Session VOTED to have Kris Johnson and Ron Romero be trained as counters. Lynn Gatewood will be training them soon.

COMMITTEE REPORTS

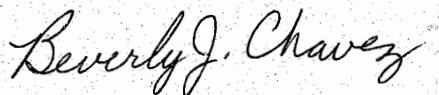
1. Live Wire – George Huggins
George demonstrated the Instant Church Directory. He is still working on updating the information in the 2014 Directory. There will be drafts available in the Fellowship Hall and hopefully members will check their information and update it.

NEW BUSINESS:

1. Session VOTED that the changes proposed in Policy & Procedures Manual be accepted.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 8:55 p.m.

Respectfully submitted,



Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
CALLED SESSION MEETING
July 24, 2016**

A Called Session meeting was held on July 24, 2016. The meeting was called to order with prayer by Moderator Rev. Dr. Robert Woodruff at 9:50 a.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Pat Gilberto, John Van Dyke, Anita Romero Torres, Steve Montoya, Anna Torres, Abel McBride, Ron Romero, Kris Johnson, Martha Powers, Ruth Montoya, and clerk Beverly Chavez.

Excused: Ruling elder George Huggins

Also Present: New member Michelle Wright.

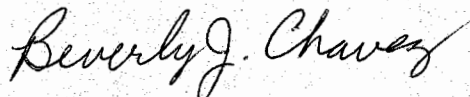
The purpose of the meeting was to examine Michelle for membership in to Second Presbyterian Church.

Michelle introduced herself and shared her faith journey with the Session. Session VOTED to begin the examination. Michelle shared her church history and answered questions about why she chose to come to Second Church. She would like to be actively involved in the life of the church and has much to offer. Session VOTED to cease examination and receive Michelle into the membership of Second Presbyterian Church.

Michelle, Amanda Medina, Phyllis Nunns, and Jack Torres, will be received at the 10:30 a.m. Worship Service today, July 24, 2016.

The meeting was adjourned with prayer by Rev. Woodruff at 10:10 a.m.

Respectfully submitted,



Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
August 23, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, July 19, 2016 in the Fellowship Hall of the church. After a potluck dinner, ruling elder Kris Johnson opened the meeting with devotions and prayer at 6:00 p.m. Moderator Rob Woodruff called the meeting to order at 6:05 p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride, Ruth Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke, Deacon Bev Molo, and Clerk Beverly Chavez.

Excused: Ruling elders Steve Montoya and Anita Romero Torres

Also present: Amanda Medina, Jasmine Ploof, and Karmen Van Dyke

The clerk declared a quorum was present.

Session VOTED to approve the agenda by consensus.

The session VOTED to granted Order of the Day to Amanda, Jasmine, and Karmen.

ORDER OF THE DAY

1. Jasmine Xyian Ploof, daughter of Alfredo Ploof and Mariah Ward, birth date: May 24, 2004, would like to be baptized. She would be sponsored by member Amanda Medina. Jasmine has been attending Second Church faithfully during the summer and plans on being an active participant in the life of the church, including the youth choir, Sunday School, and youth group. The members of Session introduced themselves. Session VOTED to have Jasmine's baptism at the Worship Service on September 18, 2016.
2. Karmen Van Dyke brought a revised Building Opening & Closing policy. Session VOTED to approve the new procedures and put the modified version in the Policy & Procedure Manual.

DEACONS REPORT - Bev Molo

1. Bev gave updates on the shut-ins visited and taken Communion by the deacons. She was able to inform the Session on health issues, as well as other obstacles our members are facing.
2. The people the deacons visit on a regular basis have been invited to a luncheon on Tuesday, September 6, 2016. It will be good to have them socialize with each other.

Minutes: The minutes of the July 3, 2016 Special Called Session Meeting were approved; the July 24, 2016 Called Session Meeting were approved; and the July 19, 2016 Regular Session were approved, with minor corrections.

PASTOR'S REPORT

1. On Sunday, August 7, 2016, 99 people were served Communion at the Worship Service.
2. Visits: Trancito & Dorothy Romero (2x), Eva & Ambrosio Ortega, Cisco Chavez (2x), Vigil, and Arturo Lucero.
3. Proposed technology purchases. A hand out with proposed technology purchases was distributed. Session VOTED to accept the proposed expenditures up to \$3300.00
4. Session VOTED to grant Pastor Emeritus status to Rev. Jaime Quiñones. This will be announced on World Communion Sunday. A committee with members Ruth Montoya, Martha Powers, and Anna Torres, will work on the celebration, which will be held after The Worship Service.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for July: Marie Vasquez (once or twice a week), Barbara Trujillo, Ruth & Elifas Santillanes, Tom Gonzalez, Jr., Josephine Ringling, Cisco Chavez (several times), Arturo Lucero, Trancito & Dorothy Romero, Maria Barela (2x), and several phone calls to Margaret Perea and Eva & Ambrosio Ortega.

CLERK'S REPORT

1. Several articles of correspondence were distributed.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions:

1. July 2016 Spending (ACCOUNTS)
2. 2016 Non-Budget Activity through July
3. Income January 1st – June 31, 2016
4. 2016 Spending (Checks)

NEW BUSINESS**1. Bylaw Modifications**

- Elder George Huggins presented some suggested changes to the Bylaws of Second Presbyterian Church. Session VOTED to make the changes made at the Session meeting and present them to the congregation. The Bylaws will be voted on at the Annual Meeting of the congregation.
2. The Family Promise Contract was reviewed by the Session. There was discussion about condition of the J.I. Candelaria Wing. After discussion the Session VOTED to not let Family Promise use the Fellowship Hall of the church for a fundraising dinner on August 27, 2016 because of a conflict with a Memorial Service luncheon. Session also VOTED to not let Family Promise use the building for families to be housed September 4 – 11, 2016 due to the conflict with the Sunday School program.

COMMITTEE REPORTS

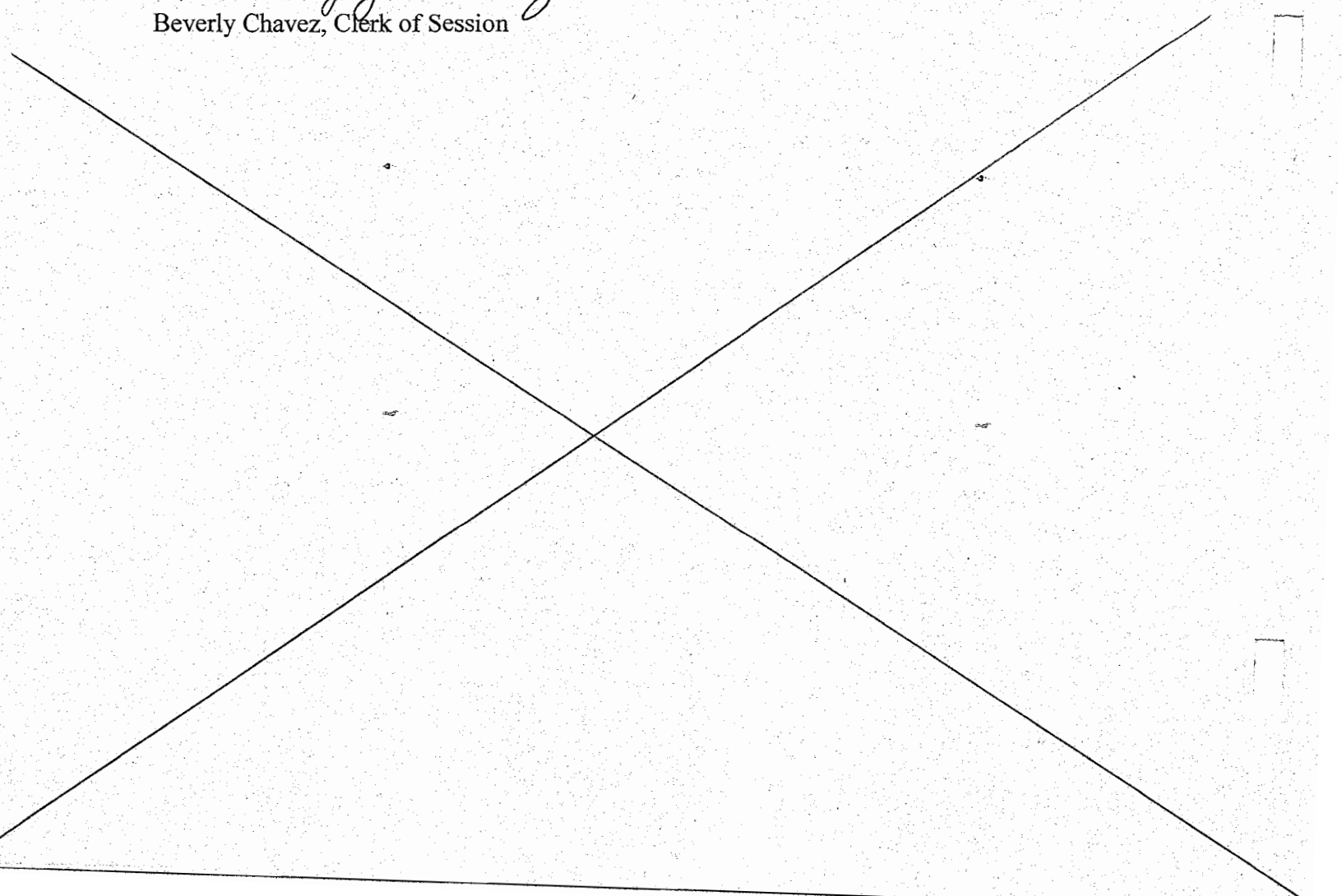
1. Live Wire – George Huggins
 - a. Updated home page of the website. Added future events, including Sunday School Rally Day.
 - b. Noted FaceBook activity was four postings.
 - c. Distributed 8 announcements to the Announcements mail group.
 - d. Continued to make adds/edits to the Instant Church Directory. A copy of the DRAFT directory is posted on the bulletin board in Fellowship Hall and will remain through August for members and friends to check and correct their entries. Hard copies will be available according to the number of requests.
 - e. In October LW will begin reviewing and evaluating Church Manage Systems with a goal of deploying a CMS in late spring or early summer of 2017.
2. Stewardship & Finance – John Van Dyke
 - a. The Peace & Global Witness Special Offering will be taken on October 2, 2016.
3. Personnel – Kris Johnson and Ron Romero
 - a. The Personnel Committee met on August 23, 2016. Committee members are Ella Porragas, Reme Molo, Bob Romero, Sandra Duran-Poole, and co-chairs Kris Johnson and Ron Romero. The committee will be working with Rob to create a leave log, tracking his leave (sick, paid leave, educational, etc.). Also the committee will be taking a more active role with future staff hiring and support.
 - b. Proposed Activities: Staff Recognition Luncheon and a congregational pastor review.
4. Membership and Evangelism – Pat Gilberto and Anna Torres
 - a. In July we welcomed four new members: Jack Torres, Amanda Medina, Phyllis Nunns, and Michelle Wright.
 - b. At the Session retreat we committed to working on the bio information for the newsletter and to start highlighting current members.
 - c. The Committee will be honoring those members over 90 years old. It's in the works.
5. Mission – Martha Powers
 - a. Anna Torres will write up a Minute for Mission on what items to contribute for the missionaries to take to Cuba
6. Christian Education – Anita Abeyta
 - a. Rally Day is set for September 11th.
 - b. Anita has recruited a few more teachers
7. Building & Grounds – Abel McBride

- a. Repair and maintenance has be done on the air conditioners in the Fellowship Hall and the J.I. Candelaria Wing.
 - b. Walk through for upkeep in the J.I. Candelaria Wing done by Anita Abeyta, Toby Montoya, and Frank Cavalier.
 - c. Replaced light bulbs.
 - d. 6 people showed up for the congregational work day.
 - e. Purchased and installed two new electric ranges in the kitchen.
8. Worship – Ruth Montoya
- a. The committee reviewed the past Worship Services and had positive feedback.
 - b. There will be a training session for deacons (serving Communion), Liturgists, and ushers after church on October 9th. Lunch will be provided for participants.

The meeting was adjourned with prayer by Pastor Rob at 9:20 p.m.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session



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SECOND PRESBYTERIAN CHURCH
SESSION MEETING
September 20, 2016

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, September 20, 2016 in the fellowship hall of the church. After a potluck dinner, ruling elder Anita Abeyta opened the meeting with devotions and prayer at 5:40 pm. Moderator Rob Woodruff called the meeting to order at 5:50 pm.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride, Ruth Montoya, Steve Montoya, Anita Romero Torres, Anna Torres, John Van Dyke, Deacon Gloria Montoya, Youth Leaders Susie and Francis Chang, and Clerk Beverly Chavez.

Excused: ruling elder Martha Powers

Also present: Laura Combs, acting director of Family Promise of Albuquerque

The clerk declared a quorum was present.

The agenda was approved by consensus.

ORDER OF THE DAY

1. Laura Combs

PRIVILEGE OF THE FLOOR

1. Laura Combs gave an update on how Family Promise is doing. They are doing fine and are working on getting grants. The staff is dedicated to their clients and all of them are working very hard to keep things going.

APPROVAL OF MINUTES

The minutes of the August 23, 2016 Session Meeting were approved.

DEACONS' REPORT

1. Gloria Montoya reported that on World Communion Sunday there will be five stations to serve Communion by intinction.
2. The Furthest Pew luncheon, held September 6th, was a great success. The members who attended were happy to be there and enjoyed visiting with each other. Being homebound, they miss attending church.
3. The deacons continue to visit and take communion to the homebound, as well as call their members on a regular basis.

YOUTH LEADERS' REPORT – Francis and Susie Chang

1. The Chinese Dinner was a big success! We cleared nearly \$800.00. Twelve youth participated along with 15 adults. We are grateful to Marty and Reina Martinez for being our Chinese Dinner benefactors; and to Anita and Ruben Chavez for providing the spiffy new T-shirts for our youth.
2. On Sunday, October 9th, after church we are sponsoring a Dance Party. A pizza lunch will be provided to all the kids and for the adults who show up to teach them how to dance—mostly swing and jitterbug.
3. On Saturday, November 12, 2016, there is a going to be a Second Church Canteen that will be held to honor our veterans and their families. Song, dance, and food, plus stories from and about our veterans will be the focus for the Canteen as we celebrate Veteran's Day in a patriotic fashion.

PASTOR'S REPORT

1. On Sunday September 4, 2016 103 people were served Communion at the Worship Service.
2. Visits: Cisco Chavez (3x).
3. Officiated at the Memorial Service for Viola Ortiz (friend of the church and sister of member Veronica Griego) at 10:30 am on August 20, 2016. Date of death: August 9, 2016 (cremated).
4. Officiated at the Memorial Service for member Marie Vasquez at 10:00 am at Second Church on August 24, 2016. Date of death: August 14, 2016. (cremated).
5. Officiated at the Memorial Service for Rosa Valdez (friend of the church) at Second Church on September 17, 2016. Date of death: July 19, 2016. (cremated).

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for July & August: Vasquez family (several times), Cisco Chavez (several times), Barbara Trujillo, Arturo Lucero (4x), Trancito & Dorothy Romero, Marie Vasquez, Carlos Candelaria, George Vigil, and Ray and Elsie Chavez. Officiated with Rev. Dr. Robert Woodruff at Marie Vasquez's Memorial Service (August 24, 2016).

CLERK'S REPORT

1. Several articles of correspondence were distributed.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions:

1. August 2016 Spending (ACCOUNTS)
2. 2016 Non-Budget Activity through August
3. Income January 1st – August 31, 2016
4. 2016 Spending (Checks)

COMMITTEE REPORTS

1. Live Wire – George Huggins
 - a. The September Newsletter will be mailed out.
2. Mission – Martha Powers
 - a. On August 10, 2016, Rev. Rob Woodruff (Second Presbyterian Church), Rev. Matt Miller (First Presbyterian Church, Rev. Guillermo Yela (Camino de Vida), Kristen Marr, and Martha Powers met to explore the possibility of creating a closer relationship between the three churches by sharing in activities.
 - b. A situation has presented itself for Sunday, October 16th. Dora Kaniszari-Nagi, a missionary to Hungary will be attending the Presbytery meeting at Ghost Ranch. She will be in the area Sunday afternoon and evening. We will be hosting a presentation/reception in our fellowship hall.
 - c. On September 6th, I met with Loretta Naranjo-Lopez and the President and Vice President of the Martineztown Association to plan the community Halloween Party which will be held on October 31st.
3. Nominating – Anita Romero Torres
 - a. 2016 Leadership Recruitment Campaign

Pat Gilberto and I met to discuss the campaign and have begun the process.

 1. Introduction of the Nomination Box from the pulpit and an announcement in the bulletin.
 2. A newsletter submission has been sent to the Live Wire Committee.

3. Vacancies: 2 deacon position; 1 elder position; and 1 as yet undecided elder position.
4. Worship – Ruth Montoya
- a. The committee reviewed the past Worship Services and had positive feedback.
 - b. There will be a training session for deacons (on the procedure for serving communion during the worship service), liturgists, and ushering, after church on October 9th. Lunch will be provided.
 - c. Session **VOTED** to name our Peace Garden after Rev. Jaime O. Quiñones.
5. Personnel – Kris Johnson and Ron Romero
- a. Session **VOTED** to grant vacation time to Rev. Rob October 15th & 16th, 2016.
6. Membership & Evangelism – Pat Gilberto and Anna Torres
- a. A membership class is planned for the near future.
7. Building & Grounds – Abel McBride
- a. Plans are made to have Orlando Duran repair and paint the window frame around the Good Shepherd window.
 - b. A congregational workday is planned for October 1st.
 - c. Abel has studied the Church Mutual Insurance Policy and found the church to have adequate coverage.
8. Stewardship & Finance – John Van Dyke
- a. November 20th is Dedication Sunday.
 - b. There will be 5 Sundays of stewardship awareness with testimonials. The Stewardship theme this year is “Growing the Garden”.

The meeting was adjourned with prayer by Pastor Rob at 7:30 pm.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

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**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
October 18, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, October 18, 2016 in the fellowship hall of the church. After a potluck dinner, ruling elder Anna Torres opened the meeting with devotions and prayer at 5:50 p.m. Moderator Rob Woodruff called the meeting to order at 6:05 p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, George Huggins, Kris Johnson, Abel McBride, Steve Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke, Deacon Clarabelle Padilla, and Clerk Beverly Chavez.

Excused: Ruling elder Ruth Montoya

The clerk declared a quorum was present.

Session approved the agenda by consensus.

APPROVAL OF MINUTES

The minutes of the September 20, 2016 monthly Session Meeting were approved.

DEACONS REPORT – Clarabelle Padilla

1. Clarabelle informed the Session of individual members and updates on their health.
2. The deacons continue to visit and take communion to the shut-ins and make phone calls.

PASTOR'S REPORT

1. On World Communion Sunday, October 2, 2016, Communion was served by intinction.
2. Visits: Iris Sandoval, Olga Joyce, and Ruth Montoya
3. Session VOTED to honor Joe and Priscilla Candelaria, for their 26 years of service publishing the church newsletter, on November 6, 2016 with a Resolution, gifts, and a luncheon in their honor after the Worship Service
4. Rev. Frank Yates will teach an adult Christian Education Class on a study on the apostle Paul at 9:00 a.m. on Sunday mornings beginning January 8, 2017 through the end of February.
5. Rob informed the Session of possibly attending a retreat called "Credo", March 7 – 13, 2017.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for September: Tom Gonzalez, Jr. (3x), Tillie Arellano, Joe & Priscilla Candelaria (2x), Cisco Chavez (5x), LeRoy Vasquez, Clayton Erickson ' interment at the Santa Fe National Cemetery, Aurelia Jimenez, Robert & Mary Boughton, Adolph & Jessie McCoy, George Vigil, Ruth & Elifas Santillanes, and Ernestine Arndt.

CLERK'S REPORT

1. Several articles of correspondence were distributed.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions.

1. September 2016 Spending (ACCOUNTS)
2. 2016 Non-Budget Activity through September
3. Income January 1st – September 30, 2016
4. 2016 Spending (Checks)

COMMITTEE REPORTS1. Live Wire – George Huggins

- a. Distributed 16 items to the Announcements mail group.
- b. LW has deferred reviewing and evaluating Church Management Systems to focus on managing the monthly newsletter
- c. Facebook: 205 users were reached by Alicia's post on the Chinese luncheon for a youth fundraiser.
- d. 278 copies of the October newsletter were mailed at the bulk mailing rate. Primary expense was for printing and folding. Printing was in black & white as color was four times the cost. LW established and began populating a mail group for email distribution of a PDF of the newsletter and have reduced those on the printed mailing list of 254. Our thanks to Ruth Montoya for suggesting our name of the NL, "Benditos Saludos!"
- e. Submitted the updated LW budget with the percentage of what has been expended.

2. Mission – Martha Powers

- a. On October 16, 2016 First Presbyterian and Second Presbyterian Churches hosted a presentation by Peacemaker Dora Kanizsai-Nagy. Dora spoke about the plight of Middle Eastern refugees in Europe and about her work with refugees in Hungary.
- b. The annual community Halloween trick or treating and party will be on October 31st beginning at the Santa Barbara Neighborhood Association building and culminating at Second Pres with a party, costume judging, and games.
- c. Anna Torres gave a short report on her experiences on the Cuba mission trip.
- d. Copies of the Partnership Agreement between the Mantanzas Central Presbyterian Church (MCPC) and Second Presbyterian Church (SPC) were distributed to session members.
- e. Our church will be participating in the Martin Luther King Scholarship Program and will be awarding a \$1,000 scholarship.
- f. Rev. Stephanie Kremmel (First Presbyterian Church Albuquerque) wants to go forward with a mission trip to Guatemala in 2017.
- g. There will be a Seminar (Serving the Marginalized) in Phoenix on November 4 & 5, 2016.

3. Nominating – Anita Romero Torres
 - a. Nominations have ceased. We will be working on a slate of officers.
 - b. The Stated Congregational Meeting to elect elders and deacons and review the pastor's terms of call will be Sunday, December 4, 2016.
4. Personnel - Kris Johnson and Ron Romero
 - a. There will be a potluck luncheon on Sunday, November 20, 2016 in appreciation of the church staff.
5. Membership - Pat Gilberto and Anna Torres
 - a. A membership class is planned for December 10, 2016.
6. Building and Grounds – Abel Mc Bride
 - a. A faucet was replaced in the east sink in the kitchen. B & G bought the faucet and Frank Cavalier installed it.
7. Stewardship & Finance – John Van Dyke
 - a. November 20th 2016 is Dedication Sunday
 - b. There will be 5 Sundays of stewardship awareness with testimonials. Stewardship Theme: Growing the Garden
 - October 23rd – James and Eugenia Bencomo
 - October 30th – Karmen Van Dyke
 - November 6th – Jack Torres
 - November 13th – Gloria Mirabel
 - November 20th (Stewardship Sunday) – Joyce Leavitt
8. Christian Education – Anita Abeyta
 - a. The stair handle going up to the Sunday School rooms needs to be bolted and the light in the upstairs Mid High room needs to be replaced.
 - b. Lynn Gatewood has volunteered to attend the class on November 12, 2016 to be a Safe Church Trainer for our volunteers who work with children.
 - c. Sunday School classes are going well. We have learned to be flexible because of fluctuation in attendance. One adult is always roving to make sure of adequate coverage.
 - d. We will be setting a date for giving our third graders Bibles.
9. Presbyterian Men's Report – Abel Mc Bride
 - a. The Presbyterian Men's group is going to donate \$125.00 which will be used to buy the pizza for the community Halloween Party.
 - b. We would like to have a yard sell and rent tables to supplement our budget.

The meeting was adjourned with prayer by Pastor Rob at 8:20 p.m.

Respectively submitted,

Beverly Chavez, Clerk of Session

Beverly J. Chavez

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
NOVEMBER 15, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, November 15, 2016 in the fellowship hall of the church. After a potluck dinner, ruling elder Anita Romero Torres opened the meeting with devotions and prayer at 5:50 p.m. Moderator Rob Woodruff called the meeting to order at 6:05 p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Pat Gilberto, Kris Johnson, Abel McBride, Ruth Montoya, Martha Powers, Anita Romero Torres, Anna Torres, and John Van Dyke; youth leaders Susie and Francis Chang; and deacon Ella Porragas.

Excused: Ruling elders Anita Abeyta, George Huggins, Steve Montoya, and Ron Romero.

The agenda was approved by consensus.

APPROVAL OF MINUTES

The minutes of the October 18, 2016 monthly Session meeting were approved.

YOUTH LEADERS' REPORT – Susie and Francis Chang

1. The three events that made up the preparation and facilitating the Youth's creation of a USO to honor our veterans were quite successful. On November 12th the Canteen was open. We served between 70 and 75 people.
2. The next youth event will be a Christmas party hosted by the Castellano family in their home on Saturday, December 10, 2016.
3. Session VOTED to fund sending the Changs to the Association of Presbyterian Church Educators Conference on January 28-30, 2017 in Denver, Colorado. Early registration fees available if received by December 2, 2016. An APCE membership for seniors 65 or older is \$60.00; registration with a membership discount is \$350.00. Registration without a membership is \$525.00.

DEACONS' REPORT – Ella Porragas

1. Ella reported on visits made by the deacons and gave the session members updates on members who are unable to attend regular Sunday Services.
2. A list was sent around for elders to sign up to serve communion during the Worship Service on December 4, 2016.
3. Ella also requested that the deacons be informed if the monthly session meeting is changed from the 3rd Tuesday following the 3rd Sunday of the month.

PASTOR'S REPORT

1. On Sunday November 6, 2016, 163 people were served Communion at the Worship Service.
2. Visits: Rev. Jaime Quiñones (6x) and Veronica Griego.

3. Session VOTED to sign the Partnership Agreement between the Matanzas Central Presbyterian Church (MCPC) and Second Presbyterian Church.
4. Gave a member \$164.00 out of the Hardship Fund.
5. Sally Watson would like articles submitted to the Presbyterian Outlook Magazine on what is going right in our churches.
6. Replaced the church cell phone.

CLERK'S REPORT

1. Read a letter from Janell Kane, Clerk of Session of the Corona United Presbyterian Church inviting TE Robert Woodruff to fill their pulpit on a Sunday that is convenient for both churches.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions:

1. 2016 Spending October ACCOUNTS
2. 2016 Spending October ACCOUNTS (Non Budget Spending)
3. October 2016 Spending (Checks)
4. 2016 Non-Budget Activity through October
5. Income January 1st – October 31, 2016

NEW BUSINESS

1. Report from the Presbyterian Men's Group

Whereas we are a connectional church, and desire to create, maintain, and foster relationships with other congregation, Session VOTED to make every effort to schedule four ruling elders, as many members from Presbyterian Men and the congregation as wish to go, to visit the following churches on the indicated dates:

Sunday, February 12, 2017 – Smith Memorial United Presbyterian, Truchas, NM

Sunday, June 11, 2017 – Emmanuel Presbyterian, Peñasco, NM

Sunday, October 8, 2017 – Embudo Presbyterian, Dixon, NM

The visitation effort shall be reviewed and evaluated during the Session Stated meeting in the last quarter of each year, and if approved for continuation, the schedule for the following year shall be established during the same Stated meeting of Session.

Lastly, that the pastor, clerk of session, or their designee, shall contact someone in the congregation to be visited to determine the appropriateness of the visit.

COMMITTEE REPORTS

1. Live Wire – George Huggins
 - a. Distributed 10 items to the Announcements mail group.
 - b. LW has deferred reviewing and evaluating Church Management Systems (CMS) until 2017.

- c. Occasionally make adds/edits to Instant Church Directory (ICD), which are propagated to the app. Assist with an occasional request for support of installation and activation of the the app.
 - d. 238 copies of the November newsletter (NL) were mailed at the bulk mailing rate.
 - e. We're getting experience with the videos of worship and will try to improve the quality.
2. Worship – Ruth Montoya
- a. The committee will be meeting Wednesday, November 16, 2016 to plan the Advent Season.
3. Personnel – Kris Johnson
- a. Session VOTED to recommend a 2% increase in the Pastor's Effective Salary for 2017.
 - b. VOTED to grant vacation leave for the pastor November 21 – 23, 2016 and December 26, 2016 – January 5, 2017.
 - c. Staff Recognition Day will be November 20th.
 - d. The committee will be working with staff on job duties and responsibilities, as well as, working to create and issue staff evaluations in 2017, based on job descriptions defined in conjunction with staff input.
4. VOTED to write in the 2nd half of the year compensation for Rev. Dr. Kay Huggins, adding \$500.00 to finish out the year 2016.
5. Evangelism & Membership – Pat Gilberto & Anna Torres
- a. There will be a membership class on Saturday, December 10, 2016 from 10:00 – 1:00.
6. Mission – Martha Powers
- a. Reviewed the 2016 budget
 - b. We are presently within budget for Project Share, however, due to the need for 12 casseroles on Christmas Eve, we may have to increase the budget to cover a December meal. Martha would like to investigate the possibility of obtaining another grant to cover the cost of Project Share.
 - c. We will be receiving the notice for MLK Scholarships soon. We agreed that we should continue participating in this worthwhile even.
 - d. Martha reported that the Martineztown Neighborhood and the Santa Barbara Neighborhood Associations have been collaborating with each other once again. There will be a City Hall meeting on Wednesday, November 16th at 5:00 p.m. regarding the importance of designating Martineztown as a historic neighborhood, and rejecting any zoning change that would put high rise apartments in the area.
 - e. Anna announced that a potluck is scheduled for Friday, November 18, 4:00 – 7:00 p.m. for those who participated in the mission trip to Cuba. Pictures and memories will be shared.
 - f. Gloria Mirabal reported on a workshop in Tempe, AZ that Martha, Gloria, and Rob attended. It was titled, "Serving the Marginalized. There is a workshop planned by Susan Smith of First Presbyterian Church, which will be centered around serving the marginalized. Hopefully, this workshop will take place in 2017.

- g. Gloria Mirabal reported that Camino de Vida is expected to pay for 1/3 of Rev. Yela's annual salary increase, which will amount to about \$700.00 for the congregation.
7. Hospitality – Martha Powers
- a. Martha advised people working in the kitchen that dish towels need to be spread out to dry, not put in the washer, and that we need to be careful to make sure the dishwashers are started correctly before leaving the building.
8. Building & Grounds – Abel McBride
- a. The committee has made repairs on the building and property, including replacing lights and ballasts, refinishing the sanctuary doors, patching cracks or breads in walls (sanctuary) on-going yard clean up. Work has also been done in the J.I. Candelaria Wing.
9. Nominating – Anita Romero Torres
- a. At the October committee meeting nominations were reviewed and assignments were given to contact members of the congregation and ask to serve as elders and deacons.
- b. Designation of elders to identify a 2017 Nominating Committee Slate : Martha Powers
- c. Leadership Training will take place January 21, 2017.
- d. Installation and Ordination of deacons and elders will be on January 22, 2016.
10. Stewardship & Finance – John Van Dyke
- a. Budget requests need to be turned in at the December Session Meeting.
- b. John has been pleased with the Stewardship Testamonials.

The meeting was adjourned with prayer by ruling elder George Huggins via phone at 8:40 pm.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
STATED MEETING OF THE CONGREGATION/CORPORATION
December 4, 2016

A meeting of the Congregation/Corporation of Second Presbyterian Church was held on Sunday, December 4, 2016 for the purpose of election of Elders and Deacons and to hear a report of the Personnel Committee regarding a change to the Pastor's Call. The meeting was called to order at 11:50 AM and opened with prayer by the Rev. Dr. Robert Woodruff, moderator.

The Clerk declared a quorum present.

The Clerk MOVED that Session be authorized to review and approve the minutes of this meeting. The congregation VOTED to approve this motion.

Elder Anita Romeo Torres thanked the members of the Nominating Committee, who this year were Pat Gilberto (Session), Marie Kenny, Yvonne Gallegos, Louella Gurule, Trancito Romero, Carol Lopes, Pastor Rob, and Anita Romeo Torres, Chair (Session).

Anita placed the following names into nomination for elder, Class of 2019: Don Bixby, Anita Abeyta, Pat Gilberto, and Remegio Molo.

There being no nominations from the floor, a MOTION was made to cease nominations and that these individuals be elected by acclamation. The Congregation VOTED to approve this motion and the Moderator declared that these individuals are duly elected.

Anita placed the following names into nomination for Deacons: Louella Gurule, Solema Newton and Sara Keegan.

There being no nominations from the floor, a MOTION was made to cease nominations and that these individuals be elected by acclamation. The Congregation VOTED to approve this motion and the moderator declared that these individuals are duly elected.

The moderator acknowledged and thanked Ron Romero and Steve Montoya, who completed their service on Session. Also thanked and acknowledged were Ella Porragas and Yvonne Gallegos for their faithful service on the Board of Deacons.

The moderator called on Kris Johnson, co-chair of the Personnel Committee, to come forward. The personnel Committee recommends a 2% increase in the Effective Salary for the pastor. Effective salary is made up of cash Salary, Housing Allowance, Child Care Reimbursable and 403(b) Retirement contribution. It is what the Board of Pensions keys to. A number of other reimbursements are not changed.

Automobile and Professional expenses are unchanged but the ½ SECA reimbursement and Pension and Medical items are adjusted as required based on effective salary.

Kris, on behalf of Session, moved the adoption of these recommended changes in the Pastor's Call.

Pastor Rob excused himself from the meeting and Kris Johnson moderated the rest of the meeting. There being no further discussion, the congregation VOTED to approve the recommended changes in the Pastor's Terms of Call.

Rob returned to the sanctuary and the meeting was adjourned with prayer by Rev. Jaime Quiñones at 12:00 p.m.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

Robert Woodruff
Rev. Dr. Robert Woodruff

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
DECEMBER 20, 2016**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, December 20, 2016 in the fellowship hall of the church. After a potluck dinner, Ruling Elder Ruth Montoya opened the meeting with devotions and prayer at 5:50 p.m. Moderator Rob Woodruff called the meeting to order at 5:55p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Pat Gilberto, Kris Johnson, George Huggins, Ruth Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke; and Deacon Kelly Van Andel.

Also Present: Elder elect Don Bixby and Molly Koenigsberg

Excused: Ruling elders Abel Mc Bride, Steve Montoya, and Ron Romero.

The Clerk declared a quorum was present

The agenda was approved by consensus.

ORDER OF THE DAY

1. Molly Koenigsberg
2. Kelly Van Andel representing the deacons

PRIVILEGE OF THE FLOOR

1. Molly Koenigsberg would like to become a member of Second Presbyterian Church. Introductions were made. Session VOTED to begin Molly's examination. Molly is the daughter of Rev. Dr. Kay and George Huggins. Molly shared her history with the Session and her faith journey. Session VOTED to cease the examination and receive Molly in the church membership at the Worship Service on Christmas Day, December 25, 2016.

DEACONS' REPORT – Kelly Van Andel

1. Kelly gave updates on visits made by the deacons and who was given Communion.
2. The new stoles for elders and deacons, made by Sheila Hammond, were presented. Kelly gave a prayer of thanks and dedication for the stoles.

APPROVAL OF MINUTES

The minutes of the November 15, 2016 monthly Session meeting and the Stated Congregational Meeting of December 4, 2016 were approved with minor corrections.

PASTOR'S REPORT

1. On Sunday November 20, 2016 (Christ the King) 93 people were served Communion
On Sunday, December 4, 2016, 124 people were served Communion
186 people were served Communion at the 7:00 p.m. Christmas Eve Service (Dec. 24th)
2. Visits: Solema Newton, Ray & Elsie Chavez, and Gabe Jaramillo.
3. Session VOTED to host the Synod of the Southwest Meeting at our church on March 17 & 18, 2017.
4. Rob and Karla traveled to Peñasco and Santa Fe and attended a meeting with the Jicarita Cluster. There was a real sense of importance in what our Presbytery is trying to do to bridge the Presbytery and the Jicarita Cluster.
5. A representative of a small group from Over Eaters Anonymous would like to use our fellowship hall every Friday from 5:30 p.m. - 6:30 p.m. beginning in February. Session VOTED to let them use the building for one month at \$25.00, and evaluate how things are going. Kris Johnson, Anita Abeyta and Martha volunteered to open and close for the first month.

CLERK'S REPORT

1. Session VOTED to hold the Annual Congregational Meeting on Sunday, January 29, 2017.
2. Session VOTED to designate the Christmas Eve Offering for Family Promise.

BOOKKEEPER'S REPORT – John Van Dyke

The following reports and answered questions:

1. 2016 Spending November ACCOUNTS
2. 2016 Spending November ACCOUNTS (Non Budget Spending)
3. November Spending (Checks)
4. 2016 Non-Budget Activity through November
5. Income January 1st – November 30, 2016

COMMITTEE REPORTS

1. Live Wire – George Huggins

Live Wire continues to virtually consult and collaborate.

- a. 12 items were distributed to the Announcements mail group.
- b. LW has deferred reviewing and evaluating Church Management Systems until 2017.
- c. Occasionally made adds/edits to Instant Church Directory and assisted with requests for support of installation and activation of the app.

- d. 138 users were reached by the posting for the Mexican Dinner and Boutique.
- e. 226 copies of the December newsletter were mailed at the bulk mailing rate.
- f. Updated the home page of the website with Advent events.

2. Personnel – Kris Johnson

- a. The Staff Appreciation Event (November 20, 2016) was very successful. The members of the staff were presented with corsages, gift cards and signed posters. There was good participation at the potluck lunch.

3. Mission – Martha Powers

The Committee met on December 14, 2016.

- a. A Bilingual Service of Prayer for Christian Unity will be held at Camino on January 25, 2016. Various community churches are scheduled to participate.
- b. Discussion was held on the upcoming mission trip to Guatemala. The dates for this trip are May 29 – June 5, 2016. Ciria Yela is planning on going to provide dental services to the people in Guatemala. Stephanie Kremel is planning on going on this trip and hopes to recruit other members from First Presbyterian Church to go also. A general interest meeting will be held on January 15th at First Presbyterian Church to try to recruit members from both 1st and 2nd congregations. The estimated cost for this trip is \$1500 per person.
- c. The Mission Networking Committee is planning an anti-racism training to be held on Friday March 31 and Saturday April 1 in Albuquerque.
- d. The Young Adult Volunteer Program will bring youth volunteers to Albuquerque in the up-coming year. Our church hopes to receive a volunteer who may assist with the Family Promise Program. Cost for this volunteer is \$9,000 for the year. The Mission Committee is budgeting \$1500.00 towards this cost, pending Session approval. Family Promise will have to provide a budget for this volunteer position.
- e. The MLK, Jr. Scholarship Program is hosting a soiree honoring 2017 scholarship recipients and scholarship sponsors. This reception is scheduled for January 4, 2017 from 3:00 p.m. to 5:00 p.m. at the CNM Workforce Training Center in Albuquerque. Martha Powers, Anna and Jack Torres will attend. The recipient of the \$1,000 scholarship provided by our church for 2017 is Angeles Ruby Guzman of Manzano High School.
- f. Casseroles will be cooked by church members and delivered to Second Presbyterian Church on Christmas Eve. These will be picked up and delivered to St. Martin's for Project Share.

4. Evangelism & Marketing – Pat Gilberto

- a. There will be a new member class on December 10, 2016 in the fellowship hall.

5. Nominating – Anita Romero Torres

- a. On Sunday, December 4, 2016, the following slate of Elders and Deacons was elected at the Stated Congregation Meeting: Elders: Don Bixby, Anita Abeyta, and Reme Molo, and Deacons Louella Gurule, Solema Newton, and Sarah Keegan. Newly elected elders and deacons will be ordained/installed on Sunday January 22, 2017.
- b. A small group (Pastor Rob, Ella Porragas, Alicia Montoya, Lynn Gatewood, and myself met on Tuesday, December 13th to plan an officer training for January 21, 2017.

6. Worship – Ruth Montoya

a. Advent Services have been going well. The Pre Service music has been beautiful.

b. Session VOTED on the following Communion Schedule for 2017:

January 1	April 16 (Easter)	September 3
February 5	May 7	October 1 (World Communion)
March 1 (Ash Wednesday)	June 4	November 5
March 5	July 2	November 26 (Christ the King)
April 2	August 6	December 3
April 13 (Maundy Thursday)		December 24 (Christmas Eve)

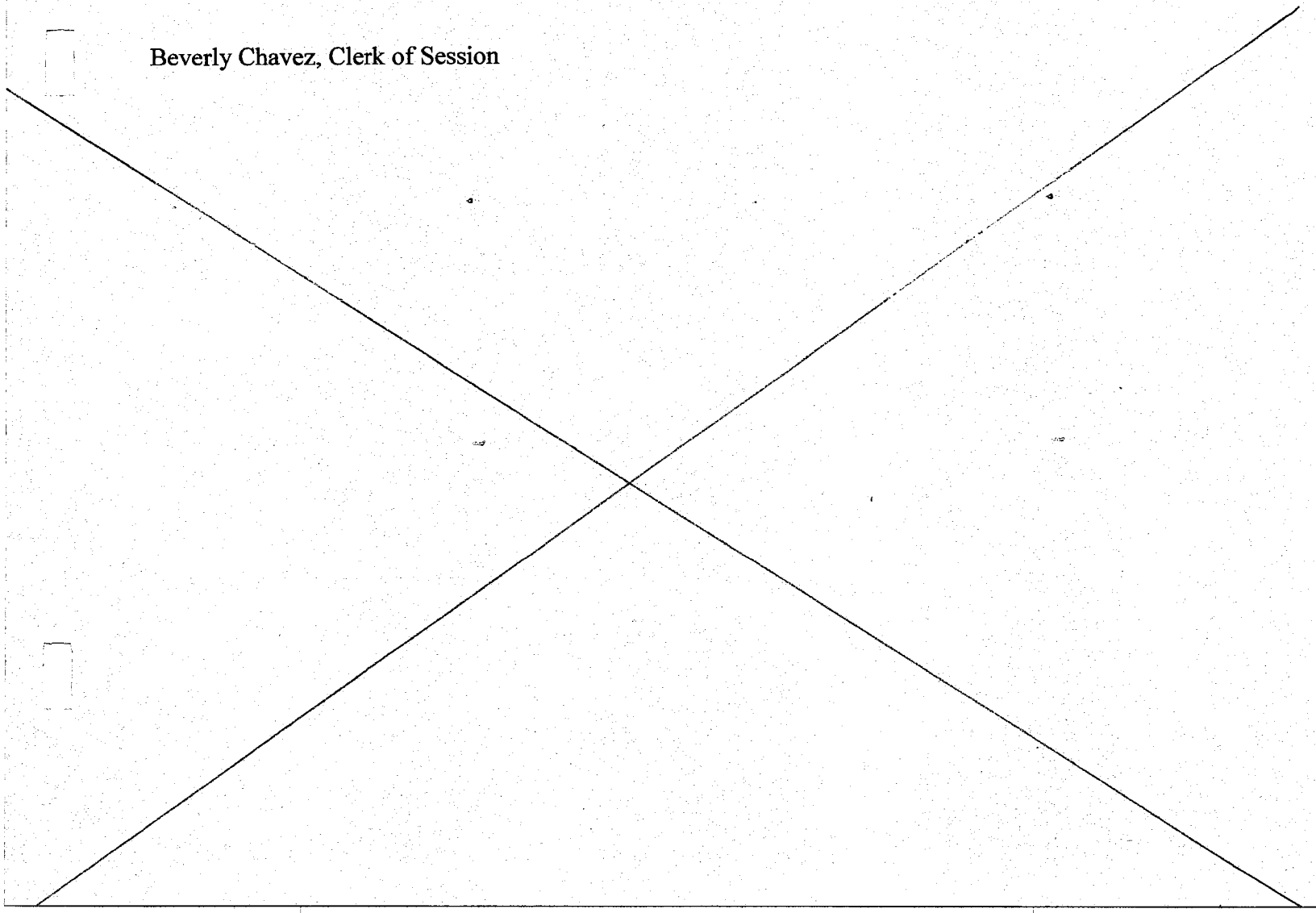
7. Christian Education – Anita Abeyta

a. Sunday School classes have been going well. As part of the large group activity Anita taught the kids a song, which they sang at the Worship Service on Stewardship Sunday.

The meeting was adjourned with prayer by Pastor Rob at 8:00 p.m.

Respectfully submitted,

Beverly Chavez, Clerk of Session



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Church Report 2016

PIN Number	5089
Presbytery Number	380620
Church	Second
Address	812 Edith Blvd NE
City/State	Albuquerque, NM 87102-2408
Phone	505-242-8005
Email	spchurch1002@qwestoffice.net
Web Site	www.secondpresabq.org
Fax	505-242-6097

Membership

Prior Active Members **237**

Gains

17 & Under	
18 & Over	5
Certificate	2
Other	
Total Gains	7

Losses

Certificate	
Deaths	2
Other	
Total Losses	2

Total Active Members 242

Baptized	92
Other Participants	4
Total Adherents	338
Female Members	162

Average Attendance 135

Affiliate Members 1

Baptisms

Child Baptisms	5
Adult Baptisms	

Officers

Male Session	6
Female Session	6
Male Deacons	1
Female Deacons	8

Age Distribution of Active Members

25 & Under	24
26 - 45	35
46 - 55	30
56 - 65	35
Over 65	113
Total Distribution	237

Male

0

Female

0

People with Disabilities

Hearing	10
Sight	
Ability	1
Other	

Christian Education

Birth 3	5	Grade 7	3
Age 4	6	Grade 8	2
Kindergarten	1	Grade 9	
Grade 1	2	Grade 10	2
Grade 2	3	Grade 11	1
Grade 3	2	Grade 12	1
Grade 4	3	Young Adults	
Grade 5	2	Over 25	10
Grade 6	4	Teachers/Officers	15
Total	62		

Racial Ethnic	Membership	Elders	Deacons	Male	Female
Asian	2	1			
Black					
African American					
African					
Middle Eastern					
Hispanic	198	10	8		
Native American	1				
White	41	1	1		
Other					
Totals	242	12	9	0	0

Potential Giving Units 110

Budgeted Income 229,000

Budgeted Expense 229,000

Receipts

Regular Contributions	228,500	Bequests	3,000
Capital Building Fund	2,570	Other Income	10,750
Investment Income		Subsidy or Aid	2,000

Expenditures

Local Program	224,000	Per Capita Apprt	8,058
Local Mission	9,500	Validated Mission	15,221
Capital Expenditures		Theological Fund	400
Investment Expenditures		Other Mission	

660

**SECOND PRESBYTERIAN CHURCH
CALLED SESSION MEETING
JANUARY 21, 2017**

Following officer training for members of the Session and Deacons, a Called Session Meeting was called to order with prayer by Moderator Rob Woodruff at 1:20 p.m.

The purpose of the meeting was to examine in-coming elders and deacons.

The Clerk declared that a quorum was present.

Elders present: Abel Mc Bride, Martha Powers, Anita Romero Torres, Ruth Montoya, George Huggins, John Van Dyke, Anna Torres, Moderator Rob Woodruff, and Clerk Beverly Chavez.

Elders elect present: Anita Abeyta (2nd term), Don Bixby and Reme Molo.

Deacons present: Bev Molo, Kelly Van Andel, Gloria Montoya, Ella Porragas, Mickey McHugh.

Deacons elect present: Sarah Keegan (2nd term) and Solema Newton.

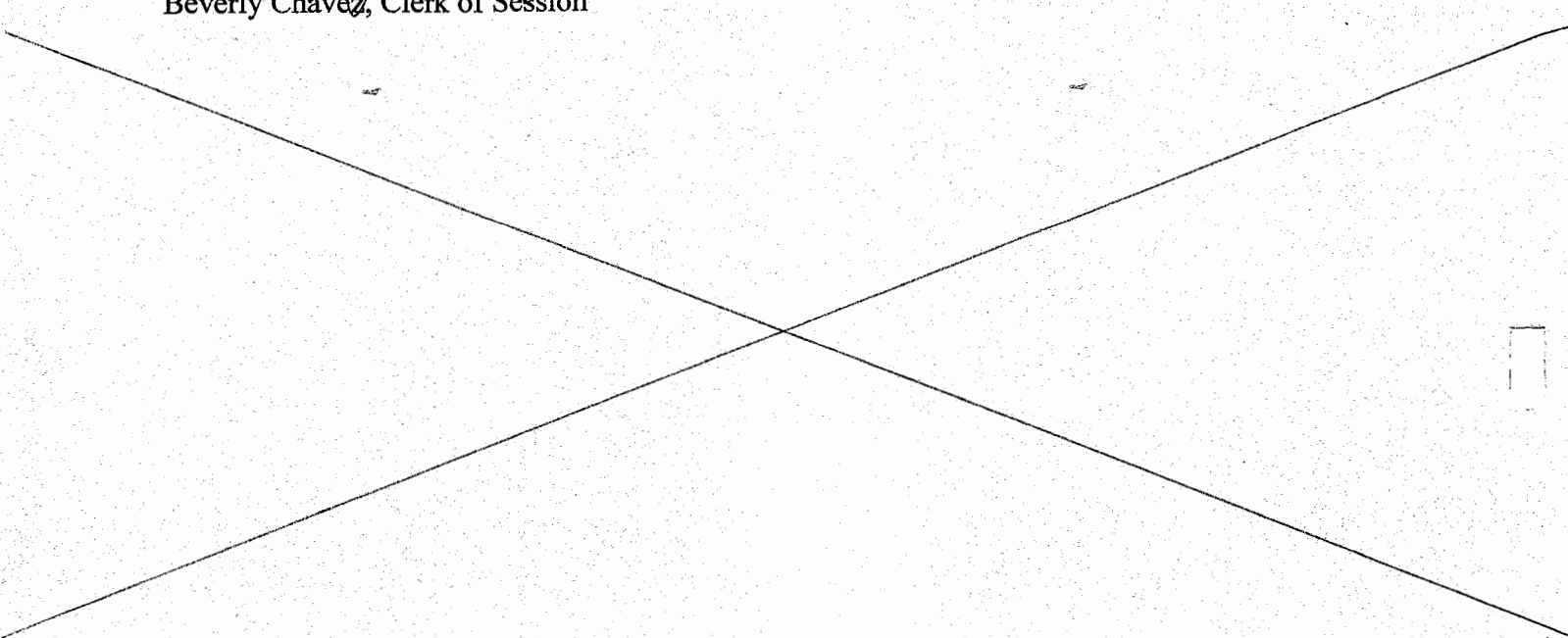
Session VOTED to begin the examination of the new elders and deacons. It was decided to examine them together. After hearing from each person as to why they would like to serve the congregation Session VOTED that examinations cease and that the officers would be installed at the Worship Service the next day, Sunday, January 22, 2017.

Session also VOTED to Lay on Hands even though all the new officers have been ordained and will be installed at the Service and be presented with new stoles to wear during serving Communion.

The meeting was adjourned with prayer by Ruling Elder Martha Powers at 1:30 p.m.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session



**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
January 24, 2017**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, January 24, 2017 in the fellowship hall of the church. After a potluck dinner, Beverly Chavez opened the meeting with devotions and prayer at 5:55 p.m. Moderator Rob Woodruff called the meeting to order at 6:00p.m.

Present: Moderator, teaching elder Rob Woodruff; ruling elders Anita Abeyta, Don Bixby, Kris Johnson, George Huggins, Ruth Montoya, Martha Powers, Anita Romero Torres, Anna Torres, John Van Dyke; and Deacon Gloria Montoya.

Excused: Ruling elders Pat Gilberto, Steve Montoya, and Ron Romero.

The Clerk declared a quorum was present

The agenda was approved by consensus.

DEACONS' REPORT – Gloria Montoya

1. Deacon Kelly Van Andel reported at the deacon meeting on January 15, 2017 that elders are interested in accompanying deacons on visits to the homebound.
2. Gloria gave extensive updates on visits made by the deacons and who was given communion.
3. Several Christmas cards were returned because of incorrect zip codes and addresses. We updated the deacon calling lists.
4. Session VOTED to let the deacons take pictures of members in the fellowship hall after some worship services, as well as some of the members they visit.

APPROVAL OF MINUTES

The minutes of the December 20, 2016 regular Session meeting were approved with edits.
The minutes of the January 21, 2017 Called Session Meeting were approved.

PASTOR'S REPORT

1. On December 24th (Christmas Eve) 168 people were served communion. On January 1, 2017 68 people were served communion.
2. Visits: Pas Vigil and Gabe Jaramillo.
3. Rev. Jaime Quiñones has agreed to continue as a parish associate. His visits have been a blessing for our church. Formalities will follow (COM, contract, etc.).

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

December Visits: Tom Gonzales, Jr. (2x), Ruth & Elifas Santillanes, Tillie Arellano, George Vigil, Ray & Elsie Chavez, Edulia Romero, Barbara Trujillo, Ernestine Arndt (2x), Esther Bernard, Ambrosio Ortega, Josephine Ringling, Margaret Perea, and Carlos Candelaria.

CLERK'S REPORT:

The following volunteered to open/close the church during the months of February 2017 – January 2018. They will also provide devotions for session the month they open/close.

February – Abel McBride	August – Kris Johnson
March – Reme Molo	September – Anna Torres
April – John Van Dyke	October – Martha Powers
May – George Huggins	November – Anita Romero Torres
June – Anita Abeyta	December – Ruth Montoya
July – Don Bixby	January – Pat Gilberto

BOOKKEEPER'S REPORT – John Van Dyke

The following reports were presented and John answered questions:

1. 2016 Spending December ACCOUNTS
2. 2016 Spending December ACCOUNTS (Non Budget Spending)
3. December 2016 Spending (Checks)
4. 2016 Non-Budget Activity through December
5. Income January 1st – December 31, 2016
6. Finish 2016 Finances
7. 2017 Pledge data with compare
8. 2016 Youth from Reserves through August

NEW BUSINESS:**REORGANIZATION OF RESPONSIBILITIES**

Session VOTED that the following be elected by consensus for a term of one year:

Clerk: George Huggins	Commissioners to Presbytery: Gloria Mirabal, Susie Chang, Abel McBride
Paying Treasurer: Mary Montoya	
Counting Supervisor: Lynn Gatewood	Alternates: Anna Torres, Anita Romero Torres
Bookkeeper: John Van Dyke	

Approved Martha Powers to serve as one of the elders to serve as a co-chair of the Nominating Committee.

The following volunteered as committee chairs:

Worship – Co-chairs – Co-Chairs Anita Romero Torres & Don Bixby
 Building & Grounds – Co-Chairs Abel Mc Bride & Reme Molo
 Christian Education – Anita Abeyta
 Mission – Anna Torres
 Hospitality – Martha Powers
 Membership and Evangelism – Pat Gilberto
 Nominating – tabled
 Stewardship & Finance – Ruth Montoya (Stewardship) & John Van Dyke (Finance)

Personnel – Kris Johnson
Live Wire – George Huggins

COMMITTEE REPORTS

1. Live Wire – George Huggins

Live Wire continues to virtually consult and collaborate.

- a. 9 items were distributed to the Announcements mail group, which has 160 members.
- b. Occasionally made adds/edits to Instant Church Directory and assisted with requests for support of installation and activation of the app.
- c. Christmas Eve video reached 190 people. Christmas morning worship and reception of a new member reached 198 people. Pictures of officer installation on Jan. 22 has so far reached 144 people.
- e. 226 copies of the December newsletter were mailed at the bulk mailing rate. Distribution of the PDF version of the NL via the email group went to 56.
- f. Updated the home page of the website with Ordinary Time events and changed the header picture.
- g. Assisted pastor with migration to new laptop and removed old computer from his office. Performed maintenance on DropBox "office" account. Updated Wifi network name and applied password.

2. Personnel – Kris Johnson

- a. Session VOTED to grant Pastor Rob Continuing Ed Leave January 28-29, which includes one Sunday. On Sunday, January 30th, Rob will attend his former pastor's Memorial Service in Boulder, Colorado.
- b. Future Continuing Dates: March 7 – 14, 2017, (8 days, includes 1 Sunday) Credo, intended for pastors who are early to mid career, invitation-only conference for PCUSA. The conference will help pastors gauge where they are on their journey as a pastor and plan for the future. Location: Wooded Glen Conference Center, Henryville, IN.
August 1-3, 2017, Colorado Pastor Conference. Provides pastors a time for solitude and includes small group presentations and prayer.
- c. Staff pay raises are deferred until further clarity on income.

3. Mission – Anna Torres

- a. The Martin Luther King, Jr. Multicultural Council Scholarship Celebration was held on Monday, January 16, 2017 at Congregation Albert. Martha Powers, Anna Torres, Gloria Mirabal and Jack Torres attended on behalf of Second Presbyterian Church. This year's recipient of the \$1,000 scholarship is Angeles Ruby Castorena, a senior at Manzano High School. She plans on attending ENNU in Portales, NM.
- b. Susie Chang has requested that Second Presbyterian Church participate in the Meals on Wheels program by taking a route delivering meals. Volunteers would take a route once a month for about one and a half hours to deliver these meals. Susie will present this request at the February 5, 2017 Sunday morning service.

- c. Pastor Rob and Martha Powers attended a meeting on Sunday, January 15th at First Presbyterian Church held to recruit participants for the mission trip to Guatemala in May. The deadline to apply is January 31, 2017.
- d. Pastor Beidy from our partner church in Matanzas, Cuba has requested Sunday School materials for Children. Beidy acquired Spanish curriculum materials when she was in Albuquerque two years ago and would like to continue using this same curriculum. She currently has materials to cover her until April 2017.
- e. The Martineztown Community Work Group is continuing to meet to contest a zoning plan that may change the atmosphere and safety of the community by allowing commercial zoning in the neighborhood.
- f. Members of Second Church prepared and delivered twelve chicken casseroles to St. Martin's Hospitality Center for Project Share on Christmas Eve.

5. Nominating – Anita Romero Torres & Pat Gilberto

- a. Leadership Training was held on Saturday, January 21, 2017. Thanks go out to Pastor Rob, Dr. Rev. Kay Hugging, Sharon Yates, Alicia Montoya, Gloria Montoya, George Huggins, and Anna Torres for leading us during training.
- b. Installation of elders and deacons was held on Sunday, January 22, 2017. It was a heartwarming ceremony with the outgoing leaders involved and many former elders and deacons coming forward for a laying on of hands.
- c. Celebration of our Church Leaders was held this same Sunday, during Fellowship time with a special cake.
- d. The 2017 Nominating Committee Slate for the Annual Congregational Meeting on Feb. 5 is James Bencomo, Lynn Gatewood, David Lopez, Alicia Montoya, and Mickey McHugh, who is representing the deacons.
- e. Pat Gilberto (elder) and Luella Gurule (deacon) need to be examined by the Session so that they can be ordained/installed.

6. Worship – Ruth Montoya

- a. Session VOTED to hold the "Souper Bowl of Caring" (a nationwide hunger project) on Sunday, Feb. 5th. Food collection will go to the Storehouse.
- b. The dedication of the naming of the Peace Garden, in honor of Rev. Jaime Quiñones, will take place on Sunday April 16, 2017.
- c. Session VOTED to consider remodeling the Sound Room, which would include patching walls, replacing flooring, removing current makeshift shelves, and a metal cabinet. These would be replaced with permanent shelving, cup-boards, and racks to accomodate paraments, banners, etc. No date has been set for this.
- d. Second Presbyterian and Grace Methodist Church will perform a two choir concert on April 30, 2017 at 3:00 p.m. The concert will take place in our sanctuary if Grace Methodists is determined to be too small. We would like permission to take up a free will offering in support of Family Promise, if Second Presbyterian is the host.

7. Christian Education – Anita Abeyta

- a. The kids had a good time on Christmas Eve.
- b. Sunday School attendance is steady; the kids are learning the Books of the Bible.
- c. We still need a music director for the kids.

8. Walk Through Committee for Family Promise – Anita Abeyta & Toby Montoya

- a. The staff has set up a small children's play area in the room east of the kitchen.
- b. There is a possible leak under the sink in the kitchen, no obvious damage.
- c. The kitchen was very dirty the day of the walk through.

9. Building & Grounds – Abel McBride

- a. B & G is in the process of having a graphite plaque made, naming the Peace Garden after Rev. Jaime Quiñones (this dedication was presented on October 2, 2017).
- b. We had a leak near the north parking lot entrance that we had have fixed (\$1500.00).
- c. We have 2 water meters that are used very little or not at all. We might take them out.
- d. We are still looking into purchasing new benches for the Peace Garden. Some families have expressed interest in dedicating some to family members.

10. Stewardship & Finance

- a. Session VOTED on the special offering in 2017 (OGHS, Pentecost, Peacemaking & Joy).
The week before each offering would be blacked out for other requests for money.

The meeting was adjourned with prayer by Pastor Rob at 8:50 p.m.

Respectfully submitted,

Beverly J. Chavez

Beverly Chavez, Clerk of Session

ANNUAL CONGREGATION/CORPORATION MEETING

Sunday, February 5, 2017

The Annual Meeting of the Congregation/Corporation of Second Presbyterian Church was held on Sunday, February 5, 2017. The meeting was called to order at 11:45 AM and opened with prayer by Moderator, Robert Woodruff.

The congregation VOTED to appoint Beverly Chavez as clerk pro tem.

The clerk declared a quorum present.

The clerk reported that the minutes of the Stated Meeting of the Congregation of December 4, 2016 were approved by the Session as requested.

The clerk MOVED that we ask the Session to approve the minutes of this meeting and that this be reported to the congregation at the next meeting. The motion was seconded and passed.

The purpose of the meeting was to:

1. receive the Annual Reports
2. election of the members at large of the Nominating Committee

The annual reports were distributed and any questions were directed to the appropriate committee of the Session.

John Van Dyke, the bookkeeper, summarized the financial report. John explained the Budget and Spending 2016. He reported that 35 pledging units raised their pledges for 2017. He volunteered to answer questions.

The congregation VOTED to receive the reports as distributed.

Anita Romero Torres came forward and brought four names to be placed in nomination to be elected as members-at-large. They are James Bencomo, David Lopez, Lynn Gatewood, and Alicia Montoya. Mickey McHugh will be on the committee representing the Deacons.

There being no nominations from the floor, the congregation VOTED to close nominations and elect this slate by acclamation.

There being no further business, the meeting was adjourned with prayer by member Lynn Gatewood at 11:55 AM

Respectfully submitted,

Beverly J. Chavez

Beverly J. Chavez, Clerk pro tem

☒ Approved

☐ Not approved

Rev. Dr. Robert Woodruff, pastor

Review listed in minutes of Presbytery

dated

March 11, 2017

Attest:

[Signature]

Chair: Session Review Team