

BOOKKEEPER'S REPORT: John Van Dyke

John presented the following reports and answered questions:

November 2013 Spending

2013 Spending and Budget compare November

Income Recap November 2013

Income January 1st – November 30, 2013

2013 Non-Budget Activity through November

2013 Non-Budget Activity through October

COMMITTEE REPORTS**A. Live Wire – Alicia Montoya**

- The committee is waiting for people to finish getting their pictures taken at the studio so that work on the church directory can continue.
- Alicia plans on taking a web design class at the Hispano Chamber of Commerce.

B. Membership and Evangelism – Emiko Chavez

- The committee is working on updating the Memorial Plaque

C. Hospitality – Lynn Gatewood

- Lynn helped with a reception for the family of Dan Sosa after Dan's Memorial Service. Dan was not a member of our church.

D. Personnel – Toby Montoya

- The committee is recommending a 3% raise for all church staff. Toby also advises that more people need to be trained to be money counters (offering).

E. Christian education – Susie Chang

- There will be a Christmas Pageant with the children participating during the Christmas Eve Service.
- A lock-in is planned for the youth on Saturday, January 4, 2014.

F. Stewardship and Finance – John Van Dyke

- John reported that about 75% of the pledges for 2014 have come in.

G. Worship – Ruth Montoya

- Ruth reported that the Advent Worship Services have been going well.

H. Mission – Trancito Romero

- A discussion on charging the wings organization \$50.00 a month for using the fellowship Hall two times a month took place. A decision to pursue this was tabled until further study takes place.

OLD BUSINESS:

An update on the transitioning of the Martineztown House of Neighborly Service was given by Rev. Woodruff. MHNS will be closed by January 31, 2014. The church will be taking over the utilities and insurance.

The meeting was adjourned with prayer at 8:15 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk pro tem

SECOND PRESBYTERIAN CHURCH

ANNUAL CONGREGATIONAL/CORPORATION MEETING**January 26, 2014**

The meeting of the Congregation/Corporation of Second Presbyterian Church was held on January 26, 2014 and called to order at 11:45 AM. The meeting was opened with prayer by Rev. Woodruff.

The clerk pro tem, Beverly Chavez, declared that a quorum was present. She also stated that the minutes of the Stated Congregational Meeting of November 10, 2013 had been reviewed and approved by the Session. The congregation VOTED that Session be authorized to review and approve the minutes of this meeting.

The purpose of this meeting is to:

1. elect 2 Elders
2. receive the 2013 annual Reports
3. hear a short report on the closing on the Martineztown House of Neighborly Service

The Nominating committee chairperson, Iris Sandoval, placed the following names in nomination to fill the vacancies on the Session: Carol Lopez, for the class of 2015 and Steve Montoya, for the class of 2016.

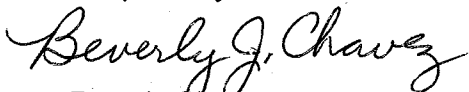
The congregation VOTED to accept these nominations.

A Motion was made and seconded to approve the 2013 annual Reports as presented. The congregation VOTED to approve the reports.

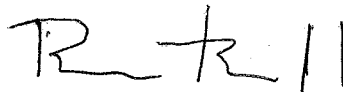
Rev. Woodruff gave a short report on the closing of the Martineztown House of Neighborly Service. In the near future there will be a meeting or forum on uses for the building space.

The meeting was adjourned with prayer by Rev. Jaime Quiñones at 11:55 AM.

Respectfully submitted,



Beverly Chavez,
Clerk pro tem



Rev. Robert Woodruff
Moderator

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
January 28, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, January 28, 2014 in the Fellowship hall of the Church. After a potluck dinner, Ruth Montoya and Beverly Chavez opened the meeting with devotions and prayer at 5:50 PM. Moderator Rob Woodruff called the meeting to order at 6:00 PM.

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, James Graham, Alicia Montoya, Ruth Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, John Van Dyke, clerk pro tem, Beverly Chavez, youth leader, Susie Chang, and Rob Woodruff, moderator.

Also present was Carol Lopez, elder- elect for the class of 2015 and Youth Leaders Susie and Francis Chang.

The Clerk pro tem declared a quorum was present.

The agenda was approved by consensus.

PRIVILEGE OF THE FLOOR

ORDER OF THE DAY

Youth leader Susie Chang gave a report on the youth activities held in January. There will be a senior high retreat at Ghost Ranch. Some of the youth activities require funding. Session VOTED to allow Susie and Francis Chang (Youth Leaders) to spend money at their discretion to pay expenses for the youth out of the Rev. Jaime Quiñones Fund.

BRC Report: There are a few minor projects that need to be finished, but no new projects are in the works.

The minutes of the December 17, 2013 Regular Session Meeting; the January 18, 2014 Special Called Session Meeting; and the January 26, 2014 Annual Congregational/Corporation Meeting minutes were presented and approved by consensus.

PASTOR'S REPORT

1. Communion was taken by 184 people on December 24, 2013. Communion was taken by 128 people on January 5, 2014.
2. Rob visited Lena De Herrera, Margaret Perea, and Edna Fowler. He and Rev. Jaime Quinones Served Communion to Ernestine Arndt and Richard and Mary Duran.
3. The Session VOTED to let the Coalition for Immigrant Justice use the Fellowship Hall on .

March 29, from 10:00 AM to 4:00 PM.

4. The 5th anniversary of the Mobile Food Pantry, which is held in the front parking lot the 2nd Wednesday of every month, will be February 12. Brad Brown and Michael Griego, who organized the mobile food pantry will teach the adult Sunday School class on February 9. Susie will announce on February 2, during the Children's Moment, that the congregation be asked to bring new children's shoes. The donated shoes will be presented to Brad and Michael during the February 9 Worship Service. Collections will take place through February 26, 2014.

PARISH ASSOCIATE 'S REPORT

Rev. Jaime Quinones' visitations for the end of November and December: Edna Fowler, Tillie Arellano, Dora Martinez (4x), Ruth and Elifas Santillanes (2x), Marie Vasquez, Ernestine Arndt (2x), Edulia Romero (2x), Salome George, the Sosa family, Tom Gonzales, Jr. (2x), Lena De Herrera, Richard and Mary Duran, and Margaret Perea (2X).

ORGANIZATION OF RESPONSIBILITIES

1. Election of Clerk: Beverly Chavez was elected by consensus to be the clerk for 2014.
2. Paying Treasurer: Approved Mary Montoya to be the Paying Treasurer.
3. Appointed counting volunteers (to be trained): Alicia Montoya, Trancito Romero, Iris Sandoval, Frances Chang, Lynn Gatewood, and Emiko Chavez. Toby Montoya and Esther Lopez have been counting volunteers.
4. Bookkeeper: Appointed John Van Dyke.
5. 2014 Committee Chairs
 - A. Christian Education: Anita Abeyta and Carol Lopez, co-chairs
 - B. Mission: Trancito Romero
 - C. Evangelism & Membership: Emiko Chavez
 - D. Stewardship & Finance: John Van Dyke and Emiko Chavez
 - E. Nominating: Iris Sandoval
 - F. Hospitality: Lynn Gatewood
 - G. Personnel: Toby Montoya
 - H. Building & Grounds: Steve Montoya
 - I. Music & Worship: Ruth Montoya and James Graham, co-chairs
 - J. Live Wire: Alicia Montoya
6. Presbytery Commissioners: The following were elected by consensus:
Ruth Montoya, Dora Martinez, and Alicia Montoya
Alternate Commissioners: Trancito Romero and Beverly Chavez
7. Officers of the Corporation: President: Trancito Romero, Vice-president: Solema Newton, Secretary: Beverly Chavez, and Treasurer: Mary Montoya
8. Appointed members to a committee to nominate members to the Nominating Committee: Lynn Gatewood and Ruth Montoya.

CLERK'S REPORT

1. Various items of correspondence were circulated.

2, Volunteers to open and close the build February through December, 2014 and also have devotions for the Session Meeting the month they are assigned to open and close:

February: Iris Sandoval; March: John Van Dyke; April: James Graham; May: Trancito Romero; June: Toby Montoya; July: Anita Abeyta; August: Carol Lopez and Ruth Montoya; September: Lynn Gatewood; October: Steve and Alicia Montoya; November: Emiko Chavez; December: Ruth Montoya.

BOOKKEEPER'S REPORT

John presented the following reports and answered questions:

- 2013 Spending and budget Request for 2014
- Budget Income and Spending 2013
- December 2013 Spending
- 2013 Non-Budget Activity through December
- 2013 Spending and budget compare December
- Income January 1st – December 30th, 2013

Also presented was the Income Recap December 2013 (Counting and Recording).

The members of the Session discussed the Budget and Spending, including the added expenses of taking over the Martineztown House of Neighborly Service space. Session VOTED to have a congregational meeting on March 2, 2014 to discuss the MHNS space. Rob will draft a letter that will be emailed to the Session members prior to the meeting for their perusal.

Session VOTED to have the rent paid by Camino de Vida go to Second Presbyterian Church as of February 1, 2014.

COMMITTEE REPORTS

1. Worship Committee – Ruth Montoya

a. The new hymnbooks were dedicated and used for the first time on January 26, 2014.

Members and friends of the church are invited to "purchase" a book(s) in honor or memory of a loved one. Dedication bookplates will be placed in the hymnbooks.

b. Session VOTED to approve the following Communion schedule for 2014:

January 5: Epiphany of the Lord

February 2

March 2: Transfiguration of our Lord

March 5: Ash Wednesday

April 6:

April 17: Maundy Thursday

April 20: Easter Sunday

May 4

June 1

June 15: Trinity Sunday

July 6

August 3

September 7

October 5: World Communion Sunday

November 2: All Saints' Day

December 7

December 24: Christmas Eve

2. Live Wire – Alicia Montoya

The 2014 Second Presbyterian Church Directory is currently undergoing revisions. We are hoping for a publication date in March. Help will be needed to edit the directory.

3. Nominating Committee - Iris Sandoval

Iris reported that the two remaining Elder positions have been filled by Carol Lopez (Class of 2015) and Steve Montoya (Class of 2016).

4. Hospitality Committee – Lynn Gatewood

Session VOTED to hold the Session sponsored turkey dinner scheduled for Feb. 9, 2014 on February 16, 2014, due to our church hosting the Presbytery Meeting on February 7th and 8th.

5. Personnel – Toby Montoya

- a. The committee recommended approval for Pastor Rob's vacation from Saturday, February 1, 2014 through Monday, February 3, 2014.
- b. Recommended that Rev. Jamie Martinez be given a more flexible schedule from February 1, 2014 through May 15, 2014 to tend to matters of a family nature that require more attention. Also, her work schedule has doubled. She will, however, still be available as required. Session VOTED to approve the flexible schedule.
- c. Session VOTED to hire Beverly Chavez as Administrative Assistant at Second church. She will go through the process of hiring and orientation according to the position's stated job description. Until she reaches the targeted ten hours per week, Beverly will be paid commensurate to the hours actually worked.

6. Mission – Trancito Romero

- a. The committee worked on their budget for 2014. In the process they reviewed all of the organizations they do mission work with, their funding and whether to continue working with them.
- b. Trancito Romero and Martha Powers attended the MLK Multicultural Council celebration. Our church's donation of \$1000.00 was awarded to Courtney Wolf, a student at La Cueva High School in Albuquerque.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 9:20 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
CALLED SESSION MEETING
February 16, 2014**

The meeting was called to order with prayer by moderator Rev. Rob Woodruff at 9:40 AM

The purpose of the meeting was to examine elders-elect Carol Lopez and Steve Montoya.

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, James Graham, Alicia Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, John Van Dyke, moderator Rob Woodruff, and clerk Beverly Chavez.

Also present: Carol Lopez and Steve Montoya.

A motion was made, seconded and passed to begin the examination Carol and Steve.

Carol and Steve each told their histories and why they accepted the call to become elders. After examinations Session VOTED that examinations cease and that Carol Lopez (Class of 2015) and Steve Montoya (Class of 2016) be ordained and installed as elders at the 10:30 Worship Service following the meeting.

The meeting was adjourned with prayer by Rev Rob Woodruff at 10:10 AM.

Respectfully submitted,



Beverly Chavez, Clerk

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
February 18, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, February 18, 2014 in the church's Fellowship Hall. After a potluck dinner, Iris Sandoval opened the meeting with devotions and prayer at 5:55 PM. Moderator Rob Woodruff called the meeting to order at 6:06 PM.

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, James Graham, Carol Lopez,

Toby Montoya, Alicia Montoya, Steve Montoya, Trancito Romero, John Van Dyke, Moderator Rob Woodruff, and clerk Beverly Chavez.

The clerk declared a quorum was present.

The agenda was approved by consensus.

Session VOTED to extend an invitation to the Deacons to have a representative present at all regular Session meetings.

The minutes of the January 28, 2014 regular Session Meeting and the Special Called Session Meeting of February 16, 2014 were presented and approved by consensus.

PASTOR'S REPORT

1. Communion was taken by 116 people on February 2, 2014.
2. Rob visited Edna Fowler, Joyce Leavitt, Carlos Candelaria and Dora Martinez.
3. A person was interested in purchasing three chrome chairs that are in Fellowship Hall. Session decided by consensus **not** to sell the chairs.
4. There has been a question about keeping the newly installed fire doors open during the Service because they are heavy and could hurt someone if they slammed. Rob will talk to the architect, Devin Cannady about the fire code concerning these doors.
5. Rob reported that the Wings organization will pay the church \$25.00 each time they meet in the Fellowship Hall.
6. Rob gave an up-date on the letter he is drafting about the space at MHNS. Session members gave input on the draft. Meanwhile, the custodian will clean MHNS once a week instead of two times a week. the Transition Team will meet to make a decision about which, if any, phone lines to keep.
7. Camino de Vida would like to purchase the Martineztown House of Neighborly Service van. It was decided that we would offer to sell it for \$500.00.

PARISH ASSOCIATE'S REPORT – Jaime Quinones

Rev. Quinones visits for the end of December and January: Ernestine Arnde (4x), Margaret Perea (4x), Edna Fowler (2x), Ken and Ida Wright, Marie Vasquez, Pas Vigil, Ray and Elsie Chavez, Fred Reinke, Joe and Barbara Trujillo, Elifas and Ruth Santillanes, jesephine Ringling, Jerry Martinez, Nora Graeme, Tom Gonzales, Jr., Richard and Mary Duran.

Jaime officiated at the Memorial Service for Richard Duran, Jr. on February 4, 2014. He died on January 28, 2014. Committal was at the National Cemetery in Santa Fe, NM.

CLERK'S REPORT

1. Various items of correspondence were distributed.
2. Session VOTED to approve the Statistical Report for 2013.
3. Session VOTED to fill out the Racial Ethnic part of the Statistical Report for 2014.

BOOKKEEPERS REPORT – John Van Dyke

John presented the following reports:
January 14, 2014 Spending

Income Recap for January 2014
2014 Non-Budget Activity through January

COMMITTEE REPORTS

Worship – James Graham

1. 90 hymnbooks have been dedicated in honor/memory
2. The Church of the Risen Savior Catholic Church is going to join us for the Good Friday Service.

Live Wire – Alicia Montoya

1. Editing continues on the new Church Directory
2. George Huggins has updated the website with new pictures and new information.
3. A short Bio is needed from the new Session members and deacons to be placed on the website and the February and March Newsletter.
4. Live Wire would like to initiate a monthly statement during the announcements in the Worship Service. Committee chairs would give a brief statement about their current activities, upcoming projects, future goals, and if needed ask for participation from the congregation. Also, the congregation would be directed to seek our further information on any of our committees via the pictorial board, newsletter or the website and to contact them directly.

Building and Grounds – Steve Montoya

1. Building & Grounds will meet immediately following the Men's Group Meeting on the third Saturday of the month.
2. The first Saturday of the month will be a work day from 9 AM to 12:00 PM
3. A sign up sheet will be posted in Fellowship Hall for people to report repairs that need to be done in and around the building.
4. Steve will meet with Orlando Duran to hand off duties, information, keys, etc.

Christian Education – Anita Abeyta

1. The committee met on Wednesday February 12, 2014. Curriculum was discussed.
2. Visited two of the Sunday School classes to get a feel for how things run. A Sunday School Superintendent is needed to oversee the classes on Sunday mornings, order materials, et.

Mission – Trancito Romero

1. Session VOTED to let the committee collect items for St. Martin's Hospitality Center. A fiesta will be held after Easter with First Presbyterian Church and Camino de Vida to sort the items collected.

Hospitality – Lynn Gatewood

1. Lynn gave an up-date on the work the committee did for the Presbytery Meeting and the Session Turkey Dinner meal.

Personnel – Toby Montoya

1. 23 out of 40 pastor evaluation forms have been returned. Results of the evaluation will be forth coming.

2. Training for money counters will continue.
3. Pastor Rob requests vacation for March 6 – 10, 2014.
4. Session VOTED to let the money collected for the selling of aluminum cans go to the Presbyterian Men's group.

Membership and Evangelism – Emiko Chavez

Emiko reported that the committee is still working on the church rolls and sending out cards to visitors.

Stewardship and Finance – John Van Dyke

Session VOTED to take the following National Church Offerings:

One Great Hour of Sharing (on Palm Sunday)

Pentecost

Peacemaking (in October)

Christmas Joy Offering (last Sunday of Advent)

Old Business:

A discussion was held on the budget (no budget has been approved for 2014).

The meeting was adjourned with prayer by elder Toby Montoya at 9:50 PM

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SPECIAL CALLED SESSION MEETING
February 26, 2014**

A Special Called Session Meeting was held at the Martineztown House of Neighborly Service. The meeting was called to order by Moderator Rob Woodruff at 6:15 PM.

Members present: Lynn Gatewood, Iris Sandoval, John Van Dyke, James Graham, Carol Lopez, Ruth Montoya, Trancito Romero, Anita Abeyta, Moderator Rob Woodruff, and Clerk Beverly Chavez.

Also present: Chad Poole, Devin Cannady and Marie Kenny.

The purpose of the meeting was to find out details of work that has been done on the building to bring it up to code and learn more about the expenses (electricity, gas, water, insurance, etc) that have been paid by MHNS.

Chad Poole handed out worksheets with all of the expenses.

The January through December 2013 expenses were studied and discussed. Suggestions were made for consolidating and terminating some services.

Devin Cannady, the architect in charge of the construction, took the group on a walk-through of the facility and explained the remodeling that was done to bring the building up to code.

There will be a Called Congregational meeting following the Worship Service on March 2, 2014 to bring the members of the congregation up to date on what has been done.

Work done to bring the building up to code for Education/Assembly will be explained.

The rent money we are getting from Camino de Vida now that the church has taken over the building.

1. Who is in charge of the building's up-keep?
2. New Annex Committee: Toby Montoya, Steve Montoya, Trancito Romero, Iris Sandoal, and Rob Woodruff ex officio member.
3. This committee will act on behalf of the church in relation to the annex. The committee plans to meet on March 3, 2014 at 5:30 PM.
4. It was suggested that any ideas for the building be put in writing.

The meeting was adjourned with prayer by Elder Ruth Montoya at 7:55 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

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Church Report 2013

PIN Number 5089
Presbytery Number 380620

Church

Address 812 Edith Blvd NE
City/State Albuquerque, NM 87102
Phone 505-242-8005
Email spchurch1002@qwestoffice.net
Web Site www.secondpresabq.org
Fax 505-242-6097

Membership

Prior Active Members 225

Gains

17 & Under 4
 18 & Over 4
 Certificate 4
 Other

Total Gains 12

Losses

Certificate
 Deaths 4
 Other

Total Losses 4

Total Active Members 233

Baptized 92
 Other Participants 40
 Total Adherents 365
 Female Members 134

Average Attendance 140

Affiliate Members 1

Baptisms

Child Baptisms 7
 Adult Baptisms

Officers

Male Session 4
 Female Session 8
 Male Deacons 6
 Female Deacons 3

Age Distribution of Active Members

	Male	Female
25 & Under	0	0
26 - 45	0	0
46 - 55	0	0
56 - 65	0	0
Over 65	0	0
Total Distribution	0	0

People with Disabilities

Hearing

Sight

Mobility

Other

Christian Education

Birth 3	7	Grade 7	2
Age 4	5	Grade 8	3
Kindergarten	4	Grade 9	
Grade 1		Grade 10	4
Grade 2	2	Grade 11	3
Grade 3		Grade 12	
Grade 4	6	Young Adults	4
Grade 5	1	Over 25	18
Grade 6	4	Teachers/Officers	18
Total	81		

Racial Ethnic	Membership	Elders	Deacons	Male	Female
Asian				0	0
Black				0	0
African American	0	0	0	0	0
African	0	0	0	0	0
Middle Eastern	0	0	0	0	0
Hispanic				0	0
Native American				0	0
White	233	12	9	99	134
Other				0	0
Totals	233	12	9	99	134

Potential Giving Units 160**Budgeted Income** 191,528**Budgeted Expense** 213,269**Receipts**

Regular Contributions	173,979	Bequests	
Capital Building Fund	1,486,000	Other Income	5,640
Investment Income	4,200	Subsidy or Aid	

Expenditures

Local Program	175,666	Per Capital Apprt	7,425
Local Mission	1,507,400	Validated Mission	1,744,700
Capital Expenditures	2,917	Theological Fund	500
Investment Expenditures		Other Mission	89,600

**SECOND PRESBYTERIAN CHURCH
CALLED CONGREGATIONAL MEETING
March 2, 2014**

The Meeting was opened with prayer by Rev. Rob Woodruff at 11:50 AM.

The Clerk declared a quorum was present.

The purpose of the meeting was to give the congregation an up-date on the building which was the Martineztown House of neighborly Service.

Rev. Woodruff gave a brief history of the closing of MHN and how it came about. He thanked the past boards and the Ladies Auxiliary for their years of service.

Rev. Woodruff informed the congregation about a suggestion box that has been placed in Fellowship Hall. A Transition Team, made up of Iris Sandoval, Trancito Romero, Toby Montoya, Steve Montoya, and Rev. Woodruff, member ex officio, will be studying the expenses involved with maintaining the building. The congregation was encouraged to give suggestions (in writing) on ideas for building use.

Dimensions of the upstairs and downstairs were given and a report of the expenses incurred on the utilities, phone lines, cleaning, etc. were given.

An up-date on the pledge giving was presented: Pledge giving is up but expenses are also up.

There are four possibilities on how to use the space:

- Space for youth and Sunday school
- Find a way for the space to have a mission emphasis.
- Lease the space and generate revenue.
- Some form of a hybrid.

We will continue to let Camino de Vida rent the space until they find their own space.

Clarification: Use of email and mailed communication will be used to keep the congregation informed. Information will be shared in a timely manner.

The meeting was adjourned with prayer by Rev. Jaime Quinones at 12:10 PM

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH

SESSION MEETING

March 18, 2014

The Session of Second Presbyterian church met for a regular meeting on Tuesday, March 18, 2014 in the church's Fellowship Hall. After a potluck dinner, Moderator Rob Woodruff opened the meeting with devotions and prayer at 5:50 PM.

Members present: Anita Abeyta, Lynn Gatewood, James Graham, Carol Lopez, Alicia Montoya, Ruth Montoya, Trancito Romero, Clerk Beverly Chavez, and Moderator Rob Woodruff.

Members excused: Steve Montoya, Toby Montoya, Emiko Chavez, and John Van Dyke.

Also present: Abel McBride, representing the Deacons and the BRC, and youth coordinators Francis and Susie Chang.

The clerk declared a quorum present.

The agenda was approved by consensus

ORDER OF THE DAY

1. Abel McBride gave a report on the work of the Deacons, BRC and Presbyterian Men's group.
Deacon Report: A list of names who are Farthest Pew Communicants was handed out as well as the deacons assigned to each person. Fourteen shut-ins are being served Communion by assigned deacons.
2. BRC Report: A list of work that has been completed on the building was presented.
3. Abel requested use of the building on May 17, 2014 for the Hispanic Presbyterian Men's Meeting.
Session VOTED to allow the group to use the building all day.
4. Francis and Susie Chang gave an up-date on the youth activities. Some of the activities require funding beyond what is provided in the budget. Session VOTED to allow the youth to sponsor a pancake breakfast on May 11, 2014 (Mothers' Day) before the Worship Service and that the funds raised go to the youth program.

The minutes of the February 18, 2014 monthly Session Meeting, the February 26, 2014 Special Called Session Meeting, and the March 2, 2014 Called Congregational Meeting were approved.

PASTOR'S REPORT

1. On March 2, 2014, 115 people were served communion. Communion was served by intinction at the Good Friday Service on February 5, 2014.
2. Visitations: Edna Fowler, Tomas and Consuelo Atencio, Carlos Candelaria, Joyce Leavitt, and Yvonne Gallegos.
3. Session VOTED to spend \$100.00 from the hardship Fund to send to Paul and Sunny Gallegos.
4. Suggested dates for the Triennial Visit: June 3, 4, or 24, 2014.
5. suggested dates for the Session retreat: July 18 & 19, 2014.

PARISH ASSOCIAT'S REPORT- Rev. Jaime Quiñones

Visitations: Ramona vigil (2x), Richard and Mary Duran (3x), Salome George (2x), Sarah Maestas, Carlos Candelaria (3x), Tillie Arellano, Tom Gonzales, Jr. (2x), Ruth and Elifas Santillanes, Marie Vasquez, Margaret Perea, Pas Vigil, Raymond and Elsie Chavez, and Maria Barela.

CLERK'S REPORT

Various items of correspondence were circulated.

BOOKKEEPER'S REPORT-John Van Dyke

The February 2013 spending and Income February 1st – 28, 2014 were handed out.

COUNTING TREASURER'S REPORT

Dora Martinez had a meeting with the elders who are assigned to count money. She will be working with two people at a time to train them.

Because only designated counters should be handling money it was decided that these people would collect the money when there is a fundraising lunch. Session VOTED to keep \$100.00 in denominations of ones and fives in the vault to use for change. Because of the distractions and lack of room in the church office, Session VOTED to have a computer set up in an office down the hall so that the people counting the money will have their own space.

COMMITTEE REPORTS**A. Worship – Ruth Montoya and James Graham**

- The committee will meet on march 26, 2014 at 5:30 PM.

B. Live Wire – Alicia Montoya

- The Directory is in the final stages of being edited. announcements of church events are being emailed to the congregation
- Holy Week events will be published in the Albuquerque Journal.

C. Building and Grounds – Steve Montoya

- There was a good turn out for the first work day on February 1, 2014.
- A "Work to be Done" list has been posted on the bulletin board in the Fellowship Hall. Eventually an electrician is going to have to address some of the electrical issues in the stairwell leading to the upstairs Sunday school rooms.

D. Mission – Trancito Romero

- The committee agreed to donate \$50.00 to a migrant family living in Albuquerque.
- The committee voted to request \$140.00 for the cost of food at the culminating Lenten Mission Project on April 27, 2014. The const for the Salsa Band special music will be \$300.00 and is to be paid by Camino de Vida, First Presbyterian Church and Second Presbyterian Church.

E. Christian Education – Anita Abeyta and Carol Lopez

- The committee met on March 5 and planned the Eggstravanza (April 19).
- Sam Porragas has volunteered to be the Sunday School Superintendent.
- Some of the members attended the first Bible School Meeting at First Presbyterian Church.

F. Membership and Evangelism- Bev Chavez

- There are plans for a membership class to be held in the near future.

G. New Space Committee – Ruth Montoya

- The initial meeting was held on March 3, 2014. Ruth summarized the suggestions that have been put in the suggestion box. The next meeting will be held on March 25, 2014.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 8:25 PM.

Respectfully submitted,

Beverly Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
April 22, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, April 22, 2014 in the church's Fellowship Hall. After a potluck dinner, Elder James Graham opened the meeting with devotion and prayer at 5:50 PM. The meeting was called to order by Moderator Rob Woodruff at 6:00 PM.

Members present: Lynn Gatewood, James Graham, Carol Lopez, Ruth Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, John Van Dyke Clerk Beverly Chavez, and Moderator Rob Woodruff.

Also present: Deacons Sarah Keegan and Abel McBride

Members excused: Steve Montoya, Alicia Montoya, Emiko Chavez, and Anita Abeyta

The clerk declared a quorum was present.

The agenda was approved by consensus.

Order of the Day

Sarah Keegan gave a report on the communicants the Deacons take communion to. The Deacons would like to adopt a different Communion Service to take to the shut-ins. By consensus, it was decided to let the deacons use the Communion Service that best suits the communicant.

Abel McBride gave the background on how giving crosses to incoming deacons came about.

The minutes of the March 18, 2014 Stated Session Meeting were approved.

PASTOR'S REPORT – Rev. Rob Woodruff

On April 6, 2014, 118 people were served Communion.

Visitations: Nora Graeme and family (2x), Max Esquibel, Dora Martinez, George and Vera Vigil, and Mary Duran.

Session VOTED to let a Boy Scout troop sleep over in the building on June 22, 2014.

Camino de Vida will be able to keep the computers used in the Lab and be in charge of them.

Session VOTED to let Joyce Leavitt solicit funds for NAMI (National Association for Mental

Illness)

Session VOTED to have the Birthday and Thank Offering on May 18, 2014

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quinones

Visitations: Edna Fowler (2x), Ernestine Arndt, Mary Duran (2x), Elifas and Ruth Santillanes, Carlos Candelaria, Salome George, Tom Gonzales, Jr., Marie Vasquez, George Vigil, Rev. Robert Boughton, Eleanor Romero, Lena De Herrera, Esther Barnard, and Tom and Solema Newton.

CLERK'S REPORT

Various items of correspondence were circulated.

BOOKKEEPERS REPORT – John Van Dyke

The March 2014 Spending and Income were handed out. The 2013 Spending and Budget Request for 2014 was handed out and there was discussion about the spending.

COMMITTEE REPORTS

A. Worship – Ruth Montoya and James Graham

There will be a training session in the near future for deacons, acolytes, elders, and ushers.

B. Live Wire – Alicia Montoya

The Directory is in the final stages of being edited. Announcements of church events are being emailed to the congregation.

C. Building and Grounds – Steve Montoya

The workdays held on the first Saturday of the month are going well. The "To Do" list is being used and repairs are being made on a regular basis.

D. Personnel – Toby Montoya

The committee met on April 3, 2014 for Rob's evaluation. Toby read the report to the Session

E. Mission – Trancito Romero

There will be a Mission Fiesta on April 27, 2014 from 4:00PM to 7:00 PM at First Presbyterian to sort the items collected during Lent.

F. Christian Education – Carol Lopez

The Eggstravaganza was a success.

G. Stewardship and Finance – John Van Dyke

After discussing the Spending and Budget Requests, Session VOTED to decrease our giving to the

General Assembly Synod, and the Presbytery of Santa Fe from \$13,173 to \$10,000.

A motion was made that we approve the spending budget with changes that were made.

Session V VOTED to approve the budget.

Session VOTED to move the balance of the Cal Gatewood Memorial Fund, \$580.00 to go into the Hymnbook fund.

Session VOTED that \$1,000 for the keyboard would come from Capital Reserves.

Session VOTED to allow John Van Dyke have read only access to online banking, pending that the bookkeeper cannot use the online banking to make any transactions.

NEW BUSINESS:

Session VOTED to send Danielle Bellini \$100.00 from the Rev. Jaime Quinones Education Fund.

The Meeting was adjourned with prayer at 8:45 PM by Rev. Rob Woodruff.

Respectfully submitted,

Beverly J. Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
MAY 20, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, May 20, 2014, in the Fellowship Hall of the church. After a potluck dinner, Trancito Romero opened the meeting with devotions and prayer at 5:50 PM. Moderator Rob Woodruff called the meeting to order at 6:00 PM.

Members present: Carol Lopez, Lynn Gatewood, Toby Montoya, Alicia Montoya, Steve Montoya, Trancito Romero, John Van Dyke, Anita Abeyta, Moderator Rob Woodruff, and Clerk, Beverly Chavez.

Members excused: Emiko Chavez, James Graham, Ruth Montoya, and Iris Sandoval.

Also present: Nancy Montoya

The Clerk declared a quorum present.

The Agenda was approved by consensus.

ORDER OF THE DAY

Nancy Montoya gave a report on the work of the Deacons. Communion was served to members (Communion to the Farthest Pew): Mary Duran, Maria Barela, Josephine Ringling, Elifas & Ruth Santillanes, Ernestine Arndt, and Marie Vasquez

MINUTES

The minutes of the April 22, 2014 Session meeting were approved with corrections.

PASTOR'S REPORT:

- Communion was taken by 118 people on April 6, 2014.

- Visitations: Emiko Chavez, Serena Griego, Anita Chavez, Jill McBride, Max Esquibel (5x), Kris Johnson, and Ray & Elsie Chavez.
- Divine Redeemer Presbyterian Church in San Antonio would like to use the Building July 13 – 18, 2014. Session **VOTED** to let them stay at the church. We will have some mission projects for them.
- Session **VOTED** to let the Vanderbilt Alternative Spring Break stay in the building February 28 – March 7, 2015.
- Building Use Task Force Meeting
The group met on May 13, 2014 and covered the following points: The contract between Camino de Vida and the Session needs to be updated; All MHNS bills have been transferred to the church. Two water lines that are barely used have a non-negotiable monthly charge. Cancellation of lines to be considered (total \$71.18); change of address: Messages left at zoning office; Telephone/internet: With help from David Martinez, plan is to cancel MHNS phone lines and internet at MHNS which will potentially save more than \$3,600 a year. Access points ordered and cable will be purchased with installation planned for 5 – 17 – 14; Trancito Romero will contact the Adkins family to request MHNS trust be switched over to the church.

PARISH ASSOCIATE'S REPORT: Rev. Jaime Quiñones

Visitations for April: Mary Duran, Ruth and Elifas Santillanes, Salome George, Tillie Arellano, Edna Fowler, Tom Gonzales, Jr., Margaret Perea, Ernestine Arndt, Maria Barela, Adrian Martinez, Eleanor Romero, Max Esquibel, and Nora Graeme. Took Communion to Marie Vasquez with Deacon Mario Romero.

CLERK'S REPORT:

The Clerk circulated several pieces of correspondence.

BOOKKEEPER'S REPORT – John Van Dyke

John handed out the following reports and answered questions.

2014 April Spending

April 2014 Checks

Income Recap April 2014 Income January 1st – April 30, 2014

2014 Non-Budget Activity through April

Session **VOTED** to have the Reyna Salazar and Lillian Chavez Memorial Fund be used for new hymnbooks. Bookplates will be placed in the hymnbooks noting this.

COMMITTEE REPORTS:

1. Building and Grounds – Steve Montoya

There will be a congregation workday on June 7, 2014. The custodian, Frank Cavalier, will service the swamp coolers and be reimbursed for materials he purchases.

2. Live Wire – Alicia Montoya

The new directories will be distributed in 2 weeks.

Timothy Kee Williams Memorial Fund

Session **VOTED** to establish a Timothy Kee Williams Memorial Fund which would be designated to cover expenses needed by the Christian Education Committee to help maintain a safe, secure and joyful environment for children and youth at Second Presbyterian Church. It would cover expenses such as background checks for any adult interacting with kids, various teacher training subjects, child safety training, information regarding child abuse recognition, first aid certification, and other related areas regarding the health and well-being of the children of our church.

3. Christian Education – Anita Abeyta and Carol Lopez

The committee is lining up teachers for the Sunday School program which will begin in September. Vacation Bible School will be held at Menaul June 9 – 12, 2014. There will be a training session after church on June 1, 2014. Cleaned out the supply room in the 4 & 5 yr old room.

4. Personnel – Toby Montoya

Session **VOTED** to grant vacation time to Rob June 10 – 12, 2014.

NEW BUSINESS:

1. Session **VOTED** to ask Abel McBride to give a report at the next Session meeting on any outstanding work that needs to be done to complete the tasks of the BRC.

The meeting was adjourned with prayer at 8:45 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
June 17, 2014**

The session of Second Presbyterian church met for a regular meeting on tuesday, June 17, 2014 in the Fellowship Hall of the church. After a potluck dinner, Toby Montoya opened the meeting with devotions and prayer at 5:50 PM. Moderator rob Woodruff called the meeting to order at 6:00PM.

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, Carol Lopez, Ruth Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, John Van Dyke, clerk Beverly Chavez, and Moderator Rob Woodruff.

Member excused: James Graham.

Also present: Nancy Montoya and Abel McBride

The Clerk declared a quorum present.

The Agenda was approved by consensus.

ORDER OF THE DAY

Nancy Montoya represented the Deacons and gave a report on the Communion to the Farthest

Pew. Session VOTED to always have the Deacons and Mission fundraising meal on Pentecost Sunday and to keep the menu the same every year. Session VOTED to allow the purchase of 3 rolls of stamps for the Deacon mailings.

Abel McBride represented the BRC and reported that there are several loose ends that need to be addressed (electrical and venting problems with some of the air conditioners), as well as the problem with small section of the metal roof on the sanctuary which flaps when it is windy. When these issues are taken care of the BRC will be disbanded.

The minutes of the May 22, 2014 Session meeting were approved, by consensus, as presented.

PASTOR'S REPORT

- Communion was served to 114 people on June 1, 2014. On June 15, 2014, 104 people were served Communion (Trinity Sunday).
- Visitations: Harry Hogan (2x), Jeannie Hogan, Ruth & Elifas Santillanes, Edna Fowler(2x), Josephine Ringling, Ray Barela, and the Gurule family.
- The Triennial visit is scheduled for June 24, 2014 at 7:00 PM.
- Officiated with Rev. Jaime Quinones at Max esquivel's Memorial service on June 8, 2014.
- Max died on June 4, 2014.
- Officiated at Edna Valverde Fowler's Memorial Service on June 16, 2014. Edna died on June 4, 2014.
- There will be not be a regular Session Meeting at Second Church in July. There will be a Session Retreat at Glorieta on July 26&27, 2014. A Session meeting will be held at the retreat.
- A building use task force Meeting is scheduled for July 1, 2014 at 5:30 PM.
- Several activities are planned for celebrating our 125th Anniversary. On July 6, the Worship Service will be held at Hart Park on the Menaul High School Campus with a picnic following the worship Service. In august we will have a celebration meal and send out invitations to other congregations and the Presbytery.
- In September there will be a meal, a play written by on of our members and the reading of a historical narrative put together by one of our members.
- In October we will honor the members of the church who are in their 80's and 90's.

CLERK'S REPORT

Several items of correspondence were circulated.

BOOKKEEPERS'S REPORT – John Van Dyke

John presented the following reports and answered questions:

- May 2014 Non-Budget Activity through May
- Income January 1st – May 31, 2014
- Income Recap May 2014
- 2014 Spending May
- May 2014 checks and transfers

COMMITTEE REPORTS

A. Building & Grounds – Steve Montoya

The committee sponsored a work day on June 7. The work focused on the outside of the building.

Broken sprinkler heads were fixed and appointments are scheduled for estimates on reinstalling the automatic sprinkler system.

Frank Cavalier set up and serviced the swamp coolers.

The sign-up sheet is on the bulletin board in Fellowship Hall. This system seems to be working well.

A work group from Divine Redeemer Presbyterian church will be here July 13-18, 2014.

Suggestions are welcome for projects to have the group complete.

B. Live Wire – Alicia Montoya

The new Church Directory for 2014 has been distributed.

Alicia asked Session members to check out the Church Web site and make suggestions.

C. Christian Education – Anita Abeyta

Vacation Bible School was held June 9–12, 2014. Everyone seemed to have a good time.

The christian Education Committee is suggesting that the Sunday School students attend the Worship Service the first Sunday of the month so that they can participate in the Service.


This would not include the preschool and kindergarten students.

D. Membership & Evangelism – Emiko Chavez

There will be a new member class on June 21, 2014.

The meeting was adjourned with prayer by Rev. Rob Woodruff at 8:45 PM.

Respectfully submitted,


Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH

CALLED SESSION MEETING

July 13, 2014

The meeting was opened with prayer by Rev. Dr. Rob Woodruff at 9:20 AM.

Members present: Emiko Chavez, Lynn Gatewood, James Graham, Toby Montoya, Ruth Montoya, Iris Sandoval, John Van Dyke, Moderator Rob Woodruff, and Clerk Beverly Chavez.

Also present: Tiffany Gallegos, Christine Garcia, Mickey McHugh, and Kelly Van Andel.

The Clerk declared a quorum present.

The purpose of the meeting was to examine Tiffany, Christine, Mickey and Kelly for membership into Second Presbyterian Church.

Session VOTED to begin the examination. After hearing from each person Session VOTED that examination cease. The Session welcomed the new members.

Tiffany Gallegos will be received into membership at the 10:30 Worship Service today by Affirmation of Faith; Mickey McHugh by Re-Affirmation of Faith; and Christine Garcia and Kelly Van Andel by Letter of Transfer.

The meeting was adjourned with prayer by Rev. Woodruff at 9:45 AM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
July 26, 2014**

The Session of Second Presbyterian Church met for a regular meeting on July 26, 2014 at a Session Retreat at the Glorieta Conference Center. After devotions by Anita Abeyta, the meeting was called to order by Moderator Rob Woodruff at 11:15 AM.

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, Carol Lopez, Ruth Montoya, Toby Montoya, Steve Montoya, Alicia Montoya, Trancito Romero, Iris Sandoval, John Van Dyke, Clerk Beverly Chavez, and Moderator Rob Woodruff.

Member excused: James Graham

The clerk declared a quorum was present.

The agenda was approved by consensus.

The minutes of the June 17, 2014 Stated Session Meeting were approved by consensus. The minutes of the July 13, 2014 Called Session Meeting were approved by consensus.

PASTOR'S REPORT – Rev. Rob Woodruff

- On July 6, 2014, Communion was served by intinction at congregation picnic and Worship Service at Hart Park on the Menaul High School Campus.
- Rob officiated at the memorial service for Ramos "Ray" Barela, Jr. on July 7, 2014. He died on June 24, 2014. Also officiating were Rev. Jaime Quiñones, and Rev. Jamie

Martinez

- Visitations: Tillie Arellano, Marie Vasquez (served Communion with Rev. Jaime Quiñones July 15, 2014), Alice Jones, and Carlos Candelaria.
- Rob sent a thank you card around for Session members to sign which will be sent to the young people from Divine Redeemer Presbyterian Church in San Antonio, TX, who stayed in our building and worked at the church and Menaul High School July 13 – 18, 2014.
- Possible Pulpit Exchange with a church in the country of Cuba the summer of 2015. Session **VOTED** to approve the exchange in principal.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

- Visitations: Maria Durán, Elifas and Ruth Santillanes, Edulia Romero, Tillie Arellano, Tomas Gonzalez, Jr. (2x), Salome George, Josephine Ringling, Ray and Elsie Chavez, María Barela, Pas Vigil, Marie Vasquez and family.

DEACON'S REPORT

- The following people were served Communion by Deacons as part of Communion to the Farthest Pew: Ernestine Arndt, Gil and Gloria Solis, Jill McBride, Maria Barela, Lena De Herrera, Carlos Candelaria, and Mary Duran.

YOUTH LEADERS' REPORT – Francis and Susie Chang

- A two page written report of both the Senior and Mid-High Youth Groups was handed out highlighting the activities the groups have participated in and specifically noting what is needed for the future to insure a successful youth program.

CLERK'S REPORT: Various items of correspondence were circulated.

BOOKKEEPERS REPORT – John Van Dyke

- The June 2014 Spending and Income were handed out.
- John reported that we are short 3 counters. Session **VOTED** to allow John to ask Frank Salazar and Reme Molo to be counters.

COMMITTEE REPORTS

Live Wire – Alicia Montoya

- Announcements of church events are being emailed to the congregation.

Building and Grounds – Steve Montoya

- The air conditioning in the Pastor's office and the Church Office is not working properly.

Personnel – Toby Montoya

- Session **VOTED** to grant the following dates for Pastor Rob's Continuing Education and Vacation: August 12 – 18, and September 16 – 22, 2014 for Continuing Education. September 11 – 15 and September 23 – 27, 2014 for Vacation.

Mission – Trancito Romero

- A Mission trip to Guatemala is planned for May 26 – June 2, 2015. Session **VOTED** to approve the trip.

- John Van Dyke proposed to ensure that participants remit payment before the trip.

Christian Education – Anita Abeyta and Carol Lopez

- Plans are being made for the Sunday School program. Rally Day will be September 7, 2014.

Worship - Ruth Montoya

- The congregational picnic at Menaul High School on July 6, 2014 was a success.

Hospitality - Lynn Gatewood

- Food is being served at the Fellowship Time after the Worship Services. The committee assisted with the luncheon after Ray Barela's Memorial Service on July 7, 2014.

NEW BUSINESS:

- Discussion on the building formerly known as the Martineztown House of Neighborly Service:
Session **VOTED** to name the building formerly known as the MHNS the Rev. José Inez Candelaria Wing.
- Session **VOTED** to have a Congregational Meeting on August 24, 2014 with the purpose of updating the congregation on the mission and financial implications related to the future use of the building formerly known as the Martineztown House of neighborly Service.
- There will be a Stewardship and Finance Meeting on August 5, 2014 at 4:00 to discuss the congregational meeting scheduled for August 24. All elders are invited to attend the meeting.
- Session **VOTED** to let Harry Hogan and other volunteers use the building for a Veterans' Breakfast on November 8, 2014 from 6:00 am to 3:00 pm.

The Meeting was adjourned with prayer by Carol Lopez at 1:00pm.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
August 19, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, August 19, 2014 in the Fellowship Hall of the Church. After a potluck dinner, Carol Lopez opened the meeting with devotion and prayer at 5:50 PM. Moderator Rob Woodruff called the meeting to order.

Elders present: Anita Abeyta, Lynn Gatewood, Carol Lopez, Ruth Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, John Van Dyke, Moderator Rob Woodruff, and Clerk Beverly Chavez.

Elders excused: Emiko Chavez, James Graham, Alicia Montoya, and Steve Montoya.

Also present: Deacon Mario Romero and Abel McBride (Chairperson of the BRC)

The Clerk declared a quorum present.

The Agenda was approved by consensus.

ORDER OF THE DAY

Mario Romero represented the Deacons and reported that Communion had been served by the Deacons (Communion to the Farthest Pew) to Carlos Candelaria, Lena De Herrera, Aurelia Jimenez, Josephine Ringling, Ruth and Elifas Santillanes, and Ernestine Arndt.

Mario also reported that the Deacons would be looking for a different bank or credit union for their account due to high fees charged by their current bank.

Abel Mc Bride represented the Building Renovation Committee (BRC). Session VOTED to put the BRC in recess and to thank all the members of the committee for their service. Abel will put a thank you in the newsletter and the bulletin.

MINUTES

The minutes of the July 26, 2014 Stated Session meeting were approved by consensus.

PASTOR'S REPORT

- Communion was served to 124 people on August 3, 2014.
- Rob visited the following people: Ernestine Arndt, Dora Martinez, Sandra and Orlando Duran, and Sandra Duran Poole.
- Rob and Rev. Jaime Quiñones officiated at the Memorial Service for Mary A. Duran, friend of the church (mother of Orlando and Sandra Duran Poole), on August 11, 2014.
- A discussion was held concerning having the deacons make telephone calls to members of the congregation for services for non members. It was decided that decisions to call would be made on a case by case basis.
- Session VOTED to renew the Parish Associate contract for Rev. Jaime Quiñones for 2014.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

- Officiated at the Memorial Service for Eligio Rubel Cruz, II, (son of members Eligio and Alice Cruz) on August 15, 2014.

CLERK'S REPORT

- Various items of correspondence were circulated.

- A report from the Youth Leaders, Francis and Susie Chang was distributed to Session members.

BOOKKEEPER'S REPORT – John Van Dyke

John presented the following reports and answered questions:

- 2014 Non-Budget Activity through July
- Income January 1st – July 31st, 2014
- Income Recap for July 2014
- 2014 Spending July
- July 2014 Checks

COMMITTEE REPORTS

Live Wire – Alicia Montoya

- Due to a software glitch, George Huggins and our Webmaster Jake Atencio moved the congregation wide email system to Google. Users should not notice a difference.
- With the help of Tina Griego and Susie Chang, pamphlets are being created to disseminate information regarding our youth program, children's ministry, and music ministry.
- The Christian Education Committee was asked to send out permission slips to parents on behalf of Live Wire regarding images of kids under 18 so that Live Wire can use images on pamphlets, website, video, and other materials.
- The individuals who joined the church in July will be called and interviewed for the October newsletter. They will also be on the website. Hopefully, pictures will be obtained as well.
- A volunteer is needed to stand up to speak on their committee's activities (Church Leadership Update).

Building and Grounds – Steve Montoya

- Session VOTED to cancel the three phone lines and have A-Tech install a wireless alarm system in the José Ines Candelaria Wing. This would replace the existing alarm system.

Worship - Ruth Montoya

- A recap of the July & August Worship Services was presented.

Stewardship & Finance- John Van Dyke

- Session VOTED to approve a plan to solicit additional pledges to help ensure our use of the building formerly known as the MHNS for the youth and other programs.
- After the Congregational Meeting on August 24, and the Worship Service on August 31, 2014, the Fellowship Time will be held in the Pink Room.

Christian Education – Anita Abeyta & Carol Lopez

- Carol is revising the roster of students (and potential students), as well as a Sunday School teachers' schedule.

- Sunday School teacher training will be on August 17, 2014.
- Rally Day, which is the fall Sunday School kick-off will be on September 7, 2014.
- Session VOTED to have Anita schedule a Project Heart Start class for anyone interested in learning CPR.

Hospitality- Lynn Gatewood

- Besides providing food for the Fellowship Time, the committee helped with receptions for the families after the two Memorial Services.

Mission- Trancito Romero

- The group of young people from Divine Redeemer Presbyterian Church who stayed in our building July 13 – 18, 2014 sent a donation of \$150.00.

The September Session meeting will be on Tuesday, September 9, 2014

The meeting was adjourned with prayer at 8:15 PM.

Respectfully submitted,

Beverly J. Chavez

Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
CALLED CONGREGATIONAL MEETING
August 24, 2014**

The meeting was opened with prayer by Rev. Rob Woodruff at 11:55 AM.

The Clerk declared a quorum was present.

The purpose of the meeting was to give an update how the congregation could use the space next door known as the Martineztown House of Neighborly Service.

Pastor Rob introduced the members of the Task Force who worked on streamlining some of the utilities and visioning what the building could be used for. The members are Ruth Montoya, Toby Montoya, Iris Sandoval, Solema Newton, and Pastor Rob.

The congregation was informed that additional pledges would be need through 2014 to support the additional cost of maintaining the building.

Pastor Rob announced that the Session had voted to rename the building the Rev. José Ines Candelaria Wing. Rev. Candelaria was instrumental in founding the Martineztown House of Neighborly Service in Albuquerque New, Mexico.

Pledge cards were distributed.

The meeting was adjourned with prayer by Rev. Woodruff at 12:05 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly J. Chavez, Clerk of Session

Rev. Dr. Robert Woodruff

PRESBYTERY OF SANTA FE
Session Minute Review

Session ABA Second

Review Period 6/2013 to 9/2014

☒ Approved

☐ Not approved

Review listed in minutes of Presbytery

Dated 9/27/2014
Attest: William M. Watson
Chair: Session Review Team

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
SEPTEMBER 9, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, September 9, 2014 in the Fellowship Hall of the Church. After a potluck dinner, Toby Montoya opened the meeting with devotion and prayer at 5:55 PM. Moderator Rob Woodruff called the meeting to order at 6:00 PM

Members present: Ruth Montoya, Toby Montoya, Carol Lopez, Steve Montoya, Carol Lopez, Trancito Romero, John Van Dyke, moderator Rob Woodruff, and clerk Beverly Chavez.

Members excused: Alicia Montoya, Anita Abeyta, Lynn Gatewood, Iris Sandoval, and Emiko Chavez.

Also present: Francis and Susie Chang.

The Clerk declared a quorum present.
The Agenda was approved by consensus.

ORDER OF THE DAY

Youth directors Francis and Susie Chang reported on the activities of the youth group for the months of October, 2013 through August, September 2014. Future activities in the works: A Scrapbooking Party for those who attended summer Mission Trips, participation in the CROP Walk, a Halloween party at the Castellano's house, a Lock in

January 2015, and a Confirmation Class in the Spring.

Session VOTED to let the youth participate in the CROP Walk on October 26, 2014 and solicit donations from members of the congregation. Session also VOTED to allow the youth to have a silent auction at the Chinese Dinner on September 20, 2014.

The minutes of the August 19, 2014 Session were approved by consensus with minor changes.
The minutes of the August 24 Called Congregational Meeting were approved by consensus.

PASTOR'S REPORT

- Session VOTED to allow the Pines Presbyterian Church to use the building sometime in the summer of 2015. Details will follow.
- Session VOTED to dedicate the J.I. Candelaria Wing on January 28, 2015.
- Rob reported that work is still being done on our Mission Statement.
- It was decided by consensus to let the restaurant the Taqueria use parking spaces in the south parking lot during business hours, with the exception of the second Wednesday of the month because of the mobile food pantry and special activities when the church needs the space.
- Diana Butler Bass will be speaking in Albuquerque on October 19 & 20, 2014 (World Conference of Churches). Anyone interested in attending should talk to Rob.
- Camino de Vida will have their opening celebration and service on October 5. They have asked to borrow 2 Communion trays.

CLERK'S REPORT

- The clerk read a resignation letter from Elder James Graham who is moving to Dallas. Session VOTED to accept his letter with regret.
- Several pieces of correspondence were distributed.

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions.

- 2914 Spending August
- Income Recap August 2014
- 2014 Non-Budget Activity through August
- August 2014 checks
- Income January – August 31, 2014

COMMITTEE REPORTS**1. Worship – Ruth Montoya**

- James and Donna Graham are relocating—James to Dallas and Donna will divide her time between her daughters. The choir and worship committee will circulate a card for James solicit donations for him. The choir will host a reception following worship on Sunday Sept. 16, 2014.
- World Communion Sunday will be celebrated on October 5. The Peacemaking Offering will be received on that day.
- Sunday October 12, 2014, the Worship Committee is planning to extend an invitation to our shut-in and homebound members to attend worship. Rob has offered to coordinate by calling those members. The Worship Committee seeks permission from Session to serve communion on this day and to serve a potluck lunch following worship.

2. Christian Education – Carol Lopez

- The roster is completed for the Sunday School students. We are now working on a schedule for the teachers.
- Rally day went well.
- Toby and Anita are going to teach their Sunday School class downstairs.
- We are making a list of third grade students to receive Bibles. If any fourth grade students came after Bibles were presented last year a Bible will be given to them.

3. Mission – Trancito Romero

- The Immigration Forum was announced at the Mission committee meeting on August 21, 2014. It will be held on September 20, 2014.
The Session approved a mission trip to Guatemala May 26, 2015 – June 2, 2015. This event is to coordinated with Karen Hill of First Presbyterian church, Rev. Guillermo of Camino de Vida and in communication with youth directors Susie and Francis Chang of Second Church. The committee VOTED to give NM Faith Coalition \$100.00 for their work for misplaced children on the Mexican border.
The committee VOTED to pay the membership dues of \$20.00 to the Bread for the World Organization.

4. Stewardship and Finance – John Van Dyke

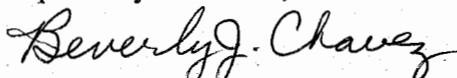
- November 9, 2014 will be Dedication Sunday. Before Nov. 9th there will be 3 testimonials by people in the congregation and 5 Stewardship educational pitches: What is Stewardship; What the budget looks like; What is Per Capita; What happens with gifts given as memorials; and Pledging.
- The Peacemaking Offering will be taken on October 5, 2014. There will be a minute for mission on September 28, 2014.

5. Building and Grounds – Steve Montoya

- We now have a lock provided by the city on the gate to the parking lot. New keys have been traded for the old keys. If you don't have a key let Steve know.

The meeting was adjourned with prayer by Rev. Woodruff at 8:30 PM.

Respectfully submitted,


Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
October 21, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, October, 2014 in the Fellowship Hall of the Church. After a potluck dinner, Toby Montoya opened the meeting with devotion and prayer at 5:55 PM. Moderator Rob Woodruff called the meeting to order at 6:00 PM

Members present: Anita Abeyta, Carol Lopez, Alicia Montoya, Ruth Montoya, Toby Montoya, Steve Montoya, Iris Sandoval, John Van Dyke, moderator Rob Woodruff, and clerk Beverly Chavez.

Members excused: Emiko Chavez, Lynn Gatewood, and Trancito Romero.

Also present: Anita Chavez and Clarabelle Padilla.

The Clerk declared a quorum present.

The Agenda was approved by consensus.

ORDER OF THE DAY

PRIVILEGE OF THE FLOOR

Anita Chavez was at the meeting representing the Youth Group. She would like to sell t-shirts as a fundraising activity for mission trips. Session VOTED to allow the youth groups to sell t-shirts as a fundraiser. Session VOTED to have Anita check into purchasing the t-shirts in youth and adult sizes. They will be sold for \$15.00 each. Up to \$270.00 can come from the Permanent Youth Fund. Proceeds from the sales of the t-shirts will go toward Youth Mission.

Clarabelle Padilla met with the Session to ask permission to have her grandson, Jacob Castillo Cortes baptized. His parents are Jacob Castillo and Antoinette Cortes. Session VOTED to approve the baptism, which will be at a future date (tentatively January 11, 2015).

The minutes of the September 9, 2014 Session Meeting were approved by consensus with minor changes.

PASTOR'S REPORT

- On October 5, 2014, 116 people were served Communion. Communion was also served during the Worship Service on October 12, 2014.
- Visits: Donna Graham, Ernestine Arndt, Andrew Medina, Tom Mirabal, and the Orlando Duran and Sandra Duran family (3x).

- The Faith Coalition for Immigrant Justice would like to know if Second Presbyterian Church would be a sanctuary church. After discussion the topic was referred to the Mission Committee.
- Session VOTED to allow an Adelante organization the use of the kitchen and other rooms in the J.I. Candelaria Wing on Thursday evenings from 4:30 p.m. to 8:30 p.m.
- Session allowed Andrew Christopher the use of the building for bagpipe practice for \$300.00 a month if he is interested.
- Decided by consensus to let the Self Development of People committee use a room in the Candelaria Wing on Saturday, November 8, 2014, from 9:30 a.m. to 12:30 p.m.
- Session VOTED to pay Adan Garcia \$150.00 for a documentary video he has recorded on the history of the Martineztown and Santa Barbara Communities. The videos will be sold for \$12.00 each and will be previewed after the Worship Service on November 2, 2014.

PARISH ASSOCIATE'S REPORT – Rev. Jaime Quiñones

Visits for September: Ruth & Elifas Santillanes, Juanita Rendon (3x), Salome George, Margaret Perea (2x including Communion), Tom Gonzales, Jr., (2x), Viola Ortiz (3x), Pas Vigil, Raymond & Elsie Chavez (Communion), Esther Bernard, Ernestine Arndt, Marie Vasquez (Communion).

PRESBYTERY REPORT – Ruth Montoya and Beverly Chavez

A report was given by the commissioners. Solema Newton attended as an alternate. Session VOTED to reimburse the commissioners \$105.00 each for the registration and room and board costs.

CLERK'S REPORT

- The Church Register and Minute books were read and passed with minor exceptions.
- The Newsletter deadline is Friday, October 24, 2014.
- The police responded for our 4th false and we were charged \$150.00.

BOOKKEEPER'S REPORT – John Van Dyke

The following reports were presented and John answered questions.

- 2014 September Spending
- 2014 Non-Budget Activity through September
- September 2014 Checks
- Income January 1st – September 30, 2014
- Income Non Budget Items
- Income Recap September 2014

COMMITTEE REPORTS

1. Live Wire – Alicia Montoya

- Website domain registration renewed for 2 years via GoDaddy.com.
- Updates to Facebook still ongoing.
- Email blasts going out via George Huggins including weekly bulletin and misc. events.
- Presentation of brochure for children and youth programs at Second Presbyterian to both raise awareness and money. Brochures would be distributed to families, at events, and to congregation. First draft done and Print Mart gave us a quote of 4.30 a brochure on glossy paper. Requesting to print 250 at a cost of \$75.00 plus tax.
- Print out sermons and have them on display in fellowship hall for congregation members to take.
- Print out each committee's information in a brochure format (in house). Put them on display under the Session and Deacon's pictures for individuals to pick up and take home.

2. Building and Grounds – Steve Montoya

- Work days continue on the first Saturday of each month.
- The B & G and Presbyterian Men's luncheon was cancelled.
- Both play areas for the children are in need of repair, cleaning, updating of equipment, and restructure of area to encourage safe and increased use.
- May request a budget increase in the 2015 budget for Building and Grounds. We are going to need to hire professionals to make some of the needed repairs to the buildings.

3. Nominating – Iris Sandoval

- The Nominating Committee met on September 7, 2014 and came up with a list of names to ask to be elders or deacons. As of today three candidates for elder positions and one candidate for a deacon position.

4. Personnel – Toby Montoya

- Session VOTED for vacation days for Pastor Rob November 13 – 17, 2014. All of his Sundays have been completed.
- Joe Candelaria suggests that someone from the Mission Committee contact someone from the Store House go give a report of gratitude to the congregation, in some manner, for the food contributions brought on the first Sunday of the month.
- Permission was granted for a joint mission between the Men's group and youth for requesting clothing for the APS Homeless Students. Donations will be collected the first three Sundays of December.
- Pastor Rob is in the process of evaluating the church personnel. This will be completed by Nov. 30, 2014.
- Session VOTED to set up an office for the counters that would include a computer and a laser printer that also is a copier.
- The Committee has recommended a 5% raise for Pastor Rob and a 3% raise for other church employees for the year 2015.
- A request has been made for a list of all Session committees and their members. This it to provide a conduit to Session for any concerns that a member of the congregation may have.

5. Stewardship and Finance – John Van Dyke

- All of the Stewardship Minute for Missions have been scheduled.

6. Worship – Ruth Montoya

- Session VOTED to have the profits from the book on the history of Second Presbyterian Church be used to help defray the cost of printing. Session also VOTED to give \$100.00 to Gil for the 10 books given to the shut-ins who attended the Worship Service on October 12, 2014.

7. Christian Education – Anita Abeyta

- Everything seems to be going well with the Sunday School teachers and their schedules.
- Anita has had a lot of feed back on Sermons 4 Kids. A check needs to be sent to Sermons 4 Kids. The High School students also like their study book.
- Communion Sunday (first Sunday of the month). There will be no Sunday School for the children on that first Sunday. They will sit with their parents.

The meeting was adjourned by Rev. Rob Woodruff with prayer at 8:45 p.m.

Respectfully submitted

Beverly J. Chavez
Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
SESSION MEETING
November 18, 2014

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, November 18, 2014 in the fellowship Hall of the church. After a potluck dinner the meeting was opened with the people present sharing what they were thankful for in their lives. Moderator Rob Woodruff called the meeting to order with an opening prayer at 5:55 PM.

Members present: Anita Abeyta, Lynn Gatewood, Carol Lopez, Alicia Montoya, Ruth Montoya, Steve Montoya, Toby Montoya, Trancito Romero, Iris Sandoval, Clerk Beverly Chavez, and Moderator Rob Woodruff.

Deacons present: Ella Porragas and Abel McBride.

The Clerk declared a quorum present.

The Agenda was approved by consensus.

ORDER OF THE DAY

Deacons' Report- Ella Porragas and Abel McBride

Communion to the Farthest Pew: The following people were visited and taken Communion:

Visits: Maria Barela and Jill McBride

Communion: Lena De Herrera, Ruth and Elifas Santillanes, Ernestine Arndt, Fred and Mabel Reincke, Josephine Ringling, Joe Trujillo, and Marie Vasquez.

The Deacons would like to tie their bank account in with one of the church's accounts because of the low balance fee charged to the current bank account with Bank of America.

Abel McBride explained the latest Communion server duties as presented at the Leadership Training session on November 9, 2014.

PASTOR'S REPORT

- On November 2, 2014, 139 people were served Communion at the Worship Service. On November 23, Christ the King Sunday, 116 people were served Communion at the Worship Service.
- Visits: Consuelo Atencio, Gil Miranda, Avenago and Ida Padilla.
- The Triennial Visit by the COM will be held on December 1, 2014 at 6:30 PM.
- As our building is being used more a building use agreement needs to be in place. Also, which situations could be handled at the pastor's discretion and not have to be approved the Session.
- Dora Martinez would like to have one final training session for the counters since she will no longer be a counter after December 2014.

- There is a laptop available for the counters and Alicia Montoya will get a printer/copier for the counters. A room in the J.I Candelaria Wing will be assigned for counting.
- A discussion was held about allowing people from the community to play on our playground when the gate is open. Some of the Session members felt that some of the equipment is unsafe. We could keep the gate closed when we are here if we don't want them on the playground.
- After discussion on the Pastoral Exchange with Cube, Session VOTED to move forward with the Pulpit Exchange and will remain in conversation with Presbytery of Santa Fe and the Iglesia Presbiteriana-Reformada en Cuba.
- Session VOTED to purchase 20 of the DVD's filmed by Adan Garcia to resale or give away. They will be sold for \$12.00 each.

CLERK'S REPORT

- Several items of correspondence were circulated.

BOOKKEEPERS'S REPORT – John Van Dyke

The following reports were presented and John answered question.

- Income January 1st – October 31, 2014
- 2014 Spending October
- 2014 Non-Budget Activity through October
- Income Recap October 2014

COMMITTEE REPORTS

1. Worship – Ruth Montoya

- The Leadership Training on November 9, 2014 was well-attended.
- Session VOTED to approve the Presbyterian Women's request to hold their Fall Gathering of the Presbytery at our church on Saturday, September 22, 2015.
- Session voted to allow the Presbyterian Women of our church to hold their fundraising meal on Sunday, June 14, 2015.

2. Live Wire – Alicia Montoya

- Alicia handed out blank pamphlets to each committee chairperson so that they could write job descriptions and activities of their committee. These pamphlets will be available to the congregation.
- The final celebration for the 125 year anniversary of Second Presbyterian Church will be on January 18, 2015. The J.I. Candelaria Wing will also be dedicated that day. Session VOTED to have Ruth Montoya and Lynn Gatewood head a committee to plan the celebration.

3. Personnel – Toby Montoya

- Session VOTED to designate Toby Montoya and Ruth Montoya as editors of the Policy and Procedures Manual. They can solicit help from other elders.
 - There has been a request from a member to have access to information regarding Presbytery information. A discussion was held on how to inform the congregation on Websites that can be accessed by our members.
 - Session VOTED to increase the Youth Leaders, Francis and Susie Chang, base salary by \$100.00 a week.
 - Session VOTED to give a 3% raise to the church staff.
 - Session VOTED to give Harry Hogan a \$300.00 stipend for all the teaching he is doing and has done.
 - Session VOTED to give Rev. David Martinez a gift card as a thank you for the work he has done on the church computers and technical support with the WiFi. David is always willing to help with any questions concerning the computer system.
4. Building and Grounds – Steve Montoya
- There was a lot of work done outside on Saturday, November 1, 2014
 - The playground equipment needs to be sanded and fixed to make sure it's safe for the children.
 - The posted list for repairs has been helpful.
5. Nominating – Iris Sandoval
- The slate for Deacons has been filled.
 - We still need 2 elders to fill the slate.
6. Christian Education – Anita Abeyta
- All is going well with Sunday School. The children and youth seem to enjoy their classes and teachers.
 - Bibles were given to two children on November 9, 2014.
 - On November 25 we will be working on Christmons to put on the tree in the Fellowship Hall.
 - We are still working on organizing the storage in the Candelaria Wing.
7. Mission – Trancito Romero
- The community Halloween carnival was very well attended. The committee donated \$300.00 for this event.
 - An invitation has been received from the Martin Luther King Organization to attend their 25th Annual Scholarship Award event on January 6, 2015 at 3:00 PM. Martha Powers will represent our church.

- Session VOTED approval to move in the direction of being a sanctuary-host church by investigating the legal ramifications and practical considerations, and by providing educational forums for the congregation.
8. Hospitality – Lynn Gatewood
- The committee continues to provide food for the Fellowship Time following the Worship Services on Sunday morning.
9. Membership and Evangelism – Emiko Chavez
- The following people will be honored on November 23, 2014 during the Worship Service for completing 50 plus years of membership at Second Presbyterian Church: Yvonne Gallegos, Lorraine Romero, Avenago and Ida Padilla, Elifas and Ruth Santillanes, and Beverly Chavez.
10. Stewardship and Finance – John Van Dyke
- The Minute for Mission for Stewardship were completed.
 - Dedication Sunday was November 9, 2014.
 - Committee budgets for 2015 need to be given to John.

The next Session Meeting will be held on Tuesday, December 16, 2014.

The meeting was adjourned with prayer at 9:35 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session

SECOND PRESBYTERIAN CHURCH
STATED MEETING OF THE CONGREGATION/CORPORATION
December 14, 2014

A meeting of the Congregation/Corporation of Second Presbyterian Church was held on Sunday, December 14, 2014 for the purpose of election Elders and Deacons and to hear a report of the Personnel Committee regarding a change to the pastor's Call. The meeting was called to order at 11:50 AM and opened with prayer by the Rev. Dr. Robert Woodruff, moderator.

The Clerk declared a quorum present.

The clerk MOVED that Session be authorized to review and approve the minutes of this meeting. The congregation VOTED to approve this motion. She also stated that the minutes of the January 26, 2014 Annual congregational/Corporation Meeting, the minutes of the Called Congregational Meeting on March 2, 2014, and the minutes of the Called Congregational Meeting on August 24, 2014 were reviewed and approved by Session.

Elder Lynn Gatewood filled in for the Nominating Chairperson Iris Sandoval. Lynn thanked the nominating committee, who this year were Beverly Chavez, Sandra Duran, Lorraine Jimenez, Pastor Rob, Ella Porragas, Lynn Gatewood, and Iris Sandoval.

Lynn placed the following name into nomination for elder, Class of 2016: Martha Powers.
For the Class of 2017: Anita Chavez and Kris Johnson.

Thee being no nominations from the floor, A MOTION was made to cease nominations and that these individuals be elected by acclamation. The Congregation VOTED to approve this motion and the Moderator declared that these individuals are duly elected.

Lynn placed the following names into nomination for Deacons:
Class of 2017: Elefio Montoya, Gloria Montoya, and Clarabelle Padilla

There being no nominations from the floor a MOTION was made and seconded to cease nominations and that these individuals be elected by acclamation. The Congregation VOTED to approve this motion and the moderator declared that these individuals are duly elected.

The moderator acknowledged and thanked Iris Sandoval, Ruth Montoya, Trancito Romero, and John Van Dyke, who completed their service on Session. Also thanked and acknowledged were Nancy Montoya, Abel McBride and Natalia Gurule for the faithful service on the Board of Deacons.

The moderator called on Toby Montoya, Chair of the Personnel Committee, to come forward. The Personnel Committee recommends a 5% increase in the effective salary for the Pastor. Following are the figures for the recommended changes in the pastor's compensation:

<u>Pastor's Compensation</u>	<u>2014</u>	<u>2015</u>
<u>Recommendation</u>		
Salary	38,810.00	38,810.00
Housing	17,000.00	17,000.00
Child Care Reimbursable	3,150.00	4,000.00
<i>Total effective salary</i>	<i>60,124.00</i>	<i>63,130.00</i>
Auto reimbursable	1,100.00	1,100.00
Professional expenses	1,500.00	1,500.00
Continuing Education	2,000.00	2,000.00
Medical reimbursable (HRA)	2,000.00	2,000.00
½ SECA	4,599.49	4,829.45
BOP Pension	6,613.64	6,944.30
BOP Death & Disability	601.00	631.00
BOP Medical	13,828.52	14,519.90
Package TOTAL	92,366.65	96,654.65

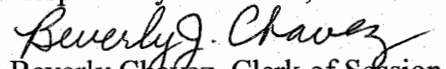
Automobile and Professional expenses are unchanged and the ½ SECA and Pension items are adjusted as required based on effective salary.

Toby, on behalf of Session, moved the adoption of these recommended changes in the Pastor's Call.

Pastor Rob excused himself from the meeting and called on Rev. Jaime Quiñones to moderate the rest of the meeting. There being no further discussion, the congregation VOTED to approve the recommended changes in the Pastor's terms of call.

Rob returned to the sanctuary and the meeting was adjourned with prayer by Rev. Quiñones at 12:05 PM.

Respectfully submitted,


Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
SESSION MEETING
December 16, 2014**

The Session of Second Presbyterian Church met for a regular meeting on Tuesday, December 16, 2014 in the Fellowship Hall of the Church. After a potluck dinner, Ruth Montoya opened the meeting with devotion and prayer at 5:40 PM. Moderator Rob Woodruff called the meeting to order at 6:00 PM

Members present: Anita Abeyta, Emiko Chavez, Lynn Gatewood, Carol Lopez, , Ruth Montoya, Toby Montoya, Steve Montoya, Iris Sandoval, John Van Dyke, moderator Rob Woodruff, and clerk Beverly Chavez.

Members excused: Alicia Montoya.

Also present: Rev. Guillermo Yela

The Clerk declared a quorum present.
The Agenda was approved by consensus.

ORDER OF THE DAY

PRIVILEGE OF THE FLOOR

Session VOTED by consensus to give privilege of the floor to Rev. Guillermo Yela.
Rev. Yela gave a report on the new location of Camino de Vida (sharing the building with the Cristo del Valle congregation). He reported that his congregation is growing and there is a mission for Camino de Vida in the south valley. There has been much remodeling and maintenance done on the building. He thanked Second Presbyterian Church for the support given to him and his congregation.

The minutes of the November 18, 2014 Session Meeting were approved by consensus.

PASTOR'S REPORT

1. On December 7, 2014 124 people were served Communion at the Worship Service.
2. Visits: Ray & Elsie Chavez, Tillie Arellano, and Ambrosio Ortega.
3. Officer training will be held on Saturday, January 17, 2015. The new officers will be ordained and installed at the Worship Service on January 18, 2015.
4. Steve Montoya reported on the money counting and recording system at La Mesa Presbyterian Church. Bill Belvin also shared a Building Use Agreement with Steve.

CLERK'S REPORT

1. Several items of correspondence were distributed

BOOKKEEPER'S REPORT – John Van Dyke

John distributed the following reports and answered questions.

- 2014 November Spending
- Income Recap
- 2014 Non-Budget Activity through November
- November 2014 Checks
- Income January 1st through November 30, 2014

COMMITTEE REPORTS

A. Building & Grounds – Steve Montoya

The south side of the building was cleaned at a workday on November 1st. Congregational workdays will continue to be held on the first Sunday of each month.

B. Worship – Ruth Montoya

Session VOTED to approve the following Communion schedule for 2015:

Communion will be served on the **first** Sunday of each month.

Communion will be served on the following dates:

February 18, Ash Wednesday

April 2, Maundy Thursday

April 5, Easter

May 31, Trinity Sunday

November 22, Christ the King Sunday

December 24, Christmas Eve

C. Nominating – Iris Sandoval

Two elders are still needed to fill the slate of officers.

D. Hospitality – Lynn Gatewood

Isabel Martinez donated 7 turkeys for the Session turkey dinner. Lynn circulated a thank you note to be signed by the Session.

E. Evangelism & Membership – Emiko Chavez

50 year pins were presented at the November 9th Worship Service to Ida & Avenago Padilla, Ruth and Elifas Santillanes, Lorraine Romero, Yvonne Gallegos, and Beverly Chavez.

Session VOTED to remove the following names from the congregational role ~~due~~ to death (G-0.0204): Richard Duran, Jr., Nora Graeme, Max Esquibel, Edna Valverde Fowler, and Ramos Barela.

Session VOTED to remove the following name due to membership in another congregation. (G-0.0204): Louisa Rael Padilla.

Session VOTED to remove the following name due to request (G.02040: Jerry Romero.

F. Personnel – Toby Montoya

Session VOTED to approve vacation for Pastor Rob Woodruff December 29-31, 2014.

G. Stewardship & Finance – John Van Dyke

Session VOTED to return a \$500.00 deposit given to the MHNS by Camino de Vida as terms of a contract with that organization.

The meeting was adjourned with prayer by Rev. Woodruff at 7:45 PM

Respectfully submitted,

Beverly Chavez, Clerk of Session

**SECOND PRESBYTERIAN CHURCH
CALLED SESSION MEETING
January 17, 2015**

The Session of Second Presbyterian Church met after Officer Training on Saturday, January 17, 2015, in the Fellowship Hall of the Church. The meeting was called to order with prayer by Moderator Rob Woodruff at 1:50 PM.

Members present: Anita Abeyta, Lynn Gatewood, Alicia Montoya, Ruth Montoya, Steve Montoya, Toby Montoya, Trancito Romero, John Van Dyke, clerk Beverly Chavez, and moderator Rob Woodruff.

Elders-elect present: Anita Chavez, Kris Johnson, and Martha Powers.

Elders excused: Carol Lopez, Emiko Chavez, and Iris Sandoval.

Deacons present: Mario Romero, Ella Porragas, Sarah Keegan, Yvonne Gallegos, Sandra Duran, and Abel McBride.

Deacons-elect present: Gloria Montoya and Clarabelle Padilla.

The clerk declared a quorum present.

Session VOTED to begin examinations of elders and deacons.

The new elders and deacons shared their reasons for accepting the call to become elders or deacons. They were also given an opportunity to ask questions.

Session VOTED to suspend the examinations and VOTED to ordinate and install these candidates at the Worship Service on January 18, 2015.

The meeting was adjourned with prayer by Elder Trancito Romero at 2:15 PM.

Respectfully submitted,

Beverly J. Chavez
Beverly Chavez, Clerk of Session